ADVISORY & FINANCE COMMITTEE

The following meeting of the Advisory & Finance Committee has been posted and will be held

At: **Plymouth North High School**
Room #142A - Choral Room (First floor in back near cafeteria)
41 Obery Street
Plymouth, MA 02360

On: **Saturday, April 11, 2015 at 7:30AM**

Items on the agenda will include but are not limited to the following.
Other discussion may include items that were not reasonably anticipated by the Chairman 48-hours in advance of the meeting posting.

AGENDA ITEMS:

- ATM Supplement
- STM Supplement
- ATM Article 8: Departmental Equipment
- ATM Article 16E: CPC - Budget
- ATM Article 31: Land Swap – Herring Pond Road / Long Pond Road

Public Comment

Old/New/Other Business

TO TOWN MEETING – PNHS Performing Arts Center

Adjournment

Next Meeting: Wednesday, May 20, 2015, 7:30PM – Mayflower II Meeting Room, Town Hall

ATM ARTICLE 8 – DEPARTMENTAL EQUIPMENT

There are six items listed on the warrant that are not being funded:

C	Information Tech.	Clerk - MUNIS Animal Licensing Program
H	Information Tech.	Police - Officer Scheduling System
GG	DPW-Operations	Maint - Animal Shelter Building Repairs (*)
HH	DPW-Operations	Maint - Crematory Building Repairs (*)
II	DPW-Operations	Maint - Nelson Park Restroom Repairs (*)
JJ	DPW-Operations	Maint - Stephens Field Concession Repairs (*)

There are an additional 5 items that were recommended but left off the warrant so are not able to be funded:

DPW-Operations	Maint - Portable Cutting Torch	$850
DPW-Operations	Fleet - Pressure Washer (*)	$5,277
DPW-Operations	Fleet - Tire Changer (*)	$13,826
DPW-Operations	Fleet - Tire Balancer (*)	$10,905
DPW-Operations	Fleet - Stick Welder	$6,000

The revised total for Article 8 is $641,835.
Spreadsheet with details can be found on the next two pages.

