

<b>Plymouth "Transfer Station Permits" Policy</b>	
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Expiration Date	None
Last Date Revised	May 7, 2013
Town Manager	Approved June 29, 2007
Selectmen Vote	March 6, 2007, updated July 11, 2007, May 7, 2013

**Eligibility Requirements for Transfer Station Use Only**

**Intent:** The intent of the Plymouth Transfer Station Policy is to ensure that only residential waste from Plymouth Residents is disposed of at the transfer stations. It is also to control and monitor proper access to the transfer station(s). This policy acknowledges and emphasizes that providing services to Plymouth residents and maintaining proper usage must be balanced.

**Definitions:**

An Eligible Person is a Plymouth residential property owner or year-round tenant of a residential dwelling in the Town of Plymouth.

An Eligible Vehicle is a passenger vehicle, van or pickup truck (3/4 ton or less).

**Proof of Eligibility:**

1. ***Privately Owned Vehicles:*** A current vehicle registration permanently assigned to the eligible vehicle must be provided that shows the name of the Eligible Person as the owner and a Plymouth Street address.
2. ***Leased Vehicles:*** In the case of leased vehicles, the Eligible Person's name and Plymouth address must appear on the lease agreement which must be presented with the registration at the time of sticker purchase.
3. ***Out of Town Residential Registration:*** If the vehicle is registered at a residential address outside Plymouth, additional documentation must be provided showing that the registered owner or lessee of the vehicle is the owner of residential property in Plymouth. This documentation must be presented with the registration at the time of purchase.
4. ***In Town and Out of Town Business Registration:*** If the vehicle is registered to a business located in or outside the Town of Plymouth, the Eligible Person must provide additional documentation showing that s/he is the sole operator or lessee of the vehicle and is the owner of residential property in Plymouth. Proof of his/her relationship to the business at the time of sticker purchase is also necessary. In addition, s/he must attest in writing that s/he will not dispose of commercial waste at the Transfer Station, and will only dispose of residential waste from the Eligible Person's Plymouth household. All support documentation must be presented with the registration at the time of purchase.
5. ***Special Requirement for All Commercial Registration Plates:*** Since the Town's Contract with SEMASS is for residential trash only, commercial plates are not eligible for transfer station

stickers. Exceptions may be made by meeting with either the Director of Public Works or the Assistant Town Manager and will require, at a minimum, proof that the vehicle will not be used to transport commercial waste. In addition, the individual applying must be an Eligible Person and be able to prove that the vehicle is an eligible vehicle (as defined above), it is only used by the eligible person, the individual has no other method to transport waste from his/her Plymouth residence, and s/he is the sole operator of the vehicle. In addition, the Eligible Person must attest in writing that s/he will not dispose of commercial waste at the Plymouth Transfer Station and will only dispose of waste from the residential household in Plymouth.

6. ***Ineligibility:*** Because their intended use is to be moved from one vehicle to another, General Registration Plates, including dealer and repair plates are not eligible for Transfer Station Permits.

▪ **Other Conditions of Permit:**

Transfer Station Permits are not transferable to other vehicles. The registration on the Permit must match the registration on the vehicle.

A second vehicle sticker may be purchased at \$10 for a second eligible vehicle in the same household.

One trailer can be eligible at no extra cost. Trailer length cannot exceed twenty (20) feet in length.

▪ **Temporary Permits:**

If a vehicle is temporarily replaced by a rental vehicle due to an accident or repair, the vehicle owner may request temporary service. The following must be provided: Vehicle registration, rental vehicle registration, and anticipated length of rental. The temporary service is valid only for the rental vehicle registration and is not transferable to other vehicles.

▪ **Recycling Stickers**

An Eligible Person may purchase a \$10 Recycling Sticker for the year by providing proof of an alternate means of waste disposal. The Eligible Person may bring recyclables to the Manomet Station, but may not dispose of waste.

▪ **Non Resident Passes**

Seasonal Passes may be purchased by non residents with proof of short-term rental of a residential property located in the Town of Plymouth (i.e. rental agreement). The expiration date of the pass may not exceed the duration of the rental or lease. The names on the rental agreement and the vehicle registration must match.

▪ **Farm Plates**

Farm plates shall be considered on a case-by-case basis only, and are to be approved by the Town Manager or her/his designee.

▪ **Refund Policy**

Refunds shall only be granted on a case-by-case basis after a request has been made in writing to the Town Manager or her/his designee.