

# PLYMOUTH BOARD OF SELECTMEN

TUESDAY, JUNE 28, 2016

MAYFLOWER ROOM, TOWN HALL, 11 LINCOLN STREET, PLYMOUTH, MA – 6:30 PM

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## 6:30PM - CALL TO ORDER

The Board of Selectmen will hold an Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21, Paragraph 3; to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the chair so declares, and Paragraph 6; to consider the purchase, exchange, lease or value of real property, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the governmental body.

- ❖ Chapter 61 – Pinehills
- ❖ Reliable Fish Company

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## 7:04PM - CALL TO ORDER

Ken Tavares, Chairman of the Board, called the meeting to order at 7:04 p.m. and led the Pledge of Allegiance.

Present:        Kenneth A. Tavares, Chairman  
                  Anthony F. Provenzano Jr, Vice Chairman  
                  John Mahoney  
                  Shelagh Joyce  
  
                  Melissa Arrighi, Town Manager  
                  Derek Brindisi, Assistant Town Manager

Absent:         Sean Page

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## 7:05PM – PUBLIC COMMENT

Everett Malaguti came to the podium with comments for the Board. The first being Curbside Renewal and why that allows subscribers to use the Transfer Station at no extra charge. Mr. Malaguti stressed his concern that the cost for the Town to dispose of the recyclables would not be covered. His second concern was setting the cost of Beach Stickers for FY17 and FY18. He asked that the vote for the FY18 vote on sticker cost be rescinded because sticker sales are down so he feels that it will need to be looked at before setting a new rate.

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## 7:09PM – JULY 4<sup>TH</sup> UPDATE

Jeff Metcalf of the Plymouth July 4<sup>th</sup> Committee came up to give their last update before the parade this weekend. He said everything is in place and that the weather looks great so they're excited for the weekend celebrations. He expressed his gratitude to the committee, Matt Tavares, Erica Tavares, Annmarie Winchester and Mark Wells.

Mr. Metcalf then introduced Matt Tavares from the Parade Committee. Mr. Tavares began by saying they had a fantastic parade lined up with about 75 entries which is the most in recent history. Some entries include veterans, military vehicles, amazing bands and great floats. He did want to mention Sothers Marsh Golf Club and urged all floats to match their enthusiasm. He finished by saying the parade will start at 9:30 and wished everyone a Happy 4<sup>th</sup> of July.

Mr. Metcalf then introduced Erica Tavares to discuss the fundraising. Ms. Tavares started out by saying the fundraising was at \$112,000 which was \$13,000 from their goal. She said there is plenty of time to donate and urged everyone to go onto the website for information on giving. She finished by thanking the Town, local businesses, and individuals for their support with kicking this event off.

Lastly, Jeff Metcalf called on Annmarie Winchester to come up and talk about the road race taking place on the morning of the parade. Ms. Winchester began by saying the road race was beginning at 8:00am in Steven's Field. She added that this year there were between 700 and 800 runners which is the most that have ever participated. Ms. Winchester urged everyone to use their website to get all road closures and parking restrictions for the day, and finished up by thanking the Board for having them in weekly to give their updates.

Jeff Metcalf thanked the local businesses and individuals who have donated to the parade, adding that the event would never happen without them. He then brought up Jay Kimball of Wood's Seafood to talk about donating. Mr. Kimball explained that he put a collection jar out at his restaurant and promised to match customer donations. He presented the parade committee with a check for \$1500 and challenged other local businesses to do the same.

Mr. Metcalf then thanked DPW, Police, and Fire for putting in the long hours to strategically plan for the parade as well as working towards a safe and fun event.

Ken Tavares thanks the July 4<sup>th</sup> Committee for coming in and giving an update for the past several weeks. Mr. Tavares reminded everyone that this weekend would be very busy throughout Plymouth and urged patience when trying to get around town.

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## **7:15PM – TOWN AUDITOR'S UPDATE**

Lynne Barrett came to the podium to present the auditors that performed the Town's annual financial audit performed by Craig Peacock from Sullivan & Powers LLC. She told the Board the audit had been completed in a timely manner and that it is available on the Town website. Ms. Barrett then asked Mr. Peacock to the podium.

Craig Peacock of Powers & Sullivan LLC came up to briefly review the results of the 2015 Town's Audit. He said the main goal of an audit is to give an unmodified opinion. Mr. Peacock stated that throughout the entire audit there were no real weaknesses or deficiencies that spoke volumes for the Town's Finance Department. Mr. Peacock went on to say collection control has been strong and went on to say that the team in place and the department heads work well together. He finished by saying overall, the Town was strong and had performed well above average throughout the entire audit.

