

April 22, 2015

Members Present: Leighton Price, Chris Pratt, Charlie Bletzer, Alan Zanotti, Dick Quintal & Phil Chandler

Members Absent:

6:30 pm Meeting Called to Order & Public Comment: There was no public comment.

Open Board Member Seat: No decision from the Board of Selectmen has been made on the open PGDC Board seat.

Communication

Old Colony Memorial Article: Mr. Price and Ms. Pratt commented that they have received positive feedback from the articles that appeared in the Old Colony on Saturday. Ms. Pratt addressed one personnel issue that needed clarification in the article and an update has been posted on the Old Colony website.

Special Event Requests

Plymouth South High School Graduation: Mr. Egan outlined the request for relaxed parking during Plymouth South's Graduation on June 6th at Memorial Hall. This event is included in the Annual Events with Relaxed Enforcement. Plymouth South created a dashboard permit (Park Plymouth approved) for graduation attendees, that stipulating relaxed enforcement in all paid parking locations and all non-metered time zones during paid parking hours.

Ms. Pratt motions and Mr. Chandler seconds to approve this request which is the same as last year. Passed | 5-0-0

Downtown Waterfront Festival / Car Show: Mr. Egan outlined the request for relaxed parking during the Waterfront Festival on August 29th. This event is included in the Annual Events with Relaxed Enforcement. This includes a paid parking exemption at the Cole's Hill meters and use of the back portion on the Jenney lot until 4pm for their car show (paid parking and enforcement in all other areas will remain in full effect).

Mr. Bletzer motions and Mr. Zanotti seconds to approve this request which is the same as last year. Passed | 5-0-0

Financials

Invoices: There was an invoice from Susan Connolly for administrative services for the second portion of April for up until yesterday in the amount of \$277.50.

There was an invoice from US Postal Service for the post office box rental in the amount \$128.00.

Mr. Zanotti motions and Mr. Bletzer seconds to approve payment of these invoices. Passed | 5-0-0

Financials: Ms. Pratt said that Ms. Santos is working on the February and March Financials and she would have them back shortly. She will send out the January's financials after the auditor is finished with them.

Parking Lot Lighting: Ms. Pratt has sent out a check for one set of the lights. The other vendor requires a purchase order and she will complete that process.

Employee Health Insurance: Mr. Price sent out the information on 4 different Health Insurance Plans. The current policy is to pay for 50% of the cost of health insurance. Ms. Pratt will call the agent for more details and will make a decision on which policy is best.

Mr. Zanotti motions and Mr. Bletzer seconds to authorize Ms. Pratt along with Mr. Price to make the Health Insurance Plan decision. **Passed | 5-0-0**

Mr. Zanotti motions and Mr. Bletzer seconds that we commit to a 50% contribution for Health Insurance based on past discussions. **Passed | 5-0-0**

PGDC Office Expansion Options: Mr. Egan outlined some of the available space that is for sale in the downtown area.

7:10 pm

Mr. Quintal arrived.

Main Street Extension: Mr. Burke presented the results of the survey in this area. Nosh Tavern requested changing some spaces from 20 minutes to 2 hour parking. There were representatives from the Nosh Tavern and Tedeschi's present at the meeting and spoke about their needs and concerns.

Mr. Zanotti motions and Mr. Chandler seconds to approve the change of 2 20-minutes spaces to 2 hour spaces on Market Street Extension. **Passed | 6-0-0**
(A letter must go to the Board of Selectmen on this regulation change.)

Community Investments

Graffiti Removal: Ms. Pratt returned to the Board with additional information on the Graffiti Removal Program. The office of Community Development will not finance this program this year and Ms. Pratt suggested that the PGDC make a donation to this fund it and have the Office of Community Development continue to administer the program. This is for graffiti on private property and the property owner must sign a consent form before work can begin. Ms. Pratt's proposal also requests a report on the program be submitted two times a year.

Mr. Chandler motions and Ms. Pratt seconds to approve the proposal as presented except that the initial distribution be \$2,500.00 and subsequent donations will not exceed \$5,000.00 annually. **Passed | 5-1-0**
Mr. Quintal against.

Financials continued

Invoices: There was an invoice from Galvin & Galvin in the amount of \$666.67.

