

MEMORANDUM OF UNDERSTANDING

August 11, 2011

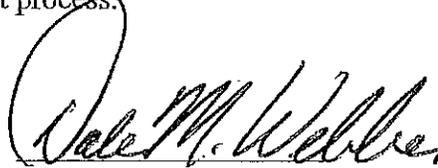
On August 10, 2011 representatives of the Plymouth library staff, representation from AFSCME Local 2824, the Director of Community Services and the Town Manager met to discuss issues relative to the operation of the circulation desk.

As a result of those discussions, a consensus was reached that adherence to the following items would be in our best mutual interest and would assist both the staff and the town toward encouraging library patrons to utilize the self-checkout process:

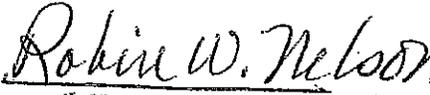
- During the period of September 1, 2011 through June 30, 2012, the staff and town will cooperate to encourage library patrons to utilize the self-checkout process for straightforward transactions.
- The library staff will work with the administration and offer ideas and suggestions to educate and encourage the public to utilize the self-checkout process including, but not limited to, signs and physical layouts.
- The two computer workstations currently at the circulation desk will remain and the "side" task computer workstation (located on the side) will be relocated.
- The computer dust covers ("jammies") will only be used during hours when the library is not open to the public.
- During the period of September 1, 2011 through June 30, 2012, the town will not establish standards for the staff as to a below minimum level of public "encouragement" that would be subject to disciplinary action.
- The library staff and the library administration will meet no later than February 15, 2012 to review the relative success of the self-checkout process.



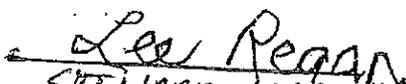
Mark S. Stankiewicz
Town Manager



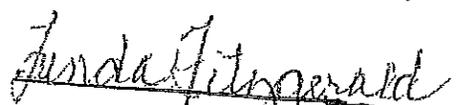
Dale M. Webber
Local 2824



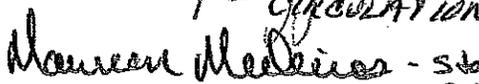
Robin W. Nelson
STEWARDS - LIBRARY



Lee Reagan
STEWARDS - LIBRARY



Junda Fitzgerald
- CIRCULATION



Maureen Medeiros - staff
representative