



Advisory & Finance Committee

The following meeting of the Advisory & Finance Committee has been posted and will be held

At: Great Hall, Town Hall / Zoom Cloud Meetings Video Conference

On: Wednesday, January 21, 2026, 7:00 PM

Items on the agenda will include but are not limited to the following.

Other discussion may include items that were not reasonably anticipated by the Chair 48-hours in advance of the meeting posting.

Call to Order

RECEIVED

By Kelly A McElreath at 4:42 pm, Jan 13, 2026

Announcements

- **Hybrid Meeting:** This meeting is likely to be conducted in a hybrid format, with some participants attending physically and others attending virtually via a video conference application
- **Ways to Watch:** The meeting will be airing on Comcast 9, Verizon 47, or on The Local Seen Streaming Channel: www.youtube.com/@plymouthmeetingsls.
- **Public Comment:** Any speaker giving public comment is allotted up to 5 minutes in which to speak. Public Comment can be made at the beginning or end of each meeting, or in regard to a particular agenda item the speaker wishes to be heard on
- **Zoom Login Information:** Anyone who wants to attend the meeting virtually, including members of the public who wish to give public comment, can use one of the following methods in which to do so:
 - **Join via Zoom application:** Download the Zoom meeting application on your device, press/click on "Join", then enter Meeting ID: **995 2986 0638**, and then the Meeting Password: **100131**, or
 - **Join via website** (requires microphone): Go to www.zoom.us, click "Join A Meeting" on the top righthand side, and enter the meeting ID: **995 2986 0638**, and then the meeting password **100131**, or
 - **Join via Telephone (voice only):** Dial **929-205-6099** and Enter Meeting ID: **995 2986 0638** and enter Meeting Password: **100131**

Public Comment

Agenda Items

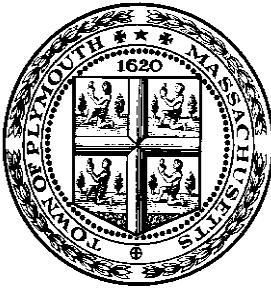
Spring Town Meeting Article Review

- Article 13: Facility Capital Stabilization Fund
- Article 14: Nuclear Mitigation Stabilization Fund
- Article 15: Pavement Management Stabilization Fund
- Article 16: Rescind Debt Authorization
- Article 19: Revise Funding Source for Fire Equipment Purchase
- Article 20: Town Promotion Fund

Sub-Committee Update

Public Comment

Adjournment



TOWN OF PLYMOUTH
FINANCE DEPARTMENT
26 COURT STREET, PLYMOUTH, MA 02360
PHONE (508) 747-1620 EXTENSION 10177

To: SELECT BOARD
ADVISORY & FINANCE
TOWN MEETING MEMBERS

FROM: LYNNE A. BARRETT
DIRECTOR OF FINANCE

SUBJECT: FACILITY CAPITAL MAINTENANCE STABILIZATION FUND

DATE: DECEMBER 4, 2025

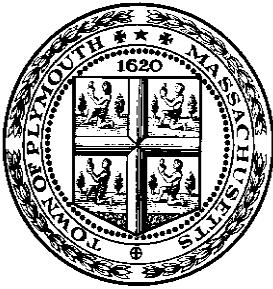
I propose the following article for the Annual Town Meeting:

To see if the Town will vote to raise and appropriate transfer from available funds a sum of money to the Facility Capital Maintenance Stabilization Fund, as authorized by the provisions of Mass General Laws, c. 40 §5B as amended, or take any other action relative thereto.

At this time, I am recommending that we set aside \$5 million dollars of free cash to the Facility Capital Maintenance Stabilization Fund. With the tightening of budgets and the many buildings that the town has I believe it is a prudent idea to set this aside for future use. Just recently we talked about using some free cash for the repairs needed at Memorial Hall. This is a way to provide this option to the Community if they so choose.

The Facility Capital Maintenance Stabilization fund has a current balance of \$7,454,642; this funding would bring it to over \$12.4 million.

Thank you for your consideration.



