

Members Present: Leighton Price, Alan Zanotti, Charlie Bletzer, Dick Quintal & Phil Chandler

Members Absent: Chris Pratt

6:30 pm Meeting Called to Order & Public Comment: There was public no public comment at this time.

6:31 pm Financials

There was an invoice from Susan Connolly for administrative services from the last meeting up until today in the amount of \$337.25.

Mr. Zanotti motions and Mr. Bletzer seconds to approve payment of this invoice. Passed | 4-0-0

There were 2 invoices from GATRA - \$3,928.46 and \$5,497.67 for reimbursement of work done on the Plymouth Transportation Project Design.

There was an invoice from Beals & Thomas in the amount of \$5,777.74 for Middle Street design work.

Mr. Zanotti motions and Mr. Bletzer seconds to approve payment of these invoices. Passed | 4-0-0

6:36 pm Temporarily adjourn the Public Meeting to go into Executive Session regarding a personnel matter under the provisions of MGL, Ch. 39, 23A-24 (roll call vote).

Mr. Price	—Yes
Mr. Zanotti	—Yes
Mr. Bletzer	—Yes
Mr. Quintal	—Yes (arrived at 6:47pm)
Mr. Chandler	—Yes

7:20 pm Return to Public Session

Operational Items

Thanksgiving Parade Donation: Mr. Egan received a request seeking our annual donation for the Thanksgiving Parade.

Mr. Quintal motions and Mr. Zanotti seconds to approve a donation of \$5,000.00 for the Thanksgiving Day Parade to be dedicated for town services. Passed | 5-0-0

Downtown Survey Feedback: Mr. Egan went over the findings from the downtown merchant / resident survey responses. The Board discussed the findings and comments.

7:45 pm Mr. Zanotti had to leave the meeting.

2016 Permit Season: The Board discussed some changes for next year’s permit program and agreed there would be no price increase. The design/shape of the stickers will be changed and the South Park Avenue lot will be removed from the “downtown area”. Next year many permit holders will be able to renew their permits online.

Mr. Quintal motions and Mr. Chandler seconds to begin time-limit enforcement on streets in the downtown area (Brewster Street, North Street, Carver Street, Middle Street, Russell Street and South Russell Street) beginning December 1st. Passed | 4-0-0

Mr. Chandler motions and Mr. Quintal seconds to begin lot enforcement from March 1st until the end of this calendar year (and then effective year round in 2017) for the downtown area lots (Middle Street lot, Market Street lot, Brewster Street lot, Main Street Extension and North Street lots). Passed | 4-0-0

Mr. Quintal motions and Mr. Bletzer seconds to eliminate issuing permits for trailers. Passed | 4-0-0

The paid parking in the remaining lots and at all meters will be in effect from April 1st until November 31st.

Donation Request: Ms. Pratt received a letter seeking a donation of \$1,000.00 for membership into Destination Plymouth.

Mr. Bletzer motions and Mr. Chandler seconds to approve the donation of \$1,000.00 Passed | 4-0-0

Request: There was a request from the 400th Club to bag 11 meters on Russell and South Russell Streets beginning at 4:00pm on November 21st – after the Thanksgiving Day Parade for an Illumination Event.

Mr. Quintal motions and Mr. Bletzer seconds to approve this request as presented. Passed | 4-0-0

Snow Plow Water 4 Update: Mr. Egan spoke with our insurance agent and his recommendation was to block off the lot and have signage indicating that the lot is closed for the season. Mr. Egan will contact the DPW seeking barriers for closing the lot off.

Upcoming Events: Mr. Egan went over some of the upcoming events.

Halloween on Main Street – October 30th

Veteran's Day Parade – November 11th – relaxed enforcement

Archeology Dig – Memorial Hall – November 16th - 19th (if Tiger Grant is approved)

Race Committee Meeting Feedback: Mr. Egan said that they have one more meeting before they make their recommendations to the Board of Selectmen. A letter should be sent to the Board of Selectmen with the PGDC's Board opinion on their rates and having races in the prime parking season. Ms. Casey was unable to attend this meeting but will be invited to the November 11th meeting.

Capital Projects

Plymouth Transportation & Visitors Center:

Tiger Fund Update: Mr. Burke said that he has heard that some communities were already informed about the grant but he has not heard any news about the garage and should be hearing any day now.

Design Revisions: Mr. Burke sent the Board out the newly revised design and he discussed some of the changes.

Archeology: Mr. Burke said that this dig is scheduled for November 16th pending the Tiger Grant approval.

Request for Parking Garage Plans / Financials: Mr. Burke has received a request from Kevin Lynch looking for the drawings and financials of the Transportation Center Project under the Freedom of Information Act. Mr. Burke will provide this information to Mr. Lynch.

Water 4 Lot Lighting Upgrades:

Town Tree Trimming: Mr. Burke said the Town has completed trimming the trees around the overhead lights and it has made a significant improvement.

Future Center Island Lighting: Mr. Burke said the plan to upgrade the center island lighting would include running conduit or solar powered lights. This issue will be addressed after discussions with the new owners of the Radisson Hotel.

Radisson Hotel Sale: Mr. Burke has spoken with the new owners and they are very interested in discussing potentially selling / leasing back some of the spaces in the lot.

Middle Street Lot Improvement Project:

Concept Plan Revisions/Town Review: Mr. Burke sent the plan to Board with the revisions which included tightening up the entrance, adding additional lighting and putting in the dumpster enclosure. The Board discussed who owns / licenses the dumpster permits. Ms. Arrighi still needs to weigh in on this subject. All town bylaws and Board of Health rules will apply and must be complied to.

Mr. Chandler motions and Mr. Bletzer seconds to administer / provide the licensing agreement with the establishments that use these dumpsters. Any problems with use of these dumpsters that does not follow the rules /regulations will be addressed at the Town level. Passed | 4-0-0

Phase I Improvements: Mr. Burke said dumpster enclosure and entryway projects will move forward for Town approvals.

Main Street Extension Parking Lot – Parking Garage Feasibility Study: Mr. Burke has continued his work on this project and has completed an RFQ. There are 2 alternatives for this project - maximizing parking onsite and maximizing parking with 1st floor retail/office use.

Mr. Quintal motions and Mr. Bletzer seconds to issue the RFQ for this project. Passed | 4-0-0

Security Camera Pilot: The Town's vendor will be presenting alternatives at the next meeting. Board members will consider a proposal for the camera project.

Thanksgiving Baskets: There Board discussed the Holiday Baskets for the employees that was done in previous years.

Mr. Bletzer motions and Mr. Chandler seconds to give gift baskets to the staff as done in the previous years. Passed | 4-0-0

9:25 pm

Mr. Bletzer motions and Mr. Quintal seconds to adjourn the meeting.

Passed | 4-0-0

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: _____ Date: _____
Alan P. Zanotti, Secretary

APPROVED | PGDC BOARD OF DIRECTORS PUBLIC SESSION MEETING MINUTES | October 28, 2015 | S. CONNOLLY

APPROVED