

January 6, 2016

Members Present: Leighton Price, Alan Zanotti, Chris Pratt, Dick Quintal, Charlie Bletzer, Phil Chandler,
& Patrick Flaherty

Members Absent: None

6:30 pm Meeting Called to Order & Public Comment: There was public no public comment at this time.

New Board Member: Patrick Flaherty, the new Board Member, introduced himself to the Board.

CAPITAL PROJECTS

Plymouth Transportation & Visitors Center:

Tiger Grant: Mr. Burke stated that there would be another opportunity to apply for a Tiger Grant in the late summer 2016 as TIGER will be funded by the Federal Government at approximately the same levels.

Pursue Private Donor as a Legacy or an Investor: As discussed by the 400th Board Executive Director at the last meeting, there are 3 potential donors that may be interested in a making a legacy donation for this project.

Mr. McCredie submitted a revised proposal for \$9,700 to provide the architectural renderings for use in seeking private donors. The reduction was based on scaling back the number of renderings previously proposed.

6:35 pm Ms. Pratt arrived.

Mr. Quintal motions and Mr. Zanotti seconds to approve paying ½ the cost of the new proposal if the 400th Committee matches the other half and can substantiate interest from a private donor.

Passed | 7-0-0

Mr. Burke received a call from Mr. Vogel, the owner of the 1620 building, who expressed interest in a long-term lease commitment for up to a reported 200 spaces in the garage. He has been asked to submit a letter with his proposal to the PGDC Board that includes projected parking usage. Mr. Burke noted that Mr. Vogel stated he would provide this letter for the next meeting.

The Board discussed potentially hiring a marketing person to seek a donor or investor for this project.

Mr. Zanotti requested that Mr. Burke follow agendas of the Planning Board, Selectmen, ZBA or others that may affect the PGDC. Mr. Burke noted that he was.

Main Street Extension Parking Lot: Alan Simon Design Engineering was the lowest bidder for this project and Mr. Price has signed the contract. There will be a kickoff meeting next week with the Town including the Planning, Engineering Department and Town Manager's office.

7:15 pm

Middle Street Lot Improvement Project:

Dumpster Consolidation/Implementation Issues & Concerns: The PGDC has approved Phase I of this project that includes enclosing the dumpster, and the Board of Selectmen has also endorsed this plan with the condition that the parties that use the dumpster provide adequate compensation for use of private occupation on this public space.

Mr. Burke did some research on the dumpsters in the Middle Street lot several years ago on behalf of the Board. He said that in 2011 Patrick O'Brien, the former Assistant Town Manager, noted that the restaurants abutting the lot were allowed to place the 2 dumpsters in the lot if they paved a pad under them, which was done. Mr. Chandler stated that he paid for the pad to be installed.

Mr. Price stated that Plymouth Zoning Bylaws say that all dumpsters should be screened in from the view of the street and dwellings. He also noted that the Health Department Regulations do not mention dumpsters in their regulations. Mr. Burke did some research from other towns that have privately owned dumpsters licensed or leased on public land and reported his findings to the Board.

The Board had a lengthy discussion on who should pay for the enclosure, what is a fair and adequate fee for usage, who should manage the dumpsters, etc. Some members suggested inviting the restaurant owners that use the dumpsters to a meeting to discuss this issue.

Mr. Burke was asked to seek input from Town Hall on what the Board of Selectmen definition of "adequate fee" was in order to proceed with this issue.

Middle Street Security Camera Pilot Project:

Initial Placement, Settings, and Test & Meet with Police Department: Mr. Price said the test camera had arrived and a test was performed in the office parking lot. He demonstrated the results to the Board for their input. The camera can be operated in several modes. The most practical mode is to record to the DVR in the camera unit and download images or videos when needed.

The Board discussed where the camera should be placed, what signage should be posted in the Middle Street lot and who should be notified about its location. Mr. Price will set up a meeting with the Police Department to report back on his findings, and he will also call ADT to see if they can provide a similar type service.

PGDC ITEMS

Financials

There was an invoice from Susan Connolly for administrative services from the last meeting up until today in the amount of \$114.00.

Mr. Zanolli motions and Mr. Quintal seconds to approve payment of this invoice. Passed | 7-0-0

Workers Compensation Policy: Ms. Pratt informed the Board that after the audit we received a refund of approximately \$2,300.

Unemployment: Ms. Pratt said that the unemployment rate continues to be 3.3%.

Thank You Letter: Ms. Pratt read a letter from America's Home town Thanksgiving Celebration thanking the PGDC for the donation.

Budget: Ms. Pratt and Mr. Egan will work together on the Operational Budget and Ms. Pratt, Mr. Egan and Mr. Burke will work on the Capital Budget.

Audit: Ms. Pratt will call Ms. Scappini to schedule the audit starting sometime in February.

OPERATIONAL ITEMS

End of Year Update: Mr. Egan said 1895 permit were issued in 2015 and that citations and voids where higher than in 2014.

2016 Purchase Update: Mr. Egan said that so far for 87 permits have been sold and 12 of them were purchased online.

Website Updates: Mr. Egan said the website has been updated to reflect the 2016 changes.

Snow Removal Water 4: Mr. Egan said the "Lot Closed" signs have been installed and he is working with Mr. Beder to install the jersey barriers. He has also spoken with the General Manager of the 1620 Hotel about the closing this lot.

Snow Removal In General: Mr. Egan said that BOJ will provide any plowing as needed and they have submitted the necessary insurance documentation.

Job Postings: Mr. Egan will be posting the job openings next week.

9:05 pm

Mr. Quintal motions and Mr. Bletzer seconds to adjourn the meeting.

Passed | 7-0-0

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: _____ Date: _____
Alan P. Zanotti, Secretary