



Advisory & Finance Committee

The following meeting of the Advisory & Finance Committee has been posted and will be held

At: Great Hall, Town Hall / Zoom Cloud Meetings Video Conference

On: Wednesday, February 1, 2023, 7:00 PM

Items on the agenda will include but are not limited to the following.

Other discussion may include items that were not reasonably anticipated by the Chair 48-hours in advance of the meeting posting.

Call to Order

Announcements

- **Hybrid Meeting:** This meeting is likely to be conducted in a hybrid format, with some participants attending physically and others attending virtually via a video conference application
- **Ways to Watch:** The meeting will be airing on Comcast 15, Verizon 47, or on PACTV's YouTube channel which can be viewed at pactv.org/stream.
- **Public Comment:** Any speaker giving public comment is allotted up to 5 minutes in which to speak. Public Comment can be made at the beginning or end of each meeting, or in regard to a particular agenda item the speaker wishes to be heard on
- **Zoom Login Information:** Anyone who wants to attend the meeting virtually, including members of the public who wish to give public comment, can use one of the following methods in which to do so:
 - **Join via Zoom application:** Download the Zoom meeting application on your device, press/click on "Join", then enter Meeting ID: **995 2986 0638**, and then the Meeting Password: **100131**, or
 - **Join via website** (requires microphone): Go to www.zoom.us, click "Join A Meeting" on the top righthand side, and enter the meeting ID: **995 2986 0638**, and then the meeting password **100131**, or
 - **Join via Telephone (voice only):** Dial **929-205-6099** and Enter Meeting ID: **995 2986 0638** and enter Meeting Password: **100131**

Public Comment

Agenda Items

Minutes:

Approve January 10, 2023, meeting minutes

Approve January 11, 2023, meeting minutes

Approve January 18, 2023, meeting minutes

Town Meeting Articles

Article 17: Increase Fire Alarm fines

Article 18: Amend Bylaw Ch 23, §23-11 - Charge Late Fee

Article 19: Amend Bylaw Ch 173

Article 20: Petitioned: Remove Deed Restriction -73 Colchester Dr

Old/New/Other Business

Public Comment

Adjournment

ADVISORY AND FINANCE COMMITTEE

Minutes

January 10, 2023, Joint Budget Meeting with Select Board and School Committee

Call to Order - The meeting was called to order by Chairman Kevin Canty at 6:12 PM.

PRESENT **11 members of the committee were present:**

Gail Butler, Louis Cabana, Kevin Canty, Brian Dunn, Bruce Howard, Steven Keith, Joe Lalley, Timothy Lawlor, Christine Richards, Evelyn Strawn, and Robert Zupperoli.

ABSENT **4 members of the committee were absent:** Larry McGrath, Steve Nearman, Bethany Rogers, and Ashley Shaw,

Call to Order: Chairman Canty declaring that a quorum being present called the meeting order at 6:12 PM.

Town Manager Derek Brindisi reviewed the Select Board recommended budget with the Advisory & Finance Committee, School Committee, and the public.

Mr. Brindisi advised that the Select Board recommended budget included further cuts to the Town and School budgets in the amount of \$800,000 each.

The presentation can be found here:

https://www.plymouth-ma.gov/sites/g/files/vyhlf3691/f/uploads/select_board_budget_1-10-2023.pdf

Dr. Chris Campbell, School Superintendent, presented the School Committee approved budget and noted that the School Committee, after consideration of the Select Board recommended budget, voted to approve their original budget, without the additional \$800,000 decrease.

The presentation can be found here:

https://www.plymouth-ma.gov/sites/g/files/vyhlf3691/f/uploads/school_fy24_budget_january_10_2023.pdf

Mr. Brindisi advised that the Select Board was presenting the budget to the Advisory & Finance Committee.

Adjournment: Mr. Dunn made a motion to adjourn. Mr. Howard second. Motion carried unanimously.