ITEM	DPT #	DEPARTMENT	EQUIPMENT	qty	EACH	REQUEST	TOWN MGR RECOMMENDS	SPRING ANNUAL TOWN MEETING	FUNDING SOURCE
A	138	Procurement	New Telephone Equipment for Police & Building	1	$1,750.00	$1,750.00	$1,750.00	**$1,750.00**	
B	138	Procurement	New Telephone System for Animal Control	1	$6,000.00	$6,000.00	$6,000.00	**$6,000.00**	
C	155	Information Tech.	Clerk - MUNIS Animal Licensing Program	1	$11,900.00	$11,900.00	$0.00	**$0.00**	
D	155	Information Tech.	Police - Backup Server/File Server (*)	1	$5,000.00	$5,000.00	$5,000.00	**$5,000.00**	
E	155	Information Tech.	Police - Acronis Imaging Software	1	$2,000.00	$2,000.00	$2,000.00	**$2,000.00**	
F	155	Information Tech.	Police - PC for MIRCS and Trackstar (*)	1	$1,000.00	$1,000.00	$1,000.00	**$1,000.00**	
G	155	Information Tech.	Police - Electronic Document Management Software	1	$10,000.00	$10,000.00	$10,000.00	**$10,000.00**	
H	155	Information Tech.	Police - Officer Scheduling System	1	$14,000.00	$14,000.00	$0.00	**$0.00**	
I-M	210	Police	Police Vehicles (*)	9	$265,262.40	$265,262.40	$250,000.00	**$250,000.00**	
N	220	Fire	Station Maintenance for all 7 Stations (*)	7	$7,000.00	$49,000.00	$26,000.00	**$26,000.00**	
O	220	Fire	Self Contained Breathing Apparatus Cylinder (*)	20	$748.00	$14,960.00	$14,960.00	**$14,960.00**	
P	220	Fire	Portable Radio (*)	6	$2,492.00	$14,952.00	$9,968.00	**$9,968.00**	
Q	220	Fire	Multi Gas Meter (*)	15	$900.00	$13,500.00	$13,500.00	**$13,500.00**	
R	220	Fire	Calibration Station (*)	2	$2,500.00	$5,000.00	$5,000.00	**$5,000.00**	
S	220	Fire	Cold Water Rescue/Survival Suits (*)	12	$1,100.00	$13,200.00	$13,200.00	**$13,200.00**	
T	220	Fire	SCBA Scott Pak (*)	4	$7,400.00	$29,600.00	$29,600.00	**$29,600.00**	
U	291	Emergency Mgmnt	Infectious Disease Control Personal Protective Equip.	1	$50,000.00	$50,000.00	$30,000.00	**$30,000.00**	
V	411	DPW-Operations	Engr - Autocad Training	2	$1,200.00	$2,400.00	$2,400.00	**$2,400.00**	
W	420	DPW-Operations	Hwy - Concrete/Sidewalk Grinder	1	$7,500.00	$7,500.00	$7,500.00	**$7,500.00**	
X	420	DPW-Operations	Hwy - Plate Compactor	2	$5,500.00	$11,000.00	$5,500.00	**$5,500.00**	
Y	420	DPW-Operations	Hwy - Skid Steer Grapple Bucket	1	$4,350.00	$4,350.00	$4,350.00	**$4,350.00**	
Z	420	DPW-Operations	Hwy - Skid Steer Brush Mower	1	$5,850.00	$5,850.00	$5,850.00	**$5,850.00**	
AA	420	DPW-Operations	Hwy - Skid Steer Power Rake	1	$8,850.00	$8,850.00	$8,850.00	**$8,850.00**	
BB	420	DPW-Operations	Hwy - Hooklift Stake Body for Existing Vehicle	1	$12,500.00	$12,500.00	$12,500.00	**$12,500.00**	
CC	420	DPW-Operations	Hwy - 9' Sander for Existing Truck	1	$10,000.00	$10,000.00	$10,000.00	**$10,000.00**	
DD	420	DPW-Operations	Hwy - Convert Existing Trucks for Power Angle Plows	2	$10,600.00	$21,200.00	$10,600.00	**$10,600.00**	
EE	420	DPW-Operations	Hwy -Walk Behind Roller	1	$2,990.00	$2,990.00	$2,990.00	**$2,990.00**	
FF	420	DPW-Operations	Hwy - 8 Ton Tilt Trailer	1	$9,700.00	$9,700.00	$9,700.00	**$9,700.00**	
	420	DPW-Operations	Hwy - 6 Ton Tilt Trailer	1	$6,999.00	$6,999.00	$0.00	**$0.00**	
	422	DPW-Operations	Maint - Portable Cutting Torch	1	$850.00	$850.00	$850.00	**$0.00**	
	425	DPW-Operations	Fleet - Pressure Washer (*)	1	$5,277.00	$5,277.00	$5,277.00	**$0.00**	
	425	DPW-Operations	Fleet - Tire Changer (*)	1	$13,826.00	$13,826.00	$13,826.00	**$0.00**	