TOWN OF PLYMOUTH

OFFICE OF THE TOWN MANAGER
26 COURT STREET, PLYMOUTH, MA 02360
PHONE (508) 747-1620 EXTENSION 10104

To: ADVISORY & FINANCE
TOWN MEETING MEMBERS

FROM: DEREK BRINDISI
TOWN MANAGER

SUBJECT: NUCLEAR MITIGATION STABILIZATION FUND

DATE: JANUARY 6, 2025

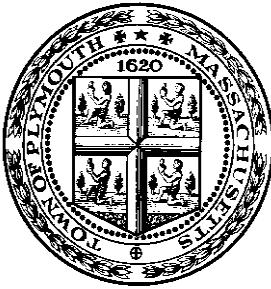
The following Article is being proposed for the Spring Annual Town Meeting:

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Nuclear Mitigation Stabilization Fund, as authorized by the provisions of Mass General Laws, c. 40 §5B as amended, or take any other action relative thereto.

The budget proposal for fiscal 2027 addresses many of the Fiscal 2026 Select Board Goals, in addition to the budget, we specifically recommend setting aside additional revenues from the budget to the Nuclear Mitigation Stabilization Fund.

The current balance in this fund is \$11 million and additional revenues will put the town in a healthier position when the Holtec properties become available.

Thank you for your consideration of this matter.



TOWN OF PLYMOUTH
FINANCE DEPARTMENT
26 COURT STREET, PLYMOUTH, MA 02360
PHONE (508) 747-1620 EXTENSION 10177

To: SELECT BOARD
ADVISORY & FINANCE
TOWN MEETING MEMBERS

FROM: LYNNE A. BARRETT
DIRECTOR OF FINANCE

SUBJECT: PAVEMENT MANAGEMENT PLAN DEBT STABILIZATION FUND

DATE: DECEMBER 4, 2025

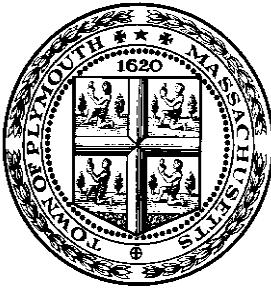
I propose the following article for the Annual Town Meeting:

Will the Town vote to raise and appropriate or transfer from available funds a sum of money to the Pavement Management Plan Debt Special Purpose Stabilization Fund, as authorized by the provisions of Mass General Laws, c. 40 §5B as amended, or take any other action relative thereto.

In accordance with our Financial Management Policies for the Pavement Management Plan Debt Stabilization fund, I recommend that we transfer from Free Cash the amount of \$3,109,403, which represents the amount of Motor Vehicle Excise (MVE) receipts that we took in over and above what was budgeted for Fiscal Year 2025.

DESCRIPTION	2025 BUDGET	2025 ACTUAL	2025 SAVINGS
PRIOR YEARS MOTOR VEHICLE EXCISE	0	405,625	405,625
2024 MOTOR VEHICLE EXCISE	1,500,000	2,221,280	721,280
2025 MOTOR VEHICLE EXCISE	8,355,173	10,337,671	1,982,498
Total	9,855,173	12,964,576	3,109,403

This fund pays for the principal and interest (P & I) of the Road Program Articles that have been voted on at town meeting through borrowing. The funds are invested, and annually we deposit the savings from the MVE budgeted and then we transfer the amount needed for P & I at town meeting within the General Fund Operating budget article. The current balance in the Pavement Management Plan Debt Stabilization fund is \$5,581,633, which is the result of the cumulative activity in that fund described in the following table:



TOWN OF PLYMOUTH

FINANCE DEPARTMENT

26 COURT STREET, PLYMOUTH, MA 02360

PHONE (508) 747-1620 EXTENSION 10177

To: SELECT BOARD
ADVISORY & FINANCE
TOWN MEETING MEMBERS

FROM: LYNNE A. BARRETT
DIRECTOR OF FINANCE

SUBJECT: RESCIND DEBT AUTHORIZATION

DATE: DECEMBER 4, 2025

I propose the following article for the Annual Town Meeting:

To see if the Town will vote to rescind the remaining borrowing authority on Article 4B1 of the 2023 Special Town Meeting for the DPW – Engineering – Bartlett Road Bridge Construction project, or take any other action related thereto.

