

## ADVISORY & FINANCE COMMITTEE

The following meeting of the Advisory & Finance Committee has been posted and will be held

**At:** Plymouth Town Hall  
Mayflower II Meeting Room  
11 Lincoln Street  
Plymouth, MA 02360

**On:** Wednesday, June 17, 2015 at 7:00PM

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*Items on the agenda will include but are not limited to the following.*

*Other discussion may include items that were not reasonably anticipated by the Chairman 48-hours in advance of the meeting posting.*

### AGENDA ITEMS:

- Introduce New Member – Betty Cavacco
  
- End of Year Appropriation Transfer Requests      David Gould, Marine & Environmental Dept.  
Chief Bradley, Fire Dept.
  
- Attendance
  
- Upcoming Committee Reorganization

### Public Comment

### Old/New/Other Business

- Caucus Reporting
- Committee Liaison Updates

### Meeting Minutes

- May 20, 2015

*Next Meeting: Wednesday, July 15 at 7:00PM, Mayflower II Meeting Room – Town Hall*

**REQUEST FOR END OF YEAR APPROPRIATION TRANSFER**

Chapter 77, Section 1, Acts Of 2006: "A town may, by majority vote at any meeting duly held, transfer any amount previously appropriated to any other use authorized by law. Alternatively, the selectmen, with the concurrence of the finance committee or other entity establish under section 16 of chapter 39, may transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year to apply to the previous fiscal year, any amount appropriated for the use of any department other than a municipal light department or a school department to the appropriation for any other department or within a department, but the amount transferred from one department to another or within a department may not exceed, in the aggregate, 3 per cent of the annual budget of the department from or within which the transfer is made or \$5,000, whichever is greater."

**Transfer Information**

*(Request for Funding)*

Department/Division Requesting Funding: DHFA

Budget Line Org/Object # 00104270-520002 Line Description: HAZARDOUS WASTE CLEANUP

Amount Requested \$ 50,000.- Balance in Account: \$ 27499.25

(If balance is NEGATIVE, a written explanation is requested.)

Current Year Budget: \$ \_\_\_\_\_

Division Head: *D. Hauld* Title: Director  
(Signature)

**Transfer Information**

*(Sources of Funding)*

Department/Division Providing Funding: \_\_\_\_\_  
Line Description: Salaries • Budget Line Org/Object # 00102105/511001

Amount of Transfer: \$ 50,000 • Balance in Account: \$ 894,779.93

Line Description: \_\_\_\_\_ Budget Line Org/Object # \_\_\_\_\_

Amount of Transfer: \$ \_\_\_\_\_ Balance in Account: \$ \_\_\_\_\_

Division Head: *Michael E. Botwin* Title: Chief  
(Signature)

**Transfer Information**

Please explain in detail the reason for this request. (Attach additional sheets if more room is needed.)

The additional funds will cover the costs related to the removal, trucking and tipping fees of waste in excess of the Engineer's estimate from under the South St Landfill / Police Station parking lot.

**Sign-off for Submission**

Department Head: *D. Hauld* Title: Director

Signatures of Town Manager & Finance Director required before submission to the Board of Selectmen & Advisory and Finance Committee.

Finance Director: *[Signature]* Date: 6/12/15

Town Manager: *[Signature]* Date: \_\_\_\_\_

**Action by Board of Selectmen**

Approved: Yes \_\_\_ No \_\_\_  
Signature of Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

**Action by Advisory and Finance Committee**

Approved: Yes \_\_\_ No \_\_\_  
Signature of Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

ORIGINALS (2) – Submit to Board of Selectmen & Advisory and Finance Committee complete with all signatures.  
COPY – To be retained by department/division.



Town of Plymouth, Massachusetts  
**Department of Marine and Environmental Affairs**

11 Lincoln Street, Plymouth, MA 02360 | 508-747-1620



# MEMO

**To:** Melissa Arrighi, Town Manager  
John Moody, Chairman, Finance Committee

**From:** David Gould, Director of Marine and Environmental Affairs *DS*

**Re:** South Street/Methane Project Transfer Request

**Date:** June 12, 2015

The removal of municipal solid waste (MSW) from under the Police Station parking lot exceeded the estimated volume by approximately 402.34 tons. In addition, large volumes of trees and stumps and concrete were found below the parking lot. When we requested the reserve fund transfer excavation of the parking lot was still underway and we did not have the final numbers relative to the respective quantities. However, we did anticipate that funds would be available from the Police Department salaries and wages line item should additional funds be necessary for this work.

All excavation is now complete and the additional costs are as follows:

|                 |                 |
|-----------------|-----------------|
| ◦ MSW           | -\$36,595       |
| ◦ Concrete      | -\$6,470        |
| ◦ <u>Stumps</u> | <u>-\$3,300</u> |
| Total           | \$46,365        |

As a result we respectfully request a transfer of \$50,000 to cover the additional costs for this project. Should you have any questions regarding this matter please contact me at your-earliest convenience. Thank you.

C: Lynne Barrett, Finance Director  
Chief Botieri, Plymouth Police Department

## REQUEST FOR END OF YEAR APPROPRIATION TRANSFER

Chapter 77, Section 1, Acts Of 2006: "A town may, by majority vote at any meeting duly held, transfer any amount previously appropriated to any other use authorized by law. Alternatively, the selectmen, with the concurrence of the finance committee or other entity establish under section 16 of chapter 39, may transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year to apply to the previous fiscal year, any amount appropriated for the use of any department other than a municipal light department or a school department to the appropriation for any other department or within a department, but the amount transferred from one department to another or within a department may not exceed, in the aggregate, 3 per cent of the annual budget of the department from or within which the transfer is made or \$5,000, whichever is greater."