	425	DPW-Operations	Fleet - Tire Balancer (*)	1	$10,905.00	$10,905.00	$10,905.00	**$0.00**	
	425	DPW-Operations	Fleet - Stick Welder	1	$6,000.00	$6,000.00	$6,000.00	**$0.00**	
	425	DPW-Operations	Fleet - Welding Helmets	4	$335.00	$1,340.00	$0.00	**$0.00**	
GG	425	DPW-Operations	Maint - Animal Shelter Building Repairs (*)		$0.00	$0.00	$0.00	**$0.00**	
HH	425	DPW-Operations	Maint - Crematory Building Repairs (*)		$0.00	$0.00	$0.00	**$0.00**	
II	425	DPW-Operations	Maint - Nelson Park Restroom Repairs (*)		$0.00	$0.00	$0.00	**$0.00**	
JJ	425	DPW-Operations	Maint - Stephens Field Concession Repairs (*)		$0.00	$0.00	$0.00	**$0.00**	
KK	427	Marine & Env. Affairs	HM - Acoustic Buoys	2	$2,000.00	$4,000.00	$4,000.00	**$4,000.00**	White Shark Cons
LL	427	Marine & Env. Affairs	HM - Small Outboard Motor	1	$4,000.00	$4,000.00	$4,000.00	**$4,000.00**	Waterways Uses
MM	427	Marine & Env. Affairs	HM - Re-Power Safe Boat (*)	1	$36,000.00	$36,000.00	$36,000.00	**$36,000.00**	Waterways Uses
NN	427	Marine & Env. Affairs	HM - Re-Power Pump-Out Boat (*)	1	$3,750.00	$3,750.00	$3,750.00	**$3,750.00**	Waterways Imprv
OO	433G	DPW-Solid Waste	8 Yd. Containers (*)	6	$1,500.00	$9,000.00	$9,000.00	**$9,000.00**	
PP	433G	DPW-Solid Waste	4 Yd. Containers	6	$1,000.00	$6,000.00	$6,000.00	**$6,000.00**	
QQ	440	DPW-Utilities	Sewer - Rigid Inspection Camera (*)	1	$8,000.00	$8,000.00	$8,000.00	**$8,000.00**	Sewer Enterprise
RR	440	DPW-Utilities	Sewer - Monitoring System (*)	1	$6,592.00	$6,592.00	$6,592.00	**$6,592.00**	Sewer Enterprise
SS	490	DPW-Operations	Crematory - Chamber Floor in Unit 3 (*)	1	$8,500.00	$8,500.00	$8,500.00	**$8,500.00**	
TT	491	DPW-Operations	Cemetery - 52" Hydro Mower (*)	1	$6,450.00	$6,450.00	$6,450.00	**$6,450.00**	Perpetual Care
UU	491	DPW-Operations	Cemetery - 50' Flag Pole at Vine Hills (*)	1	$8,500.00	$8,500.00	$8,500.00	**$8,500.00**	Perpetual Care
VV	491	DPW-Operations	Cemetery - Weed Wackers (*)	4	$400.00	$1,600.00	$1,600.00	**$1,600.00**	
WW	492	DPW-Grounds & Rec	Parks - 36" Walk Behind Mower (*)	1	$5,534.00	$5,534.00	$5,534.00	**$5,534.00**	
XX	492	DPW-Grounds & Rec	Parks - 72" Zero Turn Mower (*)	1	$11,791.00	$11,791.00	$11,791.00	**$11,791.00**	
YY	492	DPW-Grounds & Rec	Parks - Split Rim Beach Tires	4	$600.00	$2,400.00	$2,400.00	**$2,400.00**	
ZZ	492	DPW-Grounds & Rec	Parks - 18' Equipment Trailer (*)	1	$6,600.00	$6,600.00	$6,600.00	**$6,600.00**	
AAA	492	DPW-Grounds & Rec	Parks - Weed Wackers (*)	3	$400.00	$1,200.00	$1,200.00	**$1,200.00**	
BBB	492	DPW-Grounds & Rec	50' Flag Pole at West Rec Ball Fields	1	$8,500.00	$8,500.00	$8,500.00	**$8,500.00**	
CCC	630	DPW-Grounds & Rec	Rec - Rescue Board (*)	2	$1,500.00	$3,000.00	$3,000.00	**$3,000.00**	
DDD	630	DPW-Grounds & Rec	Rec - Emergency Radio (*)	4	$300.00	$1,200.00	$1,200.00	**$1,200.00**	
EEE	695	1749 Court House	Window Shades	10	$100.00	$1,000.00	$1,000.00	**$1,000.00**	
					SUB-TOTAL	$792,278.40	$678,693.00	**$641,835.00**	
					-100% Perpetual Care	($14,950.00)	($14,950.00)	**($14,950.00)**	
					-100% Sewer Enterprise Fund	($14,592.00)	($14,592.00)	**($14,592.00)**	
					-100% Waterways Uses Acct	($43,750.00)	($43,750.00)	**($43,750.00)**	
					-100% White Shark Conservancy	($4,000.00)	($4,000.00)	**($4,000.00)**	
					TOTAL	$714,986.40	$601,401.00	**$564,543.00**	

* indicates replacement item

FY15 Appropriation - $629,828

ATM ARTICLE 16E – CPC BUDGET

Since the Report & Recommendations of the Advisory & Finance Committee – Annual Town Meeting book went to print, the Town received notification from the Massachusetts Department of Revenue that the first round CPC match is estimated at 18% and not the 30% that had been estimated (match was 31% last fall). New CPC budget numbers are provided on the next two pages.

