

Members Present: Leighton Price, John Morse Tatum Stewart, Jay Kimball, Jim Emmett & Joe Cipollo

Members Absent: Phil Chandler

****Massachusetts state law S2475 has been extended to allow meetings to be a live in-person, hybrid, or fully remote until March 31, 2023. The PGDC Board of Directors has chosen to continue doing the board meeting remotely until further notice.**

Instructions for joining this meeting via Zoom.com are provided at the end of this Agenda. Please note that this meeting will be recorded via Zoom.com and/or by the PGDC Clerk. Thank you for your participation in this manner and for understanding the importance of keeping members of the Board and the public safe.

Members of the public who want to participate by phone (voice only) may dial one of the numbers given in the instructions and then key in the Meeting ID and/or Pass code as requested on the phone call.

5:30 pm Meeting Called to Order
Roll call vote - present for the meeting.

- Mr. Price** —Present
- Mr. Morse** —Present
- Ms. Stewart** —Present
- Mr. Kimball** —Present
- Mr. Emmett** —Present
- Mr. Cipollo** —Present

Passed | 6-0-0

5:30 pm Meeting Called to Order & Public Comment: There was no public comment at this time.

New PGDC Board Member: Mr. Price introduced Joe Cipollo, PGDC’s new Board Member, and Mr. Cipollo gave his background information.

Zoom Board Meetings: Mr. Price said that there is currently legislation to extend the hybrid zoom meetings because the current one expires in 2 days.

OPERATIONAL ITEMS

Update on 4 North Street:

Catch Basin Issue: Mr. Egan met with a representative from Merrill Engineering and did a site review of the catch basins and will return when it’s raining to go over the grade etc. He will give an estimate/recommendation on how to proceed with a repair or replacement.

MEP / Architect Design Services: Mr. Egan said that MEP wanted to confirm the plan that was discussed at the last meeting before they continue with the electrical and plumbing plans. Mr. Egan displayed the layout again and the Board discussed the plan.

Ms. Stewart motions and Mr. Emmett seconds to approve the plan as a working plan.

- Mr. Price** —Yes
- Mr. Morse** —Yes
- Ms. Stewart** —Yes
- Mr. Kimball** —Yes
- Mr. Emmett** —Yes
- Mr. Cipollo** —Yes

Passed | 6-0-0

15 -23 Court Street Update: Mr. Egan said that Attorney Galvin will have an update on this topic before the next meeting.

Water Street Project Impact / Parking: Mr. Egan and Mr. Kimball viewed the sites that are being occupied by construction equipment and the contractors' vehicles. Mr. Egan asked Ms. Sgarzi, the Acting DPW Director if the contractor could clean up and condense the Memorial Hall Lot and the 2 free lots on Water Street.

Mr. Kimball spoke about the impact and financial hardship the business in this area is having. He expressed his concern about charging for parking in the Memorial Hall lot and believes that considering the current project status he recommends that there be free parking for visitors and employees in the Memorial Hall Lot. Mr. Egan spoke with Ms. Sgarzi, and she was unsure what the status of the equipment/project delay was and if the construction company was promised free parking during construction but would investigate it. Mr. Egan said that there is a meeting scheduled for April 6th and he should have more information after that meeting.

Mr. Egan said that last year for the month of April the Memorial Hall Lot had \$8,400 in revenue – not a high volume usage for April. May last year revenue for this lot was \$12,000.

The Board discussed several ideas including temporary permits for construction workers.

The paid parking season begins on April 1st – and previously the Board voted to offer 120 free parking spaces from the candy store near the Brewster Street intersection to the rotary.

Mr. Egan said he would perform and provide an occupancy report for Water Street and the Memorial Hall Lot – and provide that information weekly to the Board.

The Board discussed having Water 4 be a free lot temporarily and put this out to the public via The Chamber, See Plymouth, Park Plymouth website and social media.

Ms. Stewart motions and Mr. Morse seconds to approve having Water 4 a free lot temporarily and this will be evaluated every 2 weeks.