### Transfer Information

(Request for Funding)

**Department/Division Requesting Funding:** Fire Department

Budget Line Org/Object #00102206 - 548001      Line Description: Vehicle Maintenance Supplies

Amount Requested \$17,500.00      Balance in Account: \$4,452.61  
If balance is NEGATIVE, a written explanation is requested.)

Current Year Budget: \$80,000.00

**Division Head:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
(Signature)

### Transfer Information

(Sources of Funding)

**Department/Division Providing Funding:** \_\_\_\_\_  
 Line Description: Salaries & Wages      Budget Line Org/Object #00102205 511001

Amount of Transfer: \$17,500.00      Balance in Account: \$750,843.66

Line Description: \_\_\_\_\_      Budget Line Org/Object # \_\_\_\_\_

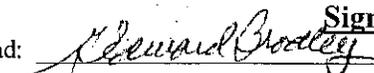
Amount of Transfer: \$ \_\_\_\_\_      Balance in Account: \$ \_\_\_\_\_

**Division Head:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
(Signature)

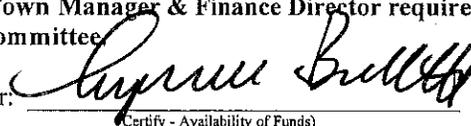
### Transfer Information

Please explain in detail the reason for this request. (Attach additional sheets if more room is needed.)  
Engine #2, 2008 E-One Typhoon Rescue Pumping Engine (with 5001 hours / 52,000 road miles) began experiencing diesel engine troubles over the late winter months that required more frequent servicing. The engine troubles required the vehicle to be taken out of service Thursday June 4<sup>th</sup> and brought to Cummins New England in Dedham for diagnosis. (The truck is equipped with a Cummins ISC 360 Diesel Engine). The Cummins Dealer has diagnosed partial engine failure and a "top end rebuild" and new turbo charger is required to get the apparatus back in service. The cost of the rebuild has been quoted at \$17,500.00 which includes rebuild of the top end and a new turbo charger. This request is for the \$17,500.00 to repair Engine 2 and get it back in-service.

### Sign-off for Submission

Department Head:       Title: Fire Chief

**Signatures of Town Manager & Finance Director required before submission to the Board of Selectmen & Advisory and Finance Committee**

Finance Director:       Date: 6/12/15  
(Certify - Availability of Funds)

Town Manager: \_\_\_\_\_      Date: \_\_\_\_\_

### Action by Board of Selectmen

Approved: Yes \_\_\_ No \_\_\_  
 Signature of Chairman: \_\_\_\_\_      Date: \_\_\_\_\_

### Action by Advisory and Finance Committee

Approved: Yes \_\_\_ No \_\_\_  
 Signature of Chairman: \_\_\_\_\_      Date: \_\_\_\_\_

ORIGINALS (2) – Submit to Board of Selectmen & Advisory and Finance Committee complete with all signatures.  
 COPY – To be retained by department/division.

## Kere Gillette

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**From:** Ed Bradley  
**Sent:** Thursday, June 11, 2015 11:59 AM  
**To:** Lynne Barrett; Kere Gillette; Melissa Arrighi  
**Subject:** End of Year Request Engine 2  
**Attachments:** 201506111144.pdf

Please see the attached EOY Request to partially rebuild the diesel engine in Pumping Engine 2. The apparatus is currently out of service at the Dedham Cummins Dealer, the engine is apart. The Cummins Dealer quote is also attached for back-up.

Engine #2, 2008 E-One Typhoon Rescue Pumping Engine (with 5001 hours / 52,000 road miles) began experiencing diesel engine troubles over the late winter months that required more frequent servicing. The engine troubles required the vehicle to be taken out of service Thursday June 4<sup>th</sup> and brought to Cummins New England in Dedham for diagnosis. (The truck is equipped with a Cummins ISC 360 Diesel Engine). The Cummins Dealer has diagnosed partial engine failure and a "top end rebuild" and new turbo charger is required to get the apparatus back in service. The cost of the rebuild has been quoted at \$17,500.00 which includes the "top end" rebuild and a new turbo charger. This request is for the \$17,500.00 to repair Engine 2 and get it back in-service.

G. Edward Bradley, Chief  
Town of Plymouth Fire Department  
114 Sandwich Street  
Plymouth Massachusetts

508-830-4213 X1  
Fax 508-830-4174  
[ebradley@townhall.plymouth.ma.us](mailto:ebradley@townhall.plymouth.ma.us)



This invoice is due 30 days from date of invoice. A service charge will be applied for unpaid balances.

DEDHAM  
100 ALLIED DRIVE  
DEDHAM, MA 02026-  
(781)329-1750

|   |
|---|
| <b>INVOICE NO</b>   |
| <b>ESTIMATE</b>   |
| Remit to: Cummins Northeast LLC<br>PO Box 845326 Boston, MA 02284 |