Community Preservation Fund
FISCAL 2016 SOURCES & USES OF FUNDS
Report for Community Preservation Committee

SOURCES:

Estimated 2016 CPA Revenues:

Estimated 2016 Tax Revenue		$ 141,105,149
CPA Surcharge Rate		1.50%
Estimated Surcharge for 2016 less Abatements & Exemptions		$ 2,091,577
Investment Earnings		$5,000
State Trust Fund Distribution estimated at 18%	2,005,303.65	$359,155
	(10,000.00)	**$2,455,732**
	1,995,303.65	

USES:

To meet the required Percentages (%) from 2016 Estimated CPA Revenues:

Open Space	10%	$245,573
Historic Resources	10%	$245,573
Community Housing	10%	$245,573
	Total required to be spent or set aside	***$736,720***

Amount available for CPA Administrative costs:

CPA Operating Budget	4%	$98,229
	Amount available for budget (but not required)	***$98,229***

Amount recommended to be set aside in a Budgeted Reserve for Future FY2016 Town Meetings - Remaining FY2016 Estimated Revenues

Available for all 4 CPA Purposes (If not used during FY2016 it will close out to Unreserved Fund Balance at June 30, 2016)	***$1,620,783***

Note that the budgeted reserve amount will be reduced by the amount of special purpose CPA articles voted within the Annual Town Meeting.

Lynne A. Barrett
Finance Director
3/19/2015

Community Preservation Fund - Available Funds				FATM 2014 Articles	*ATM & STM 2015*	Balances
Fund Balances:	**Balance 6/30/2014 - CP - 2**	**FY2015 Annual Town Meeting Action**	**Balances Available for FY2015 Town Meetings - FATM, April STM &**	**Articles 16A, 16B, 16C & 16D**	***2015 Annual & Special Town Meeting Action***	**Balances Remaining for STM in April**
Reserved for Open Space	239,009.00	249,016.00	488,025.00	(450,000.00)		38,025.00
Reserved for Community Housing	258,328.00	249,015.00	507,343.00			507,343.00
Reserved for Historic Resources	33,659.00	249,015.00	282,674.00	(20,000.00)		262,674.00
Budgeted Reserve		1,643,500.00	1,643,500.00	(750,000.00)	*(705,000.00)*	188,500.00
						-
						-
						-
Unreserved - for any Purpose						-
Undesignated Fund Balance	552,345.35		552,345.35	(500,000.00)		52,345.35
						-
						-
						-
2016 Estimated Revenues for Annual Town Meeting:			**1,620,783.00**		*(1,155,000.00)*	465,783.00
						-
						-
Grand Total	**$1,083,341.35**	**$2,390,546.00**	**$5,094,670.35**	**($1,720,000.00)**	***(1,860,000.00)***	1,514,670.35

Lynne A. Barrett
Finance Director
3/19/2015

ATM ARTICLE 31 – LAND SWAP – HERRING POND RD/LONG POND RD

Since the Report & Recommendations of the Advisory & Finance Committee – Annual Town Meeting book went to print, the Board of Selectmen requested that the tree buffer along Janebar Circle increase to 300 feet, reducing the acreage from approximately 6.0 to 5.6 that the Town will transfer in the land swap. New map/configuration is provided on the next page.