The original article authorized project costs of \$3,250,000, \$812,500 to be funded by free cash and \$2,437,500 from borrowing. Town meeting was notified that we had applied for an MVP grant for the project, but the town was not sure how much and if any we would get. The Town was ultimately awarded \$1,483,776.25 in MVP funding and the project came in under budget at \$1,994,579. Therefore, \$510,802.75 of free cash was used in addition to the grant, \$301,697.25 was closed out to the General Fund in 2025 and the Town did not have to borrow any money for the project. See summary in table below:

Sources	Original Authorization	Adjusted Funding	To Be Rescinded	Final Funding & Total Cost of Project
Free Cash	812,500.00	(301,697.25)		510,802.75
Borrowing	2,437,500.00	(1,483,776.25)	(953,723.75)	-
MVP Grant Funding		1,483,776.25		1,483,776.25
Total Project	3,250,000.00	(301,697.25)	(953,723.75)	1,994,579.00

Currently, I am requesting that Town Meeting rescind the remaining authorization of \$953,723.75.

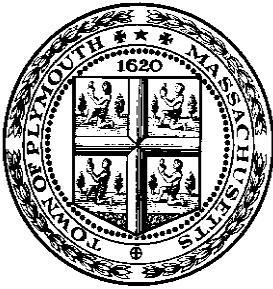
Thank you for your consideration.

Description	Total
EARNINGS ON INVESTMENT	1,210,889
TRANSFER FROM GENERAL FUND - Motor Vehicle Excise Revenue	10,646,660
EXTENDED MAINTENANCE FEE	108,500
Total Revenue	11,966,050
Transfer to GF for PMP Debt Service	(6,384,417)
Balance	5,581,633

So far, we have voted \$15 million for the Road Improvement Program since its inception in 2017 through borrowing. The projected annual debt service for those borrowings is reflected in the chart below. The amount remaining to be paid is \$9,204,600.



Thank you for your consideration in this matter.



TOWN OF PLYMOUTH
FINANCE DEPARTMENT
26 COURT STREET, PLYMOUTH, MA 02360
PHONE (508) 747-1620 EXTENSION 10177

To: SELECT BOARD
ADVISORY & FINANCE
TOWN MEETING MEMBERS

FROM: LYNNE A. BARRETT
DIRECTOR OF FINANCE

SUBJECT: REVISE FUNDING SOURCE FOR FIRE EQUIPMENT PURCHASE

DATE: DECEMBER 4, 2025

I propose the following article for the Annual Town Meeting:

To see if the Town will vote to revise the funding sources and thereby amend the vote taken under Article 4B2 of the 2022 Fall Annual Town Meeting, for the purpose of replacing and equipping a 1996 75' Ladder Truck (Quint), by reducing the amount to be borrowed by a sum of money and appropriating a sum of money from available funds, and take any other action related thereto.

To reduce borrowing of equipment, I am recommending currently that the Town replace the funding source of this purchase with free cash for \$1,496,853. This piece of equipment was ordered in late 2022 with an expected delivery date of August 2026. There is sufficient free cash to support this and would avoid an estimated \$500,000 in potential financing costs over a 15-year period.

Thank you for your consideration.

TOWN OF PLYMOUTH
DEPARTMENT OF PLANNING AND DEVELOPMENT
26 Court Street, Plymouth, MA 02360



To: Select Board
Advisory and Finance Committee

From: Lauren Lind, Director of Planning and Development

Re: FY27 Town Promotion Fund – 2026 ATM Article 20

Date: **January 13, 2026 (v2)**

The receipts collected through the 6% Hotel/Motel Tax decreased by approximately 1.44% from last year (\$2,969,600.84 compared to FY26 which was \$3,013,048.54). The Town, by a special act, places 45% of the total Hotel/Motel Tax into its Promotion Fund. **The total FY27 funding to be approved for the Town Promotion Fund budget is \$1,336,320.** This is a \$19,552 decrease from last year's appropriation.

