

**ATM 7A-E – FY2017 Budget**

- Nov 6, 2015: Deadline for Departments/Divisions to enter their Department Requested Budgets.
- Nov 15-18: Depts met with members of the Finance Department & Admin to review their budgets.
- Nov 23-25: The Town Manager created the Town Manager’s Recommended Budget.
- Dec 1-2: Departments/Divisions had the opportunity to appeal.
- Dec 13: Town Manager delivered a Budget Presentation to the Board of Selectmen. They had several meetings to discuss and review the budget.
- Jan 5: Joint budget meeting with the Board of Selectmen, School Committee & Advisory & Finance. Schools presented their budget and the plan to roll out full day kindergarten. Board of Selectmen tabled voting on Public Safety and DPW budgets until the following week.
- Jan 12: The BOS voted on the budget resulting in the Board of Selectmen’s Recommended Budget.
- Jan 20: Advisory & Finance received budget books and began budget sub-committee meetings and hearing the Town Meeting articles.
- Feb 24: A&F Budget Hearing was held and Budget Sub-Committee Reports were presented. There were quite a few changes recommended to the budget. Time was needed to enter all of the changes and re-total the budget. The article was postponed to the March 2, 2016 meeting.
- March 2: A&F voted on their recommended budget and Town Meeting books went to print the next day.
- March 7: School Committee voted to decrease their budget.
- March 9: A&F learned about the school budget and also that debt numbers were incorrect and the debt budget decreased significantly.
- March 16: A&F voted the revised budget and Town Meeting Supplement I was printed the next day.

**Feb 24 Budget Hearing changes (refer to Sub-Committee reports for specifics):** **General Fund** **Enterprise**

A:	Town Manager – readjust salaries with personnel change	(\$ 2,421)	
	Fuel & Utility – adjust with prices down significantly	(\$105,000)	
	Procurement – add central purchase requests received	\$ 8,148	
	Human Resources – adjust salaries personnel change, decrease OT	(\$ 37,458)	
	Town Clerk – add evening early voting hours	\$ 450	
	All Town Insurance – decrease ok per Finance Director	(\$ 9,505)	
	Airport – decrease bond issuance ok per Finance Director	<u>                    </u>	<u>(\$5,000)</u>
		(\$150,786)	(\$5,000)
B:	Advisory & Finance Reserve Fund	\$ 20,000	
	Information Technology – move public safety IT personnel to IT	\$ 110,159	
	Tax Title Foreclosures – decrease ok per Treasurer	(\$ 50,000)	
	Short Term Interest – decrease ok per Finance Director	(\$230,000)	
	Bond Issuance – decrease ok per Finance Director	(\$ 25,000)	
	OPEB Trust – increase per new formula to account for new employees	<u>\$ 58,200</u>	
		(\$116,641)	
C:	Police – Add 3 police officers & subtract IT person moving to IT	\$58,142	
	Police – Add equipment for new officers	\$26,822	
	Fire – Move IT staff to IT & remove PT clerical which was not approved	<u>(\$51,070)</u>	
		\$33,894	
D:	Building Maintenance – remove 2 new staff & increase restroom contract	(\$1,924)	
	Sewer Enterprise – reduce electricity	<u>                    </u>	<u>(\$21,500)</u>
		(\$1,924)	(\$21,500)
E:	Council on Aging – community resources reorg (add 1/3 CR director)	\$ 35,767	
	Library – community res reorg (add CR director, new lib dir, no asst dir)	(\$42,373)	
	Recreation – add 1/3 CR dir, staff changes, new allocation % to revolving	\$ 8,474	

Veterans Services – add one newly required training	\$ 500
1749 Courthouse – adjust requested expansion of season	<u>(\$ 9,860)</u>
	(\$ 7,492)

F: Schools	no change
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Total:	(\$237,949)	(\$26,500)
	<b>=( \$264,449) overall</b>	

**Additional Changes:**

Mar 6 School Budget change:	(\$155,660)	
Mar 9 Debt – General Fund	(\$ 62,792)	
Debt – Sewer Enterprise		(\$1,026,928)
Debt – Water Enterprise		<u>(\$ 19,493)</u>
	<u>(\$218,452)</u>	<u>(\$1,046,421)</u>
	<b>=( \$1,264,873) addtl overall</b>	

See Supplement I for final budget numbers.