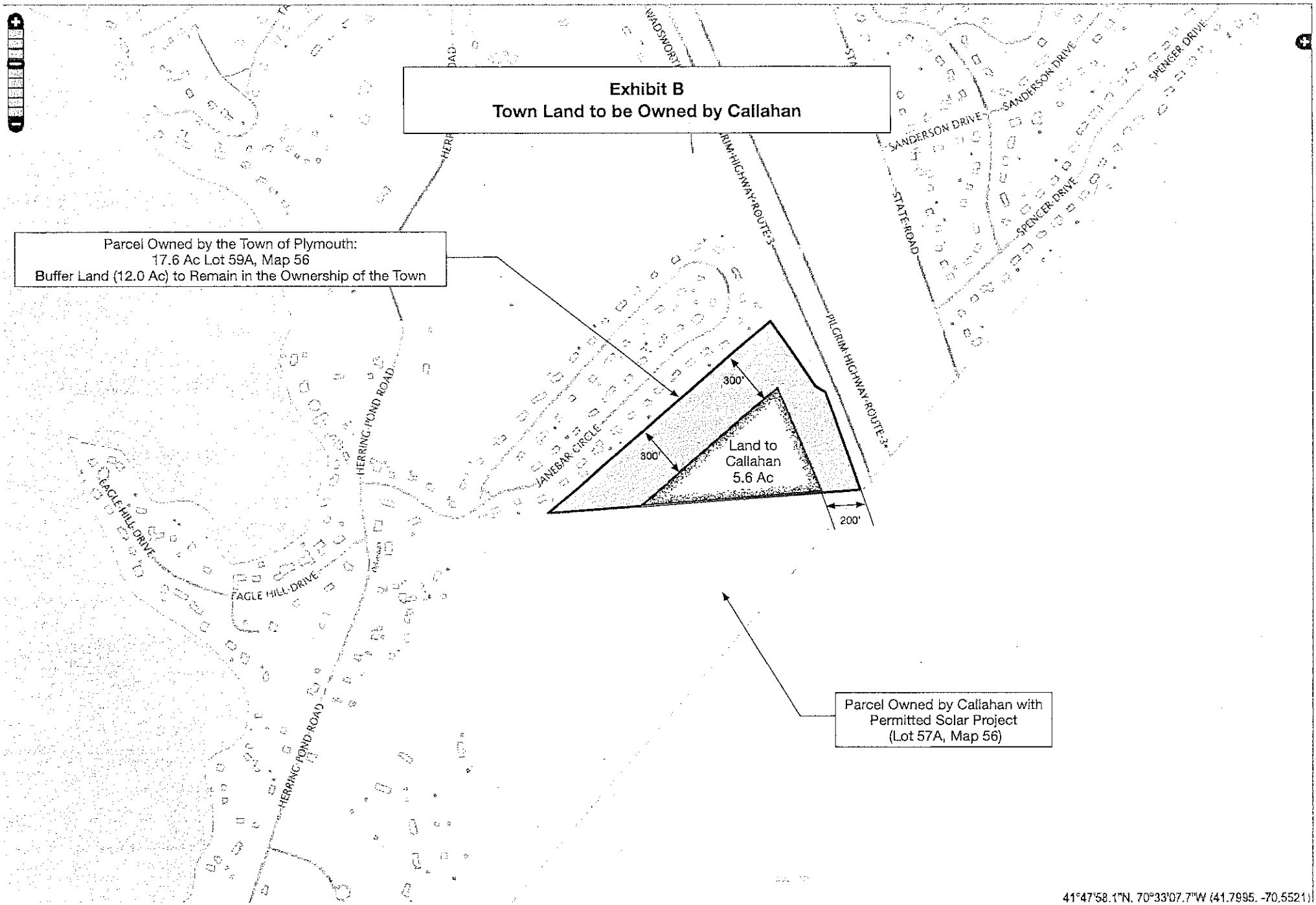
Exhibit B
Town Land to be Owned by Callahan
Parcel Owned by the Town of Plymouth:
17.6 Ac Lot 59A, Map 56
Buffer Land (12.0 Ac) to Remain in the Ownership of the Town
Land to Callahan 5.6 Ac
300'
300'
200'
Parcel Owned by Callahan with Permitted Solar Project (Lot 57A, Map 56)
HERRING POND ROAD
JANEBAR CIRCLE
EAGLE HILL DRIVE
PILGRIM HIGHWAY ROUTE 3
STATE ROAD
SANDERSON DRIVE
SPENCER DRIVE
41°47'58.1"N, 70°33'07.7"W (41.7995, -70.5521)