The Visitor Services Board oversees expenditures from the Promotion Fund. This year's fixed costs are \$647,297 and include:

- The Town Promotions and Water Street Visitors Information Center operation contract with Destination Plymouth is \$513,065
- Public Improvements at \$133,632 which is 10% of the budget as required by the Home Rule Petition.
- Salaries/Equipment (\$600)

Other costs include (\$689,023)

- Event Funding & Additional Marketing (\$679.023)
- Distinguished Visitors (\$10,000)

The FY27 budget is as follows:

Salaries and Wages (Admin. Support)	\$600
Contractual Services (Promotions and Info Center)	\$513,065*
Public Improvements	\$133,632*
Distinguished Visitors.....	\$10,000
Event Funding & Additional Marketing.....	\$679,023
Total	\$1,336,320

*Fixed costs

The following is a list of Celebrations (special events and exhibit grants) funding from FY26:

Bark in the Park	\$5,000.00
America's Hometown Laureate	\$5,000.00
First Friday	\$5,000.00
Halloween on Main	\$6,000.00
Herring Run Festival	\$7,187.00
Summer of Music - Plimoth Patuxet	\$20,000.00
July 4th Parade & Fireworks	\$40,000.00
Philharmonic Independence Day Concert	\$45,000.00
L. Knife & Son Concert Series	\$3,000.00
Pilgrim Progress	\$1,500.00
Polar Plunge	\$750.00
Project Arts Concert Series	\$20,000.00
Local Eats Week	\$5,000.00
America's Hometown Thanksgiving Waterfront Activities	\$20,000.00
America's Hometown Thanksgiving Parade	\$20,000.00
America's Hometown Thanksgiving Concert	\$20,000.00
Philharmonic Thanksgiving Concert	\$30,000.00
Philharmonic Orchestra 25/26 Season	\$30,000.00
Plymouth Public Library Arts Festival	\$12,500.00
Spire Center	\$2,500.00
The Thirsty Pilgrim	\$1,000.00
Walk to End Alzheimer's	\$1,000.00
Waterfront Festival	\$20,000.00

Town Hall Restrooms	\$10,000.00
Marine Facility Bathrooms - <i>Harbormaster</i>	\$3,000.00
Event Boards - <i>Plymouth Bay Cultural District</i>	\$3,000.00
America's Hometown Thanksgiving Security	\$55,000.00
America's Hometown Thanksgiving Parking & Shuttle	\$22,000.00
Portable Bollards for public safety - <i>Police Dept</i>	\$131,000.00
Repair concrete posts alongside The Center for the Arts - <i>DPW</i>	\$45,000.00
Memorial Hall Renovations	100,000.00
Utility Box Wraps - <i>Planning & Development</i>	\$14,000.00
Embarkation of the Pilgrims - <i>Pilgrim Society</i>	\$40,000.00
Cooperative Marketing Campaign - <i>Chamber of Commerce</i>	\$10,000.00
Flower Baskets - <i>Parks Dept</i>	\$8,598.00
Celebration Light Pole Strings - <i>Parks Dept</i>	\$1,500.00
Holiday Linden Tree Lights - <i>Parks Dept</i>	\$1,500.00
Holiday Wreaths for downtown - <i>Parks Dept</i>	\$4,050.00

Labor to maintain celebration lights - <i>Parks Dept</i>	\$10,000.00
Mural Site Stabilization	\$3,250.00
Historic District Street Signs & Displays - Dept of Energy & Environment	\$13,364.00
Jenney Grist Pilgrim Trail Improvements Dept of Energy & Environment	\$100,000.00
Plymouth Center for the Arts Marketing	\$23,500.00
Plymouth Training Green Walkways/Lighting - Parks Dept	\$100,000.00
Light the Night - <i>Downtown Waterfront Association</i>	\$37,000.00