TOWN OF PLYMOUTH

Department of Public Works
Sewer Division
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Jonathan Beder
Director of Public Works

GARY FRIZZELL
Sewer Superintendent

SEWER BANK APPLICATION CHECKLIST

1. Obtain a "Sewer Bank Application Form" at the Sewer Division 131 Camelot Drive.

2. Please read the Sewer Bank Policy before applying for Sewer Bank flow.

3. Complete the form, sign and date it. (It must be signed by the property Owner.)

4. Bring the completed form along with a check made out to The Town of Plymouth in the amount of $100 to the Sewer Division Office. The application fee is non-refundable.

5. For new construction, submit a copy of the construction plans. For remodeling existing buildings, submit before and after floor plans (non-returnable) and a copy of the Assessor's Field Card.

6. Permits will only be considered for approved building lots.

7. Fees will be those in effect when the permit application is approved. Please see attached Sewer Bank Policy for fee schedule.

8. All permits expire one year after issuance if the applicant fails to obtain a building permit unless a waiver is granted. Please see Part 7 of the Sewer Bank Policy.

9. Once a completed application packet is submitted to the Sewer Division office, we will review, approve or reject your application within 10 working days. Complicated applications or appeals may require more time for review. Once review is complete, the DPW will notify you of our determination. Upon approval, you will have 90 days to pay all the fees and pick up your permit at the Sewer Division office.