Anthony Provenzano Jr, Vice Chairman, wanted to reiterate that the audit is an evaluation of control and management looking for weaknesses. He added that the third party is the credit rating agency, to which Mr. Peacock agreed.

Ken Tavares, Chairman, stated that there were years where he was concerned about the audit reports and what needed to be corrected. He went on to say that he did not have those worries this year and he wanted to thank the Town Manager and Finance Director for that.

John Mahoney, Selectman, echoed Ken's praise. He then asked Mr. Peacock despite the positive report what direction the Town should be moving towards. He asked if we should just keep going forward or should we still try to improve.

Mr. Peacock replied by saying a little bit of both. Maintain what you are doing but you want to always be looking for area that could be improved.

Ken Tavares finished by thanking Mr. Peacock and told him to keep up the good work. He stressed that he "did not want to be his friend" so urged him to continue to be firm and constructive with the Town and any suggestions or recommendations.

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### **7:52PM – TOWN MANAGER'S REPORT**

Melissa Arrighi, Town Manager, began her report by talking about the 1820 Court House renovations. She mentioned specifically the Cupola which they had hoped to preserve, but given the conditions and amount of work it would be near impossible to reuse it during the renovations. She did say that they were doing everything they could to salvage the copper and reuse it in a creative way in the design and restoration of the Court House.

Ms. Arrighi then told the Board that she had attended a Strategic Planning Meeting at the Library last week. The discussion was about the Town's needs and what the Library could do to help. During the meeting it was brought up that Chronicle aired an episode that where the future if libraries was going.

The Town Manager then let the Board know that in the case of Plymouth County vs The Town of Plymouth, regarding the South Street Landfill, was decided upon and it was found there was no wrong doing. She added that the County did not file an appeal within the allotted time so she hoped that this case will remain closed.

Lastly, Ms. Arrighi told the Board that in an attempt to be more proactive she had put together budget goals for the Board to give feedback on. She said her main focus would be on protecting, beautifying, and improving the Town's following assets:

- Improve Water Quality – Aquifer and Harbor
  - New regulations and water withdrawal permit limitations
  - Elimination reliance on outfall pipe and increase use of infiltration beds
  - Increasing sewer usage – mandatory tie in for failed systems
- Promoting, appearance, condition, and public enjoyment of spaces
  - Summer impact programs
  - Parks and Cemeteries – renewed effort to staff this division in a manner that will appropriately provide services to all of our parks and cemeteries
  - Coastal access program – identifying and regenerating vital points in the community to access the coast and beaches
- Current facilities and asset management
  - I/T review and plan
  - Facility Manager for oversight of 36 Town buildings

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## 8:00PM - LICENSES AND ADMINISTRATIVE NOTES

### LICENSES

On a motion by Anthony Provenzano Jr and seconded by Shelagh Joyce, the Board approved a One Day All Alcohol License for Loretta **LaRoche Foundation**, 50 Court Street, for a Music Show being held on July 29, 2016 from 6:00pm to 12:00am at Memorial Hall. *Voted 4/0*

On a motion by Anthony Provenzano Jr and seconded by John Mahoney, the Board approved a One Day Wine and Malt License for **Plymouth Lions Club**, 26 College Pond Road, for their Thirsty Pilgrim Festival being held on September 10, 2016 from 1:00pm to 7:00pm at the Hedge House, 126 Water Street, Plymouth, MA. *Voted 4/0*

On a motion by Anthony Provenzano Jr and seconded by Shelagh Joyce, the Board approved a One Day Wine and Malt License for **Loretta LaRoche Foundation**, 50 Court Street, for a Comedy Show being held on July 23, 2016 from 7:00pm to 11:00pm at the Studio. *Voted 5/0*

On a motion by Anthony Provenzano Jr and seconded by Shelagh Joyce, the Board approved a One Day Wine and Malt License for **Bramhall's Country Store**, 2 Sandwich Road, for Private Dinners/Reunions being held on the following dates: *Voted 4/0*

- July 9, 2016 from 6:00pm to 10:00pm
- August 6, 2016 from 6:00pm to 10:00pm
- August 12, 2016 from 6:00pm to 9:00pm
- August 27, 2016 from 6:00pm to 10:00pm
- September 10, 2016 from 6:00pm to 10:00pm