The Meeting adjourned at 7:24 PM

Submitted by
Jeanette White
Budget Analyst

ADVISORY AND FINANCE COMMITTEE
Minutes
January 11, 2023, Hybrid Meeting

PRESENT **14 members of the committee were present:**

Gail Butler, Louis Cabana, Kevin Canty, Brian Dunn, Bruce Howard, Steven Keith, Joe Lalley, Timothy Lawlor, Larry McGrath, Steve Nearman, Christine Richards, Ashley Shaw, Evelyn Strawn, and Robert Zupperoli.

ABSENT **1 member of the committee was absent:** Bethany Rogers.

Call to Order - The meeting was called to order by Chairman Kevin Canty at 7:00 PM.

Announcements

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Public Comment None.

Agenda Items

Minutes: Approve December 14, 2022, meeting minutes – Ms. Butler motioned to approve the minutes as written. Mr. Cabana second. Motion carried unanimously (12-0-0).

Town Meeting Articles

Article 2: Reports of Boards/Committees – This article permits Boards and Committee’s to submit their reports for recording. Mr. McGrath entered the meeting during this discussion. Mr. Dunn moved to recommend Article 2 to Town Meeting. Mr. Howard second. Motion carried unanimously (13-0-0).

Article 4: Continuation of Committees – The purpose of this article is to authorize certain committees to continue to meet and perform work for the committee. Mr. Keith moved to recommend Article 4 to Town Meeting. Mr. Lalley second. Motion carried unanimously (13-0-0).

Article 6: Salaries of Elected Officials – This article sets the salary for the Chair of the Select Board, Select Board Members, and the Town Moderator. The amount set has not increased for some time. Mr. Lawlor moved to recommend Article 6 to Town Meeting. Mr. McGrath second. Motion carried unanimously (13-0-0).

Article 12: Chapter 90 – This article authorizes the Town to accept State funding for the maintenance of public roads. Mr. Nearman moved to recommend Article 12 to Town Meeting. Ms. Richards second. Motion carried unanimously (13-0-0).

Old/New/Other Business Chairman Canty noted that the A&F had a joint meeting with the Select Board and School Committee at which the Select Board passed the budget to the A&F for their review process. The A&F have formed Sub-Committees that will meet with each Department, within their Sub-Committee, and perform in-depth investigating & questioning of the budgets. Each Sub-Committee will write a report on their findings and make recommendations. The Sub-Committee's will present their reports to the entire committee at the Budget Hearing and the A&F will vote the Town Budget to recommend to Town Meeting.

Public Comment None.

Adjournment - Ms. Shaw motioned to adjourn. Ms. Strawn second. Motion carried unanimously (13-0-0). The meeting adjourned at 7:26 PM.

Submitted by
Jeanette White
Budget Analyst

ADVISORY AND FINANCE COMMITTEE

Minutes

January 18, 2023, Hybrid Meeting

PRESENT **10 members of the committee were present:**

Gail Butler, Louis Cabana, Kevin Canty, Brian Dunn, Bruce Howard, Steven Keith, Timothy Lawlor, Christine Richards, Evelyn Strawn, and Robert Zupperoli.

ABSENT **5 member of the committee was absent:** Joe Lalley, Larry McGrath, Steve Nearman, Bethany Rogers, Ashley Shaw.

Call to Order - The meeting was called to order by Chairman Kevin Canty at 7:00 PM.

Announcements

- **Hybrid Meeting:** This meeting is likely to be conducted in a hybrid format, with some participants attending physically and others attending virtually via a video conference application.
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Public Comment

Agenda Items

Town Meeting Articles

Article 13: Town Promotion Fund- Mr. Lee Hartmann, Planning Director, advised that he would be running a presentation by Lee Filson of See Plymouth in the background for the Committee to view while he discussed the Promotion Fund costs and expenditures. Mr. Steve Lydon, Visitors Service Board Chair, attended the meeting also. Mr. Hartmann discussed the receipts collected from the Hotel/Motel tax and noted that the receipts increased by 16% from last year. He explained that Plymouth places 45% of the total Hotel/Motel tax into the Promotion Fund. The Visitor Services Board oversees expenditures from the Promotion Fund. Mr. Hartmann presented the FY24 Town Promotion Fund budget of \$1,246,406. Mr. Keith asked how much was received from the Airbnb tax? Mr. Hartmann advised that \$158,000 was paid in Short Term Rental tax. Ms. Richards asked if the Parks Dept flower baskets, lights, wreaths etc. could be spread out in the Town. Mr. Hartmann advised that Planning considers requests for funding but the DPW would do the work and therefore they would have to approve it first. Ms. Butler moved to approve Article 13 to Town Meeting. Mr. Cabana second. Motion carried unanimous (9-0-0).