**BILL TO**

PLYMOUTH FIRE DEPT  
114 SANDWICH STREET  
PLYMOUTH, MA 02360-

**OWNER**

PLYMOUTH FIRE DEPT  
114 SANDWICH STREET  
PLYMOUTH, MA 02360-  
ED GELLAR X 280 - 508 830-4213

PAGE 1 OF 5

\*\*\* CHARGE \*\*\*

| DATE                | CUSTOMER ORDER NO. | DATE IN SERVICE | ENGINE MODEL      | PUMP NO.  | EQUIPMENT MAKE  |
|---------------------|--------------------|-----------------|-------------------|-----------|-----------------|
| 11-JUN-2015 09:10AM |                    | 21-OCT-2008     | ISC 360           |           | EMERGENCY ONE   |
| CUSTOMER NO.        | SHIP VIA           | FAIL DATE       | ENGINE SERIAL NO. | CPL NO.   | EQUIPMENT MODEL |
| 159050              |                    | 04-JUN-2015     | 46900471          | CPL878600 | FIRE TRUCK      |
| REF. NO.            | SALESPERSON        | PARTS DISP.     | MILEAGE/HOURS     | PUMP CODE | UNIT NO.        |
| 136291              |                    |                 | 52024             |           | 2               |

| QUANTITY ORDERED | BACK ORDERED | QUANTITY SHIPPED | PART NUMBER | DESCRIPTION   | PRODUCT CODE | UNIT PRICE | AMOUNT |
|------------------|--------------|------------------|-------------|---|--------------|------------|--------|
|                  |              |                  | 1003907     | OSN/MSN/VIN   |              |            |        |
|                  |              |                  |             | COMPLAINT   |              |            |        |
|                  |              |                  |             | ENG 2 SCH 6/4   |              |            |        |
|                  |              |                  |             | 1. CEL ON CODE 0555,0556 BLOW BY?   |              |            |        |
|                  |              |                  |             | 2. TURBO FIN DAMAGE AND LOOKS SAND BLASTED  |              |            |        |
|                  |              |                  |             | CAUSE   |              |            |        |
|                  |              |                  |             | AIR FILTER IS NEW   |              |            |        |
|                  |              |                  |             | ENGINE IS DUSTED.   |              |            |        |
|                  |              |                  |             | FOLLOWED T/S STEPS FOR FAULT CODE 556 FOR HIGH CRANKCASE PRESSURE. ROADTEST THE TRUCK WITH MANOMETER AND FOUND CRANKCASE PRESSURE IN EXCESS OF 30" H2O.INSPECTED THE TURBOCHARGER AND FOUND DUST AND DIRT IN THE COMPRESSOR HOUSING CAUSING DAMAGE TO THE TURBOCHARGER. T/S CAUSE OF DUST INGESTION AND BELIEVE THE ORIGINAL AIR FILTER HAS FAILED. |              |            |        |
|                  |              |                  |             | THE CURRENT AIR CLEANER IS NEW.   |              |            |        |
|                  |              |                  |             | REMOVED CYLINDER HEAD AND PISTONS AND INSPECTED. FOUND ENGINE IS WORN FROM DUST INGESTION.  |              |            |        |
|                  |              |                  |             | NEED TO REPLACE THE CYLINDER HEAD, ALL SIX PISTONS AND LINERS, THE TURBOCHARGER, AND THE AIR COMPRESSOR. ALSO NEED TO REMOVE THE CHARGE AIR COOLER FOR CLEANING AND STEAM CLEAN ALL INTAKE, EGR, AND CHARGE AIR PIPING TO REMOVE ALL DUST AND DEBRIS.   |              |            |        |
|                  |              |                  |             | WE WILL NEED TO REMOVE AND INSTALL THE FUEL FILTER AND FUEL PUMP FOR ACCESS TO THE AIR COMPRESSOR.  |              |            |        |
|                  |              |                  |             | NEED TO DYNO TEST THE TRUCK UNDER FULL LOAD AFTER REPAIRS TO SEAT NEW PISTON RINGS.   |              |            |        |
|                  |              |                  |             | CORRECTION  |              |            |        |
|                  |              |                  |             | TROUBLESHOOT - ACTIVE FAULT CODES 115, 124, 125, 242, 281, 555, 556, 1139, 1141, 1142, 1663, 1664, 1921, 1933, 1943, 1966, 1974, 1993, 2185, 2195, 2635, 2741, 2765, 2777, 3374   |              |            |        |
|                  |              |                  |             | TROUBLESHOOT - ENGINE CRANKCASE GASES (BLOWBY) EXCESSIVE  |              |            |        |
|                  |              |                  |             | - CHECK:  |              |            |        |
|                  |              |                  |             | - PERFORM CHECKS IN STEP 01   |              |            |        |
|                  |              |                  |             | - PERFORM CHECKS IN STEPS 01 AND 02   |              |            |        |
|                  |              |                  |             | MEASURE CRANKCASE BLOWBY  |              |            |        |
|                  |              |                  |             | TURBOCHARGER - INSPECT FOR REUSE (IN CHASSIS)   |              |            |        |

Completion date : 25-Jun-2015 05:11AM. Estimate expires : 09-Jul-2015 10:41AM.

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AUTHORIZED BY (print name) \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_



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| Remit to: Cummins Northeast LLC<br>PO Box 845326 Boston, MA 02284 |

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PLYMOUTH, MA 02360-

**OWNER**

PLYMOUTH FIRE DEPT  
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PLYMOUTH, MA 02360-  
ED GELLAR X 280 - 508 830-4213

