



Town of Plymouth
Department of Inspectional Services
11 Lincoln Street
Plymouth, Massachusetts 02360
508-747-1620

PROCEDURES FOR A **ADDITION/REMODEL** BUILDING PERMIT

The following items must be included when applying for a building permit in the Town of Plymouth:

- 1) An approved zoning permit
- 2) Conservation approval if required
- 3) An approved sewage plan and permit
- 4) House number displayed/visible from the street.
- 5) Smoke detector permits from the Fire Dept.
- 6) One of the following is required: A) The Mass WFCM with a set of framing plans B) Nat'l WFCM checklist; with a set of framing plans. C) An original stamped architectural/engineering plan.
- 7) A floor and elevation plan with exterior sizes shown on the plan
- 8) A copy of the Res Check v. 4.3 software compliance print out accompanied by the manufacturers U-value & DP on all doors, windows, skylights and furnace specs.
- 9) The fee for the permit. (Will be determined when the complete application is submitted.)
- 10) A Sheet Metal Permit is required for bathroom, kitchen, laundry, and HVAC work.

Only complete applications with all of the above information included will be accepted.

Reminder: All contractors must have a State license and Home Improvement Registration recorded with this office and the proper insurance filed with this office listing the Town as the certificate holder in order to apply for a building permit.