Article 15: Title V Repair Fund – Mr. Hartmann advised that this is the 16th round of funding for this program. Planning is requesting authorization to borrow \$400,000 for this program for FY24. This program has successfully offered greatly needed septic system improvement funds to residents based on income requirements. The Town borrows these funds from the State at a 2% interest rate and these funds are loaned to households, through an application process, at a 5% interest rate which is collected through the tax bill process. The loans can be up to \$35,000 for terms of 5 to 15 years and are recorded as liens on the property. In the event the loan is defaulted, the Town has a lien on the property so the investment is secure. Mr. Dunn moved to recommend Town Meeting approve Article 15. Mr. Howard second. Motion carried unanimously (9-0-0).

Old/New/Other Business - Chairman Canty discussed the Sub-Committee budget meetings. Chairman Canty advised that next week's meeting is cancelled so the next scheduled meeting is February 1st.

Public Comment None.

Adjournment Mr. Keith motioned to adjourn. Mr. Lawlor second. Motion carried unanimously (9-0-0). The meeting adjourned at 7:38 P.M.

Submitted by
Jeanette White
Budget Analyst

WARRANT LANGUAGE

ARTICLE 17: To see if the Town will vote to amend Chapter 1, § 1-4. Fine Schedule, by adding the underlined and italicized and deleting strikethroughs text as follows:

Section	Subject	Fine
14-6A	False alarm service	
	First 3 offenses	No fine
	Fourth offense	\$25 <u><i>\$50</i></u>
	Fifth offense	\$50 <u><i>\$125</i></u>
	Subsequent offenses	\$75 <u><i>\$200</i></u>

POLICE DEPARTMENT

ARTICLE 18: To see if the Town will vote to amend Chapter 23, § 23-11. License fees of the Town General Bylaws by adding the following, or take any other action relative thereto:

B. Further, the Town will charge a late fee of \$15 to be paid by owners or keepers of record each year who license said dog or dogs on or after April 1. All money received from issuance of dog licenses by the Town of Plymouth or recovered as fines or penalties by said Town under provisions of MGL c. 140 relating to dogs, shall be paid into the general fund of the Town.

TOWN CLERK

ARTICLE 19: To see if the Town will vote to amend 3 sections of Chapter 173 of the Town General Bylaws:

- §173-1. Ballot voting,
- §173-3. Meeting and election dates
- §173-11. Number of Town Meeting members; terms of office. [Added 4-5-1980 STM by Art. 5; amended 4-6-1987 ATM by Art. 14; amended by Section 2-2-1 of 1999 Charter]

by adding the underlined and italicized and deleting strikethroughs text as follows, or take any other action relative thereto:

§ 173-1. Ballot voting.

A. The Town Meeting shall always operate in open session-
~~Secret ballots shall be used on any questions only by a two-thirds vote of those present and voting. (Contained in the Town Charter.¹)~~

B. The Moderator may take all votes requiring a two-thirds majority in the same manner in which he or she conducts the taking of a vote when a majority is required. [Added 10-27-1997 STM by Art. 2]

§ 173-3. Meeting and election dates. [Amended 11/2/99 by Article 18]

The Town Meeting shall meet annually on the first Saturday in April and at such other times as may be determined by vote of the Town Meeting. The regular

election for all town offices shall be by official ballot held on the ~~second~~third Saturday in May of each year. (Contained in the Town Charter) The Fall Annual Town Meeting shall convene on the [Deleted 4/19/12 ATM by Article 22] fourth Monday in October [Added 4/19/12 ATM by Article 22] the third Saturday in October; provided, however, the Board of Selectmen may, consistent with G.L. c39, §9, delay the date of said Fall Annual Town Meeting to a date no later than November 30. [Last Sentence Added 11/2/99 by Article 18]