PAGE 2 OF 5

\*\*\* CHARGE \*\*\*

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OSN/MSN/VIN 1003907

AIR INTAKE AND EXHAUST SYSTEM - INSPECTION  
GRILLE - REMOVE AND INSTALL  
AIR CONDITIONER COMPRESSOR AND BRACKET - REMOVE AND INSTALL  
AIR CONDITIONER CONDENSOR - REMOVE AND INSTALL  
AIR CLEANER ASSEMBLY - REMOVE AND INSTALL, EACH  
POWER STEERING RESERVOIR - REMOVE AND INSTALL  
COOLANT OVERFLOW TANK - REMOVE AND INSTALL (WITH EGR)  
ENGINE BRAKE - REMOVE AND INSTALL, EACH  
PISTON AND LINER - REMOVE AND INSTALL, ALL (WITH EGR)  
CONNECTING ROD - INSPECT FOR REUSE, ALL  
FUEL PUMP - REMOVE AND INSTALL (COMMON RAIL FUEL SYSTEM)  
AIR COMPRESSOR (ALL MODELS) - REMOVE AND INSTALL WITH EGR  
RADIATOR SHROUD - MOVE FOR ACCESS  
CHARGE AIR COOLER - REMOVE AND INSTALL (COOLER REPAIR)  
CHARGE AIR COOLER - CLEAN AND VISUALLY CHECK (INTERNAL)  
STEAM CLEAN - COMPLETE ENGINE  
ENGINE - PAINT  
ENGINE - RUN-IN AND TEST (CHASSIS DYNAMOMETER)  
FASTENER, FITTING OR STUD, BROKEN OR SEIZED - DRILL OUT AND REPAIR  
HOLE THREADS, EACH  
MISC. TIME NEEDED TO:  
1. T/S CAUSE OF ENGINE DUST OUT TO DETERMINE ROOT CAUSE OF FAILURE.  
2. GAIN ACCESS TO CHARGE AIR COOLER FOR REMOVAL AND CLEANING.  
3. STEAM CLEAN ALL INTAKE AND CHARGE AIR PIPING TO REMOVE DIRT AND DEBRIS.  
4. REMOVE RADIATOR TOP TANK ASSEMBLY TO REMOVE AND INSTALL CHARGE AIR COOLER.  
5. DRESS NEW RECON CYLINDER HEAD.  
6. RUN UNIT UP TO TEMP AND FINAL INSPECT

DIAGNOSTIC CHARGE: 87.50

|   |   |           |               |     |          |          |
|---|---|-----------|---------------|-----|----------|----------|
| 1 | 0 | 5347975RX | HEAD,CYLINDER | DRC | 3,993.00 | 3,993.00 |
|---|---|-----------|---------------|-----|----------|----------|

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AUTHORIZED BY (print name) \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_



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DEDHAM  
100 ALLIED DRIVE  
DEDHAM, MA 02026-  
(781)329-1750

|   |
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| <b>INVOICE NO</b>   |
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| Remit to: Cummins Northeast LLC<br>PO Box 845326 Boston, MA 02284 |

**BILL TO**

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114 SANDWICH STREET  
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PAGE 3 OF 5

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| OSN/MSN/VIN      |              | 1003907          |             |                           |              |            |          |
| 1                | 0            | 0                | 4942132D    | HEAD, CYLINDER            | CLEAN        | 435.00     | 435.00   |
| -1               | 0            | 0                | 4942132D    | HEAD, CYLINDER            | DIRTY        | 435.00     | - 435.00 |
| 1                | 0            | 0                | 4309190RX   | SHORT TURBO, HE400VG AUTO | DRC          | 2,450.25   | 2,450.25 |
| 1                | 0            | 0                | 4955403D    | TURBO, HE431VE            | CLEAN        | 725.00     | 725.00   |
| -1               | 0            | 0                | 4955403D    | TURBO, HE431VE            | DIRTY        | 725.00     | - 725.00 |
| 6                | 0            | 0                | 3800328     | KIT,LINER                 | CECO         | 182.56     | 1,095.36 |
| 6                | 0            | 0                | 4955581     | KIT,ENGINE PISTON         | CECO         | 276.80     | 1,660.80 |
| 12               | 0            | 0                | 3950661     | BEARING,CON ROD (STD)     | CECO         | 10.98      | 131.76   |
| 1                | 0            | 0                | 4955643     | SET,UPPER ENGINE GASKET   | CECO         | 222.41     | 222.41   |
| 1                | 0            | 0                | 3973509     | GASKET,OIL PAN            | CECO         | 34.04      | 34.04    |
| 4                | 0            | 0                | 5286984     | STUD                      | CECO         | 6.23       | 24.92    |
| 4                | 0            | 0                | 3818824     | NUT,REGULAR HEXAGON       | CECO         | 2.95       | 11.80    |
| 1                | 0            | 0                | 5301094RX   | COMPRESSOR,1 CYL AIR      | DRC          | 1,125.30   | 1,125.30 |
| 1                | 0            | 0                | 3944525D    | COMP,AIR ISC/ISL 18.7 CFM | CLEAN        | 145.00     | 145.00   |
| -1               | 0            | 0                | 3944525D    | CPR, AIR ISC/ISL 18.7 CFM | DIRTY        | 145.00     | - 145.00 |
| 1                | 0            | 0                | 3940245     | GASKET,HYDRAULIC PUMP     | CECO         | 12.54      | 12.54    |
| 1                | 0            | 0                | 4988280     | GASKET,HYDRAULIC PUMP     | CECO         | 3.31       | 3.31     |
| 6                | 0            | 0                | 3867471     | SEAL,O RING               | CECO         | 1.85       | 11.10    |
| 6                | 0            | 0                | 3937142     | SEAL,INJECTOR             | CECO         | 3.12       | 18.72    |
| 1                | 0            | 0                | R.O.P.      | RED OXIDE PRIMER          | OTHER        | 10.21      | 10.21    |
| 1                | 0            | 0                | 3885910     | PAINT                     | CECO         | 9.16       | 9.16     |

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ED GELLAR X 280 - 508 830-4213

