

Building Permit As-Built Plans Required

updated 02/01/2009

For any permit issued after this date, this office will require two (2) certified as-built plans, a Foundation certified as-built plan and a Final certified as-built plan. We need two (2) copies of each. Both must be signed and stamped by a Land Surveyor.

All certified as-built plans must include the **Parcel I.D., Street Numbers and Zoning information including Required and Provided Setbacks**; also to include any special permit conditions.

NOTE: No foundation inspection will be done until the foundation certified as-built plan has been submitted and approved by this office. The foundation certified as-built plan shall contain the following notation (include special permit information if applicable):

**Plan of Land
Plymouth, MA**

“I hereby certify that the lot corners, dimension, elevations and setbacks to the existing foundation on this plan are correct and conforming to the Town of Plymouth by-Laws and regulations for zone _____.”

Before a Certificate of Occupancy is issued a Final certified as-built plan must be submitted. The Final certified as-built plan must include all measurements as well as identify all protrusions, such as decks, steps, bulkhead, overhangs, outside chimney, etc., and contain the following notation (include special permit information if applicable):

**Plan of Land
Plymouth, MA**

“I hereby certify that the lot corners, dimensions, elevations, and setbacks to the existing building or structure, including any outside protrusion, such as decks, steps, bulkhead, overhang, chimney, etc., as well as the foundation as shown on this plan are correct and conforming to the Town of Plymouth By-Laws and regulations for zone _____.”

The Plan must be stamped and signed by the Land Surveyor.

NOTE: If the Final certified as-built plan does not correspond with the permit that was issued, a Certificate of Occupancy will not be issued until a new permit is taken out for the added square footage.