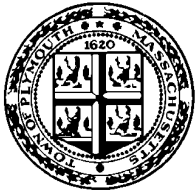
§ 173-11. Number of Town Meeting members; terms of office. [Added 4-5-1980 STM by Art. 5; amended 4-6-1987 ATM by Art. 14; amended by Section 2-2-1 of 1999 Charter]

The number of Town Meeting members shall be fixed at ~~104~~ 162, ~~eight~~ nine from each of the ~~13~~ 18 precincts, and members shall be elected for three-year overlapping terms. This section shall become effective for the 1988 Annual Town Election. (Section 2-1-1, Chapter 2, Plymouth Town Charter.) (Section 2-2-1 of the 1999 Charter effectively amends this Section by eliminating the fixed total of Town Meeting Members, the number from each precinct, and the fixed number of precincts.)

TOWN CLERK

ARTICLE 20: To see if the Town will vote to amend the status of 73 Colchester Dr. (attached map circled lot #81) parcel # 096-000-019-081 to a buildable lot. This lot is a virtual duplicate to surrounding lots with houses and was deemed buildable from the development of Micajah Heights in 1960, sold as a buildable lot in 1960, again in 1968, seized by Plymouth as buildable lot in 1972 attempted to be auctioned by Plymouth as buildable in 1975, or to take any other action relative thereto:

BY PETITION: William P. Tolland Jr., et al



Plymouth Police Department

Memo

To: Brad Brothers, Assistant Town Manager
From: Dana Flynn, Chief of Police
Date: 12/20/22
Re: Article 17 - Accidental/False Burglar Alarm Fee Increase

The police department is requesting an increase in fees associated with police response to false/accidental burglar alarms. The intent of this increase is to encourage alarm system owners to upgrade, service, or repair their systems to avoid faulty calls.

The current bylaw allows for 3 police responses to accidental/false burglar alarms before enactment of a \$25 fine. A fifth response allows for the issuance of a \$50 fine and a sixth and subsequent responses result in a \$75 fine. The requested increase would keep the first 3 responses free, increase the fourth response to \$50, fifth response to \$125 and sixth response and beyond to \$200 each occurrence.

From 2020 through 2022 the police department responded to 5645 burglar alarms. These responses required 829-man hours from arrival time to clearing the call. This does not account for response time or multiple officer response.

Of the 5645 reported burglar alarms 5551 were determined to be false/accidental. The reasons for these alarms range from user error, unsecured doors, weather conditions, power outages, HVAC systems, and pets. One local business is responsible for 29 responses to false/accidental alarms while another is responsible for 28. With limited resources and increased calls for service, response to false alarms reduces our ability to respond to other incidents in a timely manner.

A request for alarm fines was sent out to local police departments. The results ranged from \$25-\$300 in a similar tier structure as Plymouth.

We appreciate your support of this article.



TOWN OF PLYMOUTH

Town Clerk

26 Court Street
Plymouth, Massachusetts 02360
(508) 747-1620
www.plymouth-ma.gov

December 20, 2022

TO: Brad Brothers, Assistant Town Manager

I would like to submit 2 articles to change Town of Plymouth's General Bylaws for the Annual Town Meeting.

Article 18: To see if the Town will vote to amend Chapter 23, § 23-11. License fees of the Town General Bylaws by adding:

B. Further, the Town will charge a late fee of \$15 to be paid by owners or keepers of record each year who license said dog or dogs on or after April 1. All money received from issuance of dog licenses by the Town of Plymouth or recovered as fines or penalties by said Town under provisions of MGL c. 140 relating to dogs, shall be paid into the general fund of the Town.

Justification: Currently there is not a late fee for dog licenses. Updating the bylaw will allow residents 3 months to obtain a new dog license. On/after April 1, dog owners will be charged the late fee to obtain an updated license.