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OSN/MSN/VIN 1003907

|    |   |           |                           |           |  |        |        |
|----|---|-----------|---------------------------|-----------|--|--------|--------|
| 2  | 0 | 05084     | BRAKLEEN                  | OTHER     |  | 2.79   | 5.58   |
| 2  | 0 | 03484     | LUBRIPLATE                | OTHER     |  | 4.77   | 9.54   |
| 20 | 0 | 81807-10  | 11.41" LENGTH TIES        | OTHER     |  | .09    | 1.80   |
| 1  | 0 | LF9009    | PAC, LF                   | FLG       |  | 35.74  | 35.74  |
| 6  | 0 | VV705290  | PREM BLUE GA BULK 15W40   | VALVOLINE |  | 11.37  | 68.22  |
| 4  | 0 | 3103015   | SEAL,GROMMET              | CECO      |  | 2.88   | 11.52  |
| 2  | 0 | 3049221   | SEAL,O RING               | CECO      |  | 2.76   | 5.52   |
| 1  | 0 | MISC PART | MISC. PARTS               | NONSTOCK  |  | 500.00 | 500.00 |
| 1  | 0 | 3939352   | GASKET,OIL SUC CONNECTION | CECO      |  | 4.09   | 4.09   |

|                           |           |
|---------------------------|-----------|
| PARTS:                    | 11,456.69 |
| PARTS COVERAGE CREDIT:    | 0.00CR    |
| TOTAL PARTS:              | 11,456.69 |
| SURCHARGE TOTAL:          | 0.00      |
| LABOR:                    | 5,562.50  |
| LABOR COVERAGE CREDIT:    | 0.00CR    |
| TOTAL LABOR:              | 5,562.50  |
| MISC.:                    | 327.00    |
| MISC. COVERAGE CREDIT:    | 0.00CR    |
| TOTAL MISC.:              | 327.00    |
| INCOMING FREIGHT          | 250.00    |
| HAZ WASTE DISPOSAL INSHOP | 27.00     |
| COMP/DIAG/CHARGE-IN SHOP  | 50.00     |

TAX EXEMPT NUMBERS: MA

04-6001271

TAXES:

Completion date : 25-Jun-2015 05:11AM. Estimate expires : 09-Jul-2015 10:41AM.

Material returned for credit or exchange must show this invoice number. All material returned for credit subject to 15% handling charge. Appropriate core must be received within 15 days. Any claims for erroneous charges must be made within 30 days after receipt of goods. No credit for electrical assemblies without prior approval from branch parts manager. Terms Net 30 pending credit approval. Orders/Service cannot be processed without credit approval and/or a deposit.

AUTHORIZED BY (print name)

SIGNATURE

DATE



This invoice is due 30 days from date of invoice. A service charge will be applied for unpaid balances.

DEDHAM  
100 ALLIED DRIVE  
DEDHAM, MA 02026-  
(781)329-1750

|   |
|---|
| <b>INVOICE NO</b>   |
| <b>ESTIMATE</b>   |
| Remit to: Cummins Northeast LLC<br>PO Box 845326 Boston, MA 02284 |

**BILL TO**

PLYMOUTH FIRE DEPT  
114 SANDWICH STREET  
PLYMOUTH, MA 02360-

**OWNER**

PLYMOUTH FIRE DEPT  
114 SANDWICH STREET  
PLYMOUTH, MA 02360-  
ED GELLAR X 280 - 508 830-4213

PAGE 5 OF 5

\*\*\* CHARGE \*\*\*

| DATE                | CUSTOMER ORDER NO. | DATE IN SERVICE  | ENGINE MODEL      | PUMP NO.    | EQUIPMENT MAKE  |            |        |
|---------------------|--------------------|------------------|-------------------|-------------|-----------------|------------|--------|
| 11-JUN-2015 09:10AM |                    | 21-OCT-2008      | ISC 360           |             | EMERGENCY ONE   |            |        |
| CUSTOMER NO.        | SHIP VIA           | FAIL DATE        | ENGINE SERIAL NO. | CPL NO.     | EQUIPMENT MODEL |            |        |
| 159050              |                    | 04-JUN-2015      | 46900471          | CPL878600   | FIRE TRUCK      |            |        |
| REF. NO.            | SALESPERSON        | PARTS DISP.      | MILEAGE/HOURS     | PUMP CODE   | UNIT NO.        |            |        |
| 136291              |                    |                  | 52024             |             | 2               |            |        |
| QUANTITY ORDERED    | BACK ORDERED       | QUANTITY SHIPPED | PART NUMBER       | DESCRIPTION | PRODUCT CODE    | UNIT PRICE | AMOUNT |
|                     |                    |                  | OSN/MSN/VIN       | 1003907     |                 | STATE      | 0.00   |

Completion date : 25-Jun-2015 05:11AM. Estimate expires : 09-Jul-2015 10:41AM.

Material returned for credit or exchange must show this invoice number. All material returned for credit subject to 15% handling charge. Appropriate core must be received within 15 days. Any claims for erroneous charges must be made within 30 days after receipt of goods. No credit for electrical assemblies without prior approval from branch parts manager. Terms Net 30 pending credit approval. Orders/Service cannot be processed without credit approval and/or a deposit.

|                            |                  |
|----------------------------|------------------|
| SUB TOTAL:                 | 17,433.69        |
| TOTAL TAX:                 | 0.00             |
| <b>TOTAL AMOUNT: US \$</b> | <b>17,433.69</b> |

AUTHORIZED BY (print name) \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

## ENGINES, PARTS AND COMPONENTS MANUFACTURER'S WARRANTY

The only warranty with respect to any engines, parts, components or products to which this invoice relates is that warranty, if any, made by the manufacturer thereof Cummins Northeast LLC makes no warranty of any kind regarding such engines, parts, components or products, whether express, arising by operation of law, or implied by course of dealing, usage or trade, including any implied warranty of merchantability or of fitness for a particular purpose. CNE is not responsible for incidental, special or consequential damages.