Mr. Price	—Yes	
Mr. Morse	—Yes	
Ms. Stewart	—Yes	
Mr. Kimball	—Yes	
Mr. Emmett	—Yes	
Mr. Cipollo	—Yes	Passed 6-0-0

Follow Up Discussion of Continuation of Appellate Court Case: Mr. Egan received notification that the appeal on a ticket that was previously denied, was then appealed to the Appellate Court. Mr. Egan offered the defendant to just pay the \$30.00 ticket (without the fees & penalties). The offer was refused and the defendant wants the \$30 ticket dismissed and Park Plymouth to pay his filling fees of \$673.00. The Board discussed this topic briefly.

Mr. Cipollo motions and Ms. Stewart seconds to proceed with fighting the Case at the Appellate Court Level.

Mr. Price	—Yes	
Mr. Morse	—Yes	
Ms. Stewart	—Yes	
Mr. Kimball	—Yes	
Mr. Emmett	—Yes	
Mr. Cipollo	—Yes	Passed 6-0-0

Request from East Bay Grille to Renew Bus Lot for Valet Parking – 2023 Season: Mr. Egan received the annual request from East Bay Grille to use the Bus Lot for valet services only – they would accommodate any buses in the lot. The lease fee will be the same as last year - \$3,000 and they would like to use this lot immediately.

Mr. Morse motions and Mr. Kimball seconds to approve this request as presented.

Mr. Price —Yes
Mr. Morse —Yes
Ms. Stewart —Yes
Mr. Kimball —Yes
Mr. Emmett —Yes
Mr. Cipollo —Yes

Passed | 6-0-0

Court Street, Main Street, Main Street Extension Parking Area Discussion: Mr. Price distributed a draft proposal to have paid parking on Main Street and Court Street at some in the future. He said ideally, they would use Passport a pay by phone technology. The document also suggests that some of the revenue from this parking fee be put towards outdoor dining fees. The Board discussed the outdoor dining fees that the Town charges. Ms. Stewart has heard as the parklet fees go up that some restaurants will drop out of outdoor dining and would not like to earmark these funds for outdoor dining because of that. Mr. Egan said that Mr. Badot said the cost of the parklets for 2023 is \$2,500 for new customers and existing customers would pay \$2,000. Mr. Egan suggested giving a percentage to the DWD and have it benefit the parking district. The Board had a lengthy discussion on this subject.

Mr. Price recommends that the first 30 minutes of parking would be free, and the next hour would be \$1.50. He said he has spoken to some Select Board Members, and some are in favor of this type of proposal. He said he will pursue conversation with the Town and Select Board as well as the Chamber.

OTHER PGDC ITEMS

Approval of Minutes:

November 2, 2022 – Public Session

Mr. Morse motions and Ms. Stewart seconds to approve the meeting minutes.

Mr. Price —Yes
Ms. Stewart —Yes
Mr. Morse —Yes
Mr. Kimball —Abstain
Mr. Emmett —Yes
Mr. Cipollo —Abstain

Passed | 4-0-2

Disabilities Commission Funds: Mr. Price had a conversation with Mr. Brothers, the Assistant Town Manager, and Mr. Brothers had spoken with the Chair on the Disabilities Commission. The Disability Commission is willing to pursue some projects with these funds. Mr. Price said we should start to identify some of the projects and make suggestions.

Invoices:

There was an invoice from Susan Connolly for Administrative Services in the amount of \$957.00.
There was an invoice from Attorney Galvin for Legal Services in the amount of \$426.00.

Mr. Kimball motions and Mr. Morse seconds to approve payment of these invoices.

Mr. Price —Yes

Mr. Morse —Yes

Ms. Stewart —Yes

Mr. Kimball —Yes

Mr. Emmett —Yes

Mr. Cipollo —Yes

Passed | 6-0-0

40 Court Street Update: Mr. Price and Mr. Kimball spoke with Mr. Hallisey about subsidizing some of the rent to enhance renters to this space. He encourages them to wait a couple of months but understands our offer to make the space more attractive financially.

7:05 pm **Mr. Kimball motions and Ms. Stewart seconds to adjourn the meeting.**

Respectfully submitted by PGDC Secretary - Ms. Tatum Stewart

Signed: *Tatum Stewart*

Tatum Stewart, Secretary

Date: *5/23/2023*

APPROVED | PGDC BOARD OF DIRECTORS PUBLIC SESSION MEETING MINUTES | March 29, 2023 | S. CONNOLLY