

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF PLYMOUTH – BOARD OF PLYMOUTH
508-747-1620**

Septic Installer License May 1st through May 30th Annually

SEPTIC INSTALLER APPLICATION

FEE: \$150.00 MAKE CHECK PAYABLE TO: Town of Plymouth, 11 Lincoln St., Plymouth, MA 02360

APPLICANT'S NAME _____

COMPANY NAME _____

BUSINESS ADDRESS _____

MAILING ADDRESS _____

(if different)

BUSINESS PHONE _____ CELL PHONE _____

List other towns or cities in which you hold a current Installer License: _____

_____ Please provide at least three current license copies - each from a separate town.

Do you own your own equipment? _____ List Equipment: _____

Can you read and implement engineering plans necessary for the installation of septic systems? _____

Are you familiar with 310 CMR 15.000 (Title V) & *Plymouth Board of Health Local Regulations*? _____

Email Address: _____

Enclose a copy of your Worker's Compensation Coverage & Liability Insurance _____

Enclose a copy of your Driver's License: _____ Hoisting License: _____

***ENCLOSED WITH YOUR INSTALLER LICENSE RENEWAL ARE THE FINAL
INSPECTION PROCEDURES. YOUR SIGNATURE BELOW INDICATES YOU HAVE READ,
UNDERSTAND, AND WILL COMPLY WITH THESE EXISTING PROCEDURES.***

Signature:

INSTALLER LICENSES EXPIRE ON APRIL 30TH AND ARE SUBJECT TO A \$100.00 LATE FEE

FOR OFFICE USE ONLY:

WORKER COMP CERTIFICATE RECEIVED: _____ COPY MA DRIVER LICENSE: _____

COPY HOIST LICENSE: _____ MUNIS NUMBER: _____ ACCESS: _____

LICENSE MAILED OUT: _____

FINAL INSPECTIONS FOR SEPTIC SYSTEM INSTALLATION

Effective March 1, 2005, all septic system installations must be inspected by an agent of the Board of Health prior to backfilling. Please refer to Title V, 310 CMR 15.021 (2): Certificates of Compliance, "Subsurface components of a system shall not be backfilled or otherwise concealed from view until a final inspection has been conducted by the approving authority and permission has been granted by the approving authority to backfill the system".

All Inspections are \$75.00 each – if an inspector needs to inspect a system more than once each visit will constitute a \$75.00 fee. All checks should be made payable to the Town of Plymouth.

FINAL SYSTEM INSPECTION PROCEDURES

As of July 11, 2005 the Plymouth Board of Health and its agents will be conducting final inspections, prior to backfilling on all newly installed septic systems. **A fine of \$200.00 will be assessed the Installer if there are deviations made to these procedures.** The following are steps to be taken for a limited visual inspection:

1. The application is submitted for approval and permitting. An installer comes into the office and signs the permit. The installer picking up the permit will also file a request for final inspection along with the \$75.00 fee. This inspection form has the M.G.L. c. 82A and 520 CMR 7.00 et Seq. (as amended) Trench Regulations included. Please make all checks payable to - Town of Plymouth. The installer must contact the Health Office and/or the Final System Inspector to schedule the final inspection. (Revised January 26, 2011)
2. When a job is complete the installer notifies the Engineer and the Health Office. All requests for an inspection must be made as soon as possible. For example: If you need an inspection on Wednesday you must notify the Health Office and/or the Final System Inspector by noon on Tuesday.
3. *PLEASE PLAN ACCORDINGLY – YOU SHOULD KNOW OR HAVE A GOOD IDEA IN ADVANCE WHEN A SYSTEM WILL BE DONE.* We can always cancel or move an appointment if needed.
4. The inspector will arrive at the site with a Septic System Installation Checklist form for completion. A copy will be provided to the installer at the time of inspection.
5. Once the "As Built" has been prepared it shall be filed in the Health Office. The installer must sign the as built plan as currently required. All signatures must be original. The installer at the time of inspection must provide the inspector a copy of the approved plan or recently prepared as built plan by the design engineer. The inspector will make sure the components are installed as designed. If there is any substantial deviation from the original design, the installer must notify the Engineer and any revisions to the plan must be submitted to the Health Office for approval. If a change is minor, revisions can be made on the "as built".
6. If the installation is not complete or is improperly installed, the inspector will leave the site. Once the system has been properly installed the Installer will go to the Health Office and fill out another inspection form and pay an additional \$75.00 fee for a reinspection.
7. **NO SYSTEM CAN BE BACKFILLED WITHOUT THE ENGINEER AND TOWN'S APPROVAL.** The inspector will return the checklist to the Health Office.
8. Prior to the issuance of the Certificate of Compliance the installer must come into the office after backfilling the system to sign the Septic System Installation Checklist – stating that to the best of his/her ability all on-site sanitary waste system pipes, drains, tanks, voids, cesspools, or other equipment and/or features have been identified, located, filled, crushed, pumped, and otherwise rendered useless according to the engineers plans.
9. A Certificate of Compliance will be issued by the Health Department to the installer. The installer will furnish the applicant (name on Health permit) the Certificate of Compliance.