## LIMITED SERVICE WARRANTY AND EXCLUSIVE REMEDY

### COVERAGE

Cummins Northeast LLC, Limited Service Warranty covers any failure which results from defects in service or repairs to purchaser's vehicle. This coverage extends for 90 days from the date the service or repair work was performed by Cummins Northeast LLC, as specified on the front of this invoice. This limited service warranty is made to the original Purchaser of services and repairs as specified on the front of this invoice and does not apply to subsequent purchasers or users.

### EXCLUSIVE REMEDY

The Purchaser's sole and exclusive remedy for any claim resulting from defects in workmanship and materials shall be correction of improperly performed service or repair at the expense of CNE.

CNE will also pay for reasonable parts and labor needed to correct any damages to other portions of the vehicle (sometimes known as "progressive damages") directly resulting from such improperly performed service or repair work by CNE, up to a maximum of \$1,600, subject to the terms and conditions contained herein.

### LIMITATIONS

Except for the foregoing, CNE makes no warranty of any kind, whether express, arising by operation of law or implied by course of dealing, usage or trade, including any implied warranty of merchantability or implied warranty of fitness for a particular purpose or any implied warranty arising with respect to service or repairs which are the subject of this invoice.

Except as specifically provided herein, CNE shall not be liable for any incidental, special or consequential damages including, without limitation, lost profits, damages resulting from "DOWNTIME", expenses, cargo damage, towing fees, loss of use of equipment, cost of substitute equipment, facilities or services or any other business costs and losses resulting from a warrantable failure. CNE'S complete liability for any defects from improper service or repairs performed by CNE, and the purchaser's exclusive remedy thereof, are limited to correction of improperly performed service or repair at the expense of CNE.

If CNE determines, in its sole discretion, that it is impractical to remedy defects by service or repair, CNE may refund the part of the purchase price attributable to the defective service or repair paid by the purchaser, and such refund shall be the sole and exclusive remedy for any such claim

### WHAT IS NOT COVERED BY THIS WARRANTY

This warranty covers service and repair work only. CNE does not warrant any engine, product, component or part, and the only warranty respecting a product, component or part is that warranty, if any, made by the manufacturer thereof. CNE makes no warranty and shall have no responsibility for any portion of the Purchaser's vehicle which CNE does not work on. This warranty does not apply to damage by accident, failure to perform proper maintenance, abuse, misuse, neglect or modification by Purchaser or third parties. This warranty does not apply if service or repair to the portion(s) of the vehicle repaired by CNE is performed by anyone other than CNE after the date this warranty becomes effective. The warranty set forth herein is the sole warranty made by CNE with regard to service and repairs performed by CNE. To the extent that the National Overhaul Warranty ("N.O.W.") coverage offered through the Cummins Engine Company applies to service and repair work performed by CNE, CNE makes no separate warranty with respect to such service and repair work. The limitations and exclusions stated herein, whether or not contained in the N.O.W. coverage, shall apply to all service and repair work performed by CNE under the N.O.W. or otherwise.

### HOW TO OBTAIN SERVICE WARRANTY

Prior to the expiration of this warranty, the original purchaser of service or repairs must give notice of any warrantable failure to CNE and deliver the vehicle at owner's expense to a CNE facility for repair or to another location as specified by CNE under the N.O.W. or otherwise.

### PAYMENT/RETURNS

Unless prior credit arrangements are made with CNE, payment in full by Purchaser for all service and repair work performed by CNE and for any parts, components, engines and products furnished to Purchaser shall be made at the time of completion of the repair and service work. If credit is extended to Purchaser, Purchaser agrees to pay all costs and expenses, including reasonable attorney's fees incurred by CNE in collecting any amounts due to CNE from purchaser. Any invoice which is past due shall bear interest until paid at the rate of 1.5% per month or, if such rate is greater than that allowed by applicable law, such lesser rate as may be so allowed.

All returned parts must arrive at your local CNE branch undamaged and must be in original factory packaging. Printed circuit boards and other electronic components that were shipped in ESI packaging which have been opened will not be accepted.

# Advisory & Finance Committee Caucus Meeting Information Response

Submit Date

Submitted By

Response Status

Precinct

Caucus Date

Precinct Contact

Requested By

Additional Information Needed

No

Yes

Not Sure

Article #

Article Name

Information Requested

Findings/Response

Source(s) for Response

**ADVISORY AND FINANCE COMMITTEE  
MEETING MINUTES  
May 20, 2015**

A meeting of the Advisory & Finance Committee was held on Wednesday, May 20, 2015. The meeting was called to order by Chairman John Moody at 7:00PM and was conducted in the Mayflower II Meeting Room at the Plymouth Town Hall, 11 Lincoln Street, Plymouth, Massachusetts.

**PRESENT**      **Eight members of the committee were present:**  
Kevin Canty, Richard Gladdys, Shelagh Joyce, Ethan Kusmin, Patricia McPherson, John Moody, Harry Salerno, Marc Sirrico

**ABSENT**        **Five members of the committee were absent:**  
Cornelius Bakker, Harry Helm, Kevin Hennessey, Christopher Merrill, Charles Stevens

**AGENDA ITEMS**

- **Introduce New Member – Patty McPherson**  
New Advisory & Finance Committee Member, Patty McPherson, was introduced. Patty is the Marketing Director at Mirbeau Inn & Spa at the Pinehills and has her MBA in Marketing. She is also a Professional Organizer.
  