Sincerely,

Kelly A. McElreath
Town Clerk



TOWN OF PLYMOUTH

Town Clerk

26 Court Street
Plymouth, Massachusetts 02360
(508) 747-1620
www.plymouth-ma.gov

December 20, 2022

TO: Brad Brothers, Assistant Town Manager

I would like to submit an article to change Town of Plymouth's General Bylaws for the Annual Town Meeting.

Article 19: To see if the Town will vote to amend 3 sections of Chapter 173 of the Town General Bylaws:

- §173-1. Ballot voting,
- §173-3. Meeting and election dates
- §173-11. Number of Town Meeting members; terms of office. [Added 4-5-1980 STM by Art. 5; amended 4-6-1987 ATM by Art. 14; amended by Section 2-2-1 of 1999 Charter]

by adding the underlined and italicized and deleting strikethroughs text as follows:

§ 173-1. Ballot voting.

A. ~~The Town Meeting shall always operate in open session. Secret ballots shall be used on any questions only by a two-thirds vote of those present and voting. (Contained in the Town Charter.¹)~~

B. The Moderator may take all votes requiring a two-thirds majority in the same manner in which he or she conducts the taking of a vote when a majority is required. [Added 10-27-1997 STM by Art. 2]

§ 173-3. Meeting and election dates. [Amended 11/2/99 by Article 18]

The Town Meeting shall meet annually on the first Saturday in April and at such other times as may be determined by vote of the Town Meeting. The regular election for all town offices shall be by official ballot held on the ~~second~~ third Saturday in May of each year. (Contained in the Town Charter) The Fall Annual Town Meeting shall convene on the [Deleted 4/19/12 ATM by Article 22] fourth Monday in October [Added 4/19/12 ATM by Article 22] the third Saturday in October; provided, however, the Board of Selectmen may, consistent with G.L. c39, §9, delay the date of said Fall Annual Town Meeting to a date no later than November 30. [Last Sentence Added 11/2/99 by Article 18]

§ 173-11. Number of Town Meeting members; terms of office. [Added 4-5-1980 STM by Art. 5; amended 4-6-1987 ATM by Art. 14; amended by Section 2-2-1 of 1999 Charter]

The number of Town Meeting members shall be fixed at ~~104~~ 162, ~~eight~~ nine from each of the ~~13~~ 18 precincts, and members shall be elected for three-year overlapping terms. This section shall become effective for the 1988 Annual Town Election. (Section 2-1-1, Chapter 2, Plymouth Town Charter.) (Section 2-2-1 of the 1999 Charter effectively amends this Section by eliminating the fixed total of Town Meeting Members, the number from each precinct, and the fixed number of

precincts.)

Justification: These edits update the General Bylaws to reflect what is stated in the Charter for the Town of Plymouth and how many precincts the Town of Plymouth currently has.

Sincerely,

A handwritten signature in black ink, appearing to read "Kelly A. McElreath". The signature is written in a cursive style and is contained within a thin black rectangular border.

Kelly A. McElreath
Town Clerk

From: [Brad F. Brothers](#)
To: [Jeanette White](#)
Cc: [Steve Triffletti](#)
Subject: FW: Warrant Article 20-Spring Town Meeting
Date: Wednesday, January 25, 2023 8:31:03 AM

From: Kate McKay <kate@rblawma.com>
Sent: Tuesday, January 24, 2023 4:15 PM
To: billytoland@gmail.com
Cc: Brad F. Brothers <bbrothers@plymouth-ma.gov>; Lee Hartmann <LHartmann@plymouth-ma.gov>; Michael A. Bergeron <michael@rblawma.com>; Fst@plymouthlaw.com
Subject: Warrant Article 20-Spring Town Meeting

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Mr. Toland,

It was a pleasure meeting you this afternoon. Regarding Article 20 (in reference to 73 Colchester Drive), there is no action that can be taken at the Spring Town Meeting as Article 20 is written. The two lots have been combined for zoning purposes pursuant to M.G.L. c.40a Section 6.

As we indicated in the meeting, please do not hesitate to reach out in the future if follow-up is needed.

Regards,

Kate McKay
Reservitz Bergeron and Associates
25 Rockwood Road, 2nd Floor
Marshfield, MA 02050
(781) 834-7877
kate@rblawma.com