Mr. Bletzer motions and Mr. Zanotti seconds to approve payment of this invoice. **Passed | 6-0-0**

Abutter to Transportation Center Letter: Mr. Burke received 2 letters from abutters who own office space in One Park Place that are against the Transportation and Visitors Center / Garage. Mr. Burke and Mr. Price will send a response to both of the letters. The water issue should be address through engineers and they may need to access to their building to go through and check their building as far as the stream is concerned. Mr. Burke will reach out and see if he can meet with both parties.

Time Zone Change Request

Court Street, North Plymouth: Mr. Egan spoke with 16 different businesses in this area and 12 were in favor, 2 wanted to leave it the same, and 2 were indifferent about changing the parking from 1 hour to 2 hours. These results are similar to the survey that was conducted in the past.

Ms. Pratt motions and Mr. Chandler seconds to make the change from 1 hour parking to 2 hour parking however in front of the hardware store 3 spaces be signed for 1 hour parking.

Failed | 3-3-0

Mr. Quintal, Ms. Pratt & Mr. Chandler against.

Mr. Bletzer motions and Mr. Zanotti seconds to make the change from 1 hour parking to 2 hour parking based on the survey results.

Failed | 3-3-0

Mr. Quintal, Ms. Pratt & Mr. Chandler against.

Ms. Pratt requested revote:

Mr. Bletzer motions and Mr. Zanotti seconds to make the change the current 1 hour parking to 2 hour parking based on the survey results.

Passed | 4-2-0

Mr. Quintal & Mr. Chandler against.

Town Wharf/Harbor Master: Mr. Burke relayed that Mr. Hunter would like to start with 2 15-minute loading / unloading spot on the wharf versus the 4 that were previously approved.

Permit Sales Update: Mr. Egan said that 1408 permits sold as of today and most continued to be limited permits.

PCI Compliance:

EMV Chip Regulation: Mr. Burke was made aware that beginning in October the fraud liability shifts to the merchant on credit cards. The readers currently do not accept the chip cards so we would be liable. He indicated that the pay station and meters would not be ready come October but most of our transaction amounts are very small. The Board would like our insurance policy to be reviewed to cover this type of risk.

Capital Projects

EV Charging Station Reinstall: Mr. Farah has received 3 quotes and he has some additional work to do as well as the zoning permit needs to be approved.

Middle Street and North Street Lighting: Mr. Burke updated the Board on the status. The lighting company for the North Street lot requires a purchase order for the lights. Ms. Pratt will complete that task at the end of the week. Ms. Pratt has already sent a check for the Middle Street lot lights. As soon as all the lights are in they will be put up at one time.

Main Street Extension Garage Feasibility Study: Mr. Burke has talked with the owner of this lot and he is gathering the information he had performed on the lot years ago and will then forward that information to PGDC. Mr. Burke will then put together a scope of work for this project.

Middle Street Lot Upgrade: Mr. Burke and Mr. Chandler met at the site and discussed a general scope of work and will now need to do a longer term concept design plan. That plan will include landscaping, paving, dumpsters, striping, drainage etc.

Plymouth Transportation & Visitors Center

The 400th Committee Meeting: On April 4th Mr. Burke and Mr. Price along with Gatra had a meeting with The 400th Committee and decided to proceed with the plan that is currently in place.

Historic Commission Meeting: This meeting is scheduled for May 6th but may be rescheduled.

Tiger Grant: Mr. Burke updated the Board on the Tiger Grant and stated that GATRA had rehired the original firm to start the process and are working diligently on the application which is due by 6/5.

Parking Lot Agreements

Bus Lot: Mr. Burke said that the lease has been signed by both parties.

Water #4 Lot Update: Attorney Galvin has sent the P&S back to the banks attorney and negotiations continue.

T Lot behind Cordage Park: Ms. Pratt heard that this lot may be for sale but after some research the MBTA said that this lot was not for sale.

Property: Mr. Egan continued to go over some current listings for office expansion.

8:50 pm

Ms. Pratt motions and Mr. Zanotti seconds to adjourn the meeting.

Passed | 6-0-0

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: _____ Date: _____
Alan P. Zanotti, Secretary