- **End of Year Appropriation Transfer Requests**  
POLICE DEPARTMENT: Chief Mike Botieri requested an End of Year Appropriation Transfer of \$8,600 from Salaries & Wages to Supplies & Materials. The Police Department did not anticipate the need for Narcan and began carrying it in January. They originally purchased 100 doses and have recently purchased an additional 50 doses. They carry two doses in each police vehicle. They have responded to over 80 overdoses this year resulting in the administration of approximately 30 doses. Narcan is usually \$50 per dose but the Town is now working on ordering it through Beth Israel Deaconess Plymouth where it is \$25 per dose.

Questions:

- Is there a limit to the number of doses a person receives? (P McPherson) Sometimes it takes two doses to revive someone but they give them one dose and then wait 4-5 minutes to see if they need a second dose. If someone is in need the police will administer Narcan, they will not deny anyone regardless of the number of times they have responded to them before.
- Can anyone (insurance companies or individuals) get billed for the use of Narcan? (H Salerno, R Gladdys) No, not at this time. We are not able to bill any insurance companies or individuals. This may or may not change in the future.

**Kevin Canty made a motion to approve the Police Department's End of Year Appropriation Transfer in the amount of \$8,600 from Salaries & Wages to Supplies & Materials. Richard Gladdys, second.**

Most of these individuals do not have insurance and do not have resources to pay for the doses of Narcan they receive. Narcan has saved a lot of lives. It is not a solution to the epidemic but is an important program to have in place. Please vote in support. (K Canty)

**The motion passes unanimously (8-0-0) with Chairman Moody casting a vote.**

FIRE DEPARTMENT: Chief Ed Bradley is requesting four End of Year Appropriation Transfers totaling \$37,300 from Salaries & Wages as follows:

- \$3,500 to First Aid Supplies for the purchase of Narcan. Additional Narcan is needed in response to the current heroin epidemic.
- \$2,800 to Vehicle Maintenance for replacement of the rear steps on pumping engine 1. This is primarily due to the extreme winter and liquid magnesium used to treat the icy roads. The rear steps are badly corroded and need immediate replacement as they are dangerous for use by firefighters.
- \$16,000 to Furnishing for removal of the underground steel fuel storage tank at the Manomet Fire Station. Bids for this project have come in higher than earlier projections. As a result an additional \$16,000 is needed to complete the project. All unprotected steel underground must by law be removed by 2017. Vendors will continue to increase their prices as the deadline approaches so it is best to get this project completed now and not wait.
- \$15,000 to Vehicle Maintenance for replacement of the rear suspension, tires and brakes of engines 6 and 3. The rear suspension of engine 6 recently gave out which damaged the rear tires and brake system. This is due to the extreme winter and corrosion from the liquid magnesium. Upon immediate inspection it was found that engine 3, identical in style and age, also had the same type of wear to the rear suspension system and tires.

Questions:

- What impact will this have on Salaries & Wages? (P McPherson) Since Spring Town Meeting several employees have left due to retirement or career ending injury. It typically takes 16-18 weeks to fill those positions so there is money available in the Salaries & Wages line.
- Why furnishing line for removal of the fuel storage tank? (H Salerno) That is the line we use for replacing items at the fire stations. Name does not exactly line up with how the account line is used.
- Are police or private vehicles also experiencing corrosion from the liquid magnesium? (K Canty) Fire vehicles, DPW vehicles and Police vehicles are showing it because they were out on the roads during the peak of the storms where private vehicles are most likely not seeing it to the same degree since they are not out during those peaks.
- When were the quotes for removal of the storage tank received to account for the \$16,000 increase since that time? (J Moody) Quote was received in August of 2013 as budgets were due by that October for fiscal year 2015.
- Will the \$15,000 repair the two engines? (J Moody) Yes, that is to repair both engines.

**Ethan Kusmin made a motion to approve the Fire Department's End of Year Appropriation Transfers totaling \$37,300 from Salaries and Wages, \$17,800 to Vehicle Maintenance, \$3,500 to First Aid Supplies, and \$16,000 to Furnishing. Harry Salerno, second. The motion passes unanimously (8-0-0) with Chairman Moody casting a vote.**

### ➤ Reserve Fund Transfer Request

David Gould, Director of Marine & Environmental Affairs, requested a Reserve Fund Transfer in the amount of \$102,600 to pave the parking lot at the Police Station. They were hoping to save money during the South Street Landfill Mitigation Project by having lower volumes of MSW that had to be removed from the site and re-using approved materials from the site for the project. They hoped that the money saved could be used for the parking lot paving project. This did not happen. They found a full building foundation under the parking lot, over 400 tires, brush, stumps and metal. Also the lot only had 2 inches of asphalt instead of the typical 4-5 inches. \$102,600 will cover the parking lot, curb, islands and painting. He said that despite some rumors there is no hazardous waste at the site, no cost to use land for temporary parking, the contractor is doing good work, the daily engineering oversight is helpful so they can stay on top of the project, and the project is progressing as planned.

#### Questions:

- Are there any concerns about the police station staying at that site such as structural integrity or waste closer to the building than anticipated? (E Kusmin) No concerns.
- When was the parking lot paved originally? Not using same contractor? (S Joyce) Between 1993 and 1995. This is a different contractor and our system has improved, we have a good protocol in place now for these projects.
- Will the paving vendor be a local company? (H Salerno) The contractor is responsible for hiring the sub-contractor so not sure. The contractor is from central Massachusetts.
- Why is engineering oversight so expensive? (R Gladdys) It is really not high. There was a lot of MSW and trucking involved with this project and the DEP dictates some requirements like lab work required and site supervision.
- This is an enormous project going 26 feet down, when will the project be completed? (J Moody) Excavation will be done next week, then they will separate out material and grade. The last step is to fill a trench with be a clay to vent the methane, then fill and grade the lot. This should be completed in mid July.
- What do they do with the tires? (J Moody) It is typically \$2 per tire to dispose of them in bulk. Because of the volume and nuisance they create having to move them out of the way multiple times, the contractor brought in containers and loaded and hauled the containers away at a price of \$1,500 per container.

