



Town of Plymouth
Department of Inspectional Services
11 Lincoln Street
Plymouth, Massachusetts 02360
508-747-1620

PROCEDURES FOR A NEW HOME BUILDING PERMIT

The following items must be included when applying for a building permit in the Town of Plymouth:

- 1) An approved zoning permit
- 2) Conservation approval if required
- 3) If the driveway comes off a State Highway, obtain State approvals
- 4) An approved sewage plan and permit
- 5) Water entrance permits if on Town water, or well approval for private source.
- 6) Smoke detector permits from the Fire Dept. You must have your house number with you when you go to the Fire Dept.
- 7) One of the following is required: A) The Mass WFCM with a set of framing plans
B) Nat'l WFCM checklist; with a set of framing plans. C) An original stamped architectural/engineering plan.
- 8) A floor and elevation plan with exterior sizes shown on the plan
- 9) A copy of the Res Check v. 4.3 software compliance print out accompanied by the manufacturers U-value & DP on all doors, windows, skylights and furnace specs.
- 10) A completed Commonwealth of Massachusetts Sheet Metal Permit
- 11) The fee for the permit. (Will be determined when the complete application is submitted.)

Only complete applications with all of the above information included will be accepted.

Due to the limited number of permits that can be issued under the cap there will be **NO** exceptions.

Reminder: All contractors must have a State license recorded with this office and the proper insurance filed with this office listing the Town as the certificate holder in order to apply for a building permit.