

**Members Present:** Alan Zanotti, Chris Pratt, Charlie Bletzer, Dick Quintal, Phil Chandler & Marlene McCollem

**Members Absent:** Leighton Price

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**6:30 pm Meeting Called to Order & Public Comment:** There was public comment from some downtown merchants regarding motorcycles.

**Motorcycle and Intersection Safety:** Mr. Tom Bruce started the dialogue on this subject and had some questions on when and if the PGDC had the authority to change the number of motorcycles that can be parked in each parking space in the downtown area. Most of the people were under the impression that there could only be 2 motorcycles per spot versus the PGDC policy that states “as many that can fit safely”. There were several merchants and members of the Downtown Neighborhood Watch at the meeting to express their concerns. Some attendees did not like the aesthetics and the noise that the motorcycles create when occupying several parking spaces in a row downtown. The Board asked if they would prefer the motorcycles park in the lots versus on the street and that was not accepted as a solution. There were also attendees that wanted the policy to remain the same.

Board members explained the reason to allow “as many that can fit in a space safely” to maximize the utilization of the spaces downtown. Each motorcycle parking on Main Street and Court Street has a two hour limit. PGDC manages the parking and not the aesthetics of downtown.

The Board will research the bylaw questions that were brought up and will return to a future meeting with these results.

**Safety at Intersections:** One attendee expressed his concern on pulling out at the top of Chilton Street onto Court Street. There is a space on that corner that you cannot see around and he would like to have this space removed for safety reasons. He also has a concern that people are parking on the corner of Water and Brewster Street where there is not a parking space – but there is no signage to indicate that. He would like a sign installed.

**7:10 pm Financials**

There was an invoice from Susan Connolly for administrative services from the last meeting up until today in the amount of \$285.00.

There was an invoice from Beals & Thomas for design work on the Middle Street lot in the amount of \$6,861.49.

There was an invoice from O’Neill, Athy & Casey, P.C. for lobbying work for the Transportation and Visitor Center in the amount of \$4,750.00.

**Mr. Quintal motions and Mr. Bletzer seconds to approve payment of these invoices. Passed | 6-0-0**

**Insurance Issue:** Ms. Pratt expressed her concern that a cancellation notice and an invoice for the Commercial and Auto Policies arrived on the same day. She will contact our agent to ensure this doesn’t happen in the future.

**Donation - Municipal Harbor Management Plan Waterfront:** Ms. Pratt sent a letter to Town Hall seeking endorsement of the donation and Ms. Arrighi had already informed the Selectmen and she said they expressed their support but did not formally approve it. Ms. Pratt will send a letter to the Selectmen with a copy of the Board of Selectman approved Minutes for their endorsement of the donation.

**Audit:** Ms. Pratt said the auditor has received the letter from Galvin & Galvin so she will release the audit.

7:20 pm

### **Capital Projects**

**Middle Street Lot Upgrade:** Mr. Burke stated how this project started with several complaints about the dumpsters. He met with the Town about creating a pad and enclosure for the dumpsters. He looked at the entire lot for future improvements. There are 2 parts of this plan:

1. Concept plan – to improve the lot over time.
2. Dumpster and entrance improvements – within the Capital Plan the budgeted amount – sent out an RFP for scope of design.

Beals & Thomas was awarded the job and Mr. LaPointe presented a conceptual design of lot improvements to the Board. The lot has been surveyed and there was a small area that was in question but it does not affect the design. The goal is to improve the lighting, safety and aesthetics of this lot. The plan includes enclosing the dumpsters, dressing up the entrances, relocating pay station and making a pedestrian walkway. Mr. Bubbins has been and will be involved in this improvement project.

The intent is to complete the dumpster enclosure this fall.

The Board has a period of questions and answers. Mr. LaPointe will make the recommended changes, bring to the Town for their input and bring them back to the next meeting.

**Security Camera Pilot:** Mr. Price and Mr. Burke met with Chief Botieri and asked that he have the Town's chosen vendor return with a lower cost - appropriate solution. They will return to the next meeting with a proposal. The Police Department will be the primary users of this system.

**Water 4 Lot Improvements:** Mr. Burke informed the Board that lighting upgrades are necessary for this lot. There are currently 2 lights in the lot and they are completely covered by trees. Mr. Egan will contact the DPW for assistance in trimming the trees and removing the tree from the sidewalk. A long term plan for lighting would include running conduit down the middle of lot and must be included on the capital plan. Mr. Quintal would also like the trees and growth trimmed in the 2 free lots if possible.

**Plymouth Transportation & Visitors Center:** Mr. Burke said that everything that could be done was done and the project has gone into the selection process. The traffic and archeological studies are still underway.

8:05 pm

**Main Street Extension Parking Lot – Parking Garage Feasibility Study:** Mr. Burke will continue his work on this project. The scope of work has been complete and asked the Board if he should draft an RFP for this project in the event that the Tiger Grant does not get approved. The building owners are in favor of this project and some of the work for this project was completed in the 1980's and early 2000. Alternative garage layouts, traffic access, environmental studies, structure, foundations are all items to be included in this RFP.

**Ms. McCollem motions and Mr. Quintal seconds to proceed to a draft RFP for this project.**

**Passed | 6-0-0**

**Operational Items**

**Race Committee Meeting Feedback:** Mr. Egan emailed the head of this committee, Jessica Casey and expressed some concerns with the races and how they affect parking. He was invited and attended a meeting on Monday and found that the group does feel that these races are good for economic development. They also expressed their concern with the charge of \$20.00 / meter to bag each meter for each event.

He believes they are working on offering approximately 3 different options for groups that host a race. They will have different routes, times and charges etc. Mr. Egan encouraged them to start or use the Cordage Park area versus the downtown in order to eliminate parking closures in the downtown area. He was invited and will attend all future meetings so that parking issues/concerns are relayed to the group.

**Downtown Survey Feedback:** Mr. Egan said finding managers / merchants in the downtown area is an ongoing process. He is continuing to seek their input. The questionnaires he is leaving at establishments are not being returned.

**Parking Clerk's Departure:** Mr. Egan said the Ms. Grover's last day was Friday, September 11th and Ms. Bykowski has assumed a number of her responsibilities.

**Upcoming Events:** Mr. Egan went over some of the upcoming events.

***South Shore Walk to end Alzheimer's – September 19<sup>th</sup>***

***Police / Fire 5K Liam Macomber Memorial Race – September 27th***

***Barktoberfest – October 3<sup>rd</sup>***: This event was overwhelming for enforcement officials last year – directing traffic to parking lots etc. The Board recommended that the Chamber hire a detail officer or have a chamber volunteer to direct traffic for this event. Mr. Egan will contact the Chamber with this recommendation.

**Howland Street Lot:** Mr. Egan spoke with Mr. Cronin and he agreed to the 2 year extension of this lease with the same parameters. Mr. Egan will have this extension signed by both parties. Mr. Cronin wanted to use the lots for charging parking on the 4<sup>th</sup> of July and for the Thanksgiving Parade. The Board was against this request.

**8:55 pm**

**Ms. Pratt motions and Mr. Quintal seconds to adjourn the meeting.**

**Passed | 6-0-0**

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Alan P. Zanotti, Secretary