**Kevin Canty made a motion to approve the Reserve Fund Transfer Request in the amount of \$102,600 to pave the parking lot at the Police Station as the final phase of the South Street Landfill Mitigation Project. Ethan Kusmin, second.**

Chairman Moody pointed out that this transfer will reduce the balance of the Reserve Fund to \$19,768 to carry through the end of June. Ethan Kusmin asked if there was concern that something else might come up before the end of the year that would require more than that balance. Lynne Barrett, Finance Director, said that during the last two months of the fiscal year End of Year Appropriation Transfers can be used if a department has a need. This is a capital project so an Appropriation Transfer can not be used. They do not anticipate any other capital projects having a need before the end of the fiscal year.

**The motion passes unanimously (7-0-0).**

➤ **Town Meeting Wrap Up**

The Committee discussed ideas to improve communication during the caucus phase. They would like to share issues, hot topics, questions, and answers, particularly if research was done to find out an answer that came up during their caucus, so those that follow could be better informed and prepared. It was decided that there would be a form (or recommended format) to complete at the end of each caucus that could be forwarded by email to the entire board for review. As long as there were no replies or back and forth, this would not violate Open Meeting Law. The form (or format) will be shared at the June meeting for further discussion. It was asked that guidelines also be included as a reminder that Advisory & Finance Committee members are there to answer questions and convey the recommendation of the committee, not give personal opinion. It gets tricky when someone is asked directly by a Town Meeting Member for their personal opinion. It was also requested that the committee come up with a script or something similar to explain when there is a close vote on an article, what the opinions were of both those that voted in favor and of those that voted against.

John Moody and Harry Salerno both thanked the Committee members for their attendance at caucuses this year. Caucus scheduling went smoothly and a few members really stepped up when they were needed. The Committee would like to know scheduling at least two weeks in advance next year to better plan their schedules. Members were reminded that they need to be willing to attend more caucuses than the one in their own precinct. There are 15 precincts and we must have at least two members at each meeting, so members should be volunteering for a minimum of two caucuses, preferably more.

➤ **Election – First Vice Chair**

The First Vice Chair of the Advisory & Finance Committee, Michael Hanlon, was elected as a Town Meeting Member and had to resign from the Committee. Chairman Moody asked for nominations to fill the First Vice Chair role and mentioned the term would end in July when the Committee has its annual reorganization. Marc Sirrico nominated Harry Salerno, current Second Vice Chair, to First Vice Chair.

**Harry Salerno was elected to First Vice Chair unanimously (7-0-0).**

With Harry Salerno being elected to First Vice Chair that vacated the Second Vice Chair position. Chairman Moody asked for nominations to fill the Second Vice Chair role. Richard Gladdys nominated Shelagh Joyce. Harry Salerno nominated Kevin Canty. Each candidate spoke briefly about their experience and interest in serving as Second Vice Chair. The Committee discussed the strengths of each candidate and mentioned that it was going to be a difficult vote.

**Chairman Moody called for a vote to elect Second Vice Chair: Shelagh Joyce was elected with 5 votes (Richard Gladdys, Patricia McPherson, Ethan Kusmin, Shelagh Joyce, Marc Sirrico). Kevin Canty received 3 votes (Harry Salerno, John Moody, Kevin Canty).**

➤ **Standing Committee Appointments**

In addition to Michael Hanlon, Kevin Lynch was also elected as a Town Meeting Representative so he resigned from the Advisory & Finance Committee. Michael Hanlon was the Committee's liaison to the PGDC (Plymouth Growth & Development Corp). Kevin Lynch served on the Advisory & Finance Rules Committee. Chairman Moody asked if any committee members were interested in filling these now vacant roles. Kevin Canty volunteered and was appointed to the Rules Committee. Shelagh Joyce volunteered and was appointed as liaison to the PGDC.

**Public Comment**

None

**Old/New/Other Business**

- John Moody reported that the Revenue Ideas Taskforce is wrapping up its work on its final 7 recommendations which include: possible additional for sand/gravel operations, PILOTS/SILOTS/GILOTS (payment/service/gift in lieu of taxes), auctions of excess equipment and fine schedule for excessive false alarms.
- John Moody referenced the Committee's FY16 budget vote to approve \$2,000 for the Harbor Master Department to fund a new shellfish propagation program. He received word that David Gould was able to parlay that into additional grant funding of \$2,500. He appreciated David Gould's initiative to seek and secure grant funding and would like to see more of that done by other departments in town.

**Meeting Minutes**

- March 28, 2015: **Harry Salerno made a motion to approve the March 28, 2015 meeting minutes. Kevin Canty, second. The motion carries unanimously (5-0-2). Richard Gladdys and Patricia McPherson, abstained.**
- April 11, 2015: **Ethan Kusmin made a motion to approve the April 11, 2015 meeting minutes. Kevin Canty, second. The motion carries unanimously (6-0-1). Patricia McPherson, abstained.**

**ADJOURNMENT**

**Ethan Kusmin made a motion to adjourn. Harry Salerno, second.  
The motion for adjournment carries unanimously (7-0-0).  
The meeting adjourned at 8:46PM.**

Respectfully submitted,  
Kere Gillette