On a motion by Anthony Provenzano Jr and seconded by John Mahoney, the Board approved an Amplified Music Permit for **Plymouth Lions Club**, 26 College Pond Road, for their Thirsty Pilgrim Festival being held on September 10<sup>th</sup> and 11<sup>th</sup>, 2016 from 2:00pm to 6:00pm at the Hedge House, 126 Water Street, Plymouth, MA. *Voted 4/0*

On a motion by John Mahoney and seconded by Anthony Provenzano Jr, the Board approved a Common Victuallers License for **The Bluebird Café**, 531 Federal Furnace Road, Plymouth, MA. *Voted 5/0*

On a motion by Anthony Provenzano Jr and seconded by John Mahoney, the Board approved a Vehicle for Hire Operator License for **Mayflower Taxi**, 130 Camelot Drive, for Melinda Perkins, 15R Braley Lane, Plymouth, MA. *Voted 4/0*

### ADMINISTRATIVE NOTES

The Board re-appointed **Paul Jacobs** for a three year term on the Natural Resources and Coastal Beaches Committee.

On a motion by Anthony Provenzano Jr and seconded by John Mahoney, the Board approved the Open Meeting Minutes from the **May 24, 2016 Selectmen's Meeting**. *Voted 3/0*  
(*Shelagh Joyce Abstained*)

On a motion by Anthony Provenzano Jr and seconded by John Mahoney, the Board approved the Open Meeting Minutes from the **June 7, 2016 Selectmen's Meeting**. *Voted 4/0*

On a motion by Anthony Provenzano Jr and seconded by John Mahoney, the Board approved the Open Meeting Minutes from the **June 14, 2016 Selectmen's Meeting**. *Voted 4/0*

On a motion by Anthony Provenzano Jr and seconded by Shelagh Joyce, the Board adopted the changes dated June 28, 2016 to the **Policy on Cell Phones During Work Hours** document previously adopted on June of 2011. *Voted 4/0*

On a motion by John Mahoney and seconded by John Mahoney, the Board approved and executed an Aquaculture License for **George W. Caldwell IV** of 29 Barbara's Way, Plymouth, MA for use of a 2.5 acre area located in Plymouth Harbor beginning on June 29, 2016 and ending on June 28, 2019 described by the coordinates below: *Voted 4/0*

West Lot

N 42° 00' 33.20", W 70° 37' 30.68"

N 42° 00' 32.83", W 70° 37' 31.12"

N 42° 00' 23.98", W 70° 37' 22.82"

N 42° 00' 24.00", W 70° 37' 22.03"

East Lot

N 42° 00' 34.24", W 70° 37' 29.21"

N 42° 00' 33.90", W 70° 37' 29.70"

N 42° 00' 24.59", W 70° 37' 20.97"

N 42° 00' 25.06", W 70° 37' 20.60"

The Board granted permission for the **Plymouth Fire Department** to hold a Boot Drive on July 11, 2016 from 11:00am to 1:00pm in front of Plymouth Rock which proceeds will go to Muscular Dystrophy Association. *Voted 4/0*

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**8:03pm - COMMITTEE LIAISON / DESIGNEE UPDATES**

None

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**8:04PM - OLD BUSINESS / LETTERS / NEW BUSINESS**

Selectman Mahoney said he would like to see a list of objectives put together this week before the upcoming holiday weekend regarding crowd control as well as clean-up.

Melissa Arrighi stated that everyone was on for Sunday and Monday's celebrations. She also said that Derek Brindisi, Assistant Town Manager, was going to get a staffing plan and confirm that everything will be covered so all can have a enjoyable and safe holiday.

Vice Chairman Provenzano said that he attended an open reading program at the library where he got to read *The Hounds of Baskerville* aloud and really enjoyed it. He thanked Jennifer Harris, the Library Director, for inviting him.

Chairman Tavares just wanted to thank the Board, Town Staff and the Community for their support for the loss of his mother. He said it truly meant the world to him.

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**8:06PM - ADJOURNMENT**

On a motion by John Mahoney and seconded by Sean Page, the Board voted to adjourn the Open Session at 8:06pm. *Voted 4/0*

*By Roll Call: Tavares-Yes, Provenzano-Yes, Mahoney-Yes, Joyce-Yes*

**Recorded by:** Christopher Badot

*Administrative Assistant, Board of Selectmen*