



TOWN OF PLYMOUTH

POLICY: USE OF PARKING SPACES

BOS/88/02/R00

Approved: Not Available

Effective: November 21, 1988

1.0 PURPOSE

- The following represents the approved policy of the Board of Selectmen relative to the use of public parking spaces and restricted parking areas by developers and individuals.

2.0 POLICY GUIDELINES

- 2.1 Any private developer or individual who seeks to utilize metered and or restricted parking spaces in conjunction with a construction, reconstruction or alteration of a building shall prior to such utilization obtain a permit and pay a fee pursuant to the following sections.
- 2.2 Any requests to utilize metered parking space(s) and/or restricted parking space(s) for these purposes as outlined in Section 1 of this policy shall be submitted at least two (2) days prior to the date that the utilization is requested. The application shall include the location of the project, the number of spaces to be utilized, and a description of the vehicles, structures or materials to be located in the space(s).
- 2.3 Any permit application for one (1) to three (3) days inclusive shall be submitted for approval to the ~~Executive Secretary~~ **Town Manager**. Any permit application for more than three (3) days shall be submitted to the Board of Selectmen in the form of an administrative note (excluding restricted spaces, overnight utilization and storage of materials in excess of three days, all of which will require a docket item as described in Section 5 of this policy). Under special circumstances when sufficient time

does not exist to wait to the next Board meeting, approval may

- 2.4 Any application for use of public parking spaces and restricted parking areas shall be accompanied by a non-refundable application fee of \$10.00 (irrespective of the number of meters or days). There shall be a non-refundable daily fee of \$5.00 for each meter reserved.
- 2.5 Permission for the use of restricted parking spaces, overnight storage of equipment and supplies in a public way or public sidewalk for period exceeding three (3) days shall not be granted unless extraordinary circumstances exist and following a specific docket item with the Board of Selectmen.
- 2.6 The granting of a permit pursuant to this policy may be made subject to certain conditions (i.e. police detail, reflectorized barricades, lighting etc.) that are deemed appropriate to protect the health and safety of the general public in the opinion of the granting authority upon the recommendation of the Police Department, Fire Department, Department of Public Works or other town agency.

Summary:

Use of parking spaces, restricted space, or storage space (including overnight use) for three days or less subject to ~~Executive Secretary~~ **Town Manager's** approval.

Use of parking space for more than three days subject to approval of the Board of Selectmen by administrative note.

Use of restricted space, overnight use or storage space for more than three days subject to approval of the Board of Selectmen following a docket item.

3.0 APPLICABILITY

All developers and individuals who use or request use of public parking spaces or restricted parking areas.

4.0 QUESTIONS

Please direct questions to the Town Manager's office at (508) 830-4000.

Approved by

BOARD OF SELECTMEN