

The Plymouth Airport Commission held their regular meeting on Thursday, May 1<sup>st</sup>, 2025, at 7:00 PM in the Conference Room in the Airport Administration Building. Present were Chairman Kenneth Fosdick, Vice-Chairman Douglas Crociati, and Commissioners Karin Goulian (remote), Paul Worcester, Dennis Smith, Tom Hurley, and Chris Merrill. Also present at the meeting were Airport Manager Matt Cardillo, Brendan Nordahl, Doug Pinard, John Borland, Bob Frye (remote), Tony Caruso, Lorraine Ramsey, Jen Riccardi (remote), Mark Kaloshis (remote), Ralph Romano, Paul Rudzinski, Jen Hanlon (remote, 7:06), and Nicole Miller (remote, 7:09).

**Disclosure:** These minutes are not verbatim – they are the secretary’s interpretation of what took place at the meeting. - Open Meeting Law, G.L. c. 30A§22.

**OPEN MEETING** - Chairman Fosdick called the meeting to order at 7:00 PM.

### **APPROVAL OF APRIL 3<sup>rd</sup> MEETING MINUTES**

Vice Chairman Doug Crociati made a motion to approve the minutes of April 3<sup>rd</sup>, 2025. Commissioner Dennis Smith seconded the motion.

Roll Call Vote: Commissioner Chris Merrill – yes, Commissioner Paul Worcester – abstain, Vice Chairman Doug Crociati – yes, Commissioner Dennis Smith – yes, Commissioner Tom Hurley – yes, Chairman Ken Fosdick – yes, and Commissioner Karin Goulian – yes. The motion carried. 6-0-1.

### **REVIEW NOISE/SAFETY COMPLAINTS**

Manager Matt Cardillo said that there were 10 noise complaints for the month of April, and he said that none of them were found to have any safety issues, or any state, local or federal violations. No further action was taken.

### **PUBLIC COMMENT**

There was no public comment at this time.

### **APPOINTMENTS**

#### **7:04 PM – John Borland, Proposed Building Update**

John Borland said that he had a meeting with the Building Department and was told there was no reason that he could not move forward.

#### **7:06 PM – Elks Club Proposed Building Update**

Paul Rudzinski of the Elks Club said that they are all set with the Water Department. He said that they have been in touch with Eversource regarding gas and electricity. He said they still hope to be done by September 1<sup>st</sup>.

#### **7:10 PM – Marc/Jason Hangar Development**

Manager Cardillo said that Jason Wolfson does not have a firm date regarding the steel going up for the single hangar. He said that Mr. Wolfson had a meeting with Eversource and the electrician. Manager Cardillo said that the first foundation building has been insulated and partially backfilled.

## **7:11 PM – Dubois & King, Jen Riccardi**

Jen Riccardi said that they have been moving forward with the permitting process for the projects included in the Master Plan. She said that they also recently attended the Community Advisory Committee meeting to chat about airspace and operation in the pattern, and they look forward to doing it again.

## **ACTION ITEMS**

### **1. NW-9 - HCGC LLC**

- a. **Sign 3 documents related to the sale of the building: right of first refusal, termination of lease (The Maples), and Notice of Lease**

Manager Cardillo said that pertaining to the conversation at the last meeting regarding the sale of NW-9 from the Maples to HCGC LLC, Mr. Caldwell's (HCGC) lawyer was not doing the paperwork in a timely manner, therefore he hired a new lawyer. Due to this change, there are 3 documents that were produced that the whole Commission needs to sign. Attorney Galvin has reviewed the documents.

## **OLD BUSINESS**

### **1. Community Advisory Committee (CAC) – Third Meeting Debrief**

Commissioner Paul Worcester said that the 3<sup>rd</sup> CAC meeting was held last week, and it was an educational session, and he said he was going to do an operational summary of the educational piece of the meeting. He said that the next meeting will be held on May 22<sup>nd</sup>.

### **2. Wastewater Treatment Plant Update**

Doug Pinard said there are a few bugs to still work out at the treatment plant, although most of the work is done. He said that they are trying to get some rebates and some more insulation to make the building more energy efficient. He said that the treatment plant is up and running. He said that they are averaging around 5,000 gallons per day, and it is rated as about 25,000 gallons per day. There was some discussion about securing a staff member to work at the plant.

## **NEW BUSINESS**

Chairman Fosdick said that he was going to move New Business up in the agenda, and that they would go back to Old Business after.

Mike Goulian said that there was a recent tragedy in the aviation community in which Rob Holland perished in an airplane accident in Virginia. Mr. Goulian said that Mr. Holland grew up in Massachusetts. Mr. Goulian said that they would like to hold a private memorial service for him at their hangar, which would be invitation only. He said that the scheduled date is May 13<sup>th</sup>, 2025, for the service.

Commissioner Tom Hurley made a motion to allow Mike Goulian to hold a memorial service. Vice Chairman Doug Crociati seconded the motion.

Roll Call Vote: Commissioner Chris Merrill – yes, Commissioner Paul Worcester – yes, Vice Chairman Doug Crociati – yes, Commissioner Dennis Smith – yes, Commissioner Tom Hurley – yes, Chairman Ken Fosdick – yes, and Commissioner Karin Goulian – abstain. The motion carried. 6-0-1.

### **3. South Meadow Road – Non-Aviation RFP**

Manager Cardillo said that he inserted Attorney Galvin's comments into the document, and it has been issued to the Commission for their review. There was some discussion about the document.

### **4. Minimum Standards Updates**

There was some discussion about the last review of the minimum standards.

#### **a. Hangar Storage/Usage**

Chairman Fosdick said that he gave Manager Cardillo his suggestions and it has not yet been reviewed by Attorney Galvin. Commissioner Karin Goulian asked about the definition of storage hangars, and if clarification was needed. Chairman Fosdick said that they do need to clarify the definition of storage hangars, and it was decided that there will be a discussion with Attorney Galvin regarding the definition.

### **5. Discussion on calm wind runway**

Manager Cardillo said that he talked to former Airport Manager Tom Maher about Runway 24 being designated as the calm wind runway. Mr. Maher said that the decision was made before he worked at Plymouth Airport, and he thinks Runway 24 was chosen due to it being the longest runway at the time, and when there are take-offs to the west, there is the least amount of impact on the surrounding communities.

Manager Cardillo said that he also reached out to Boston Tracon, and they indicated that it does not matter to them which runway is chosen as the calm wind runway. There was some more discussion about leaving the calm runway as it stands or changing it. Commissioner Hurley reminded all that the calm wind is only used when the winds are at, or under, 5 knots, and that it very rarely happens at Plymouth Airport. Chairman Fosdick asked Jen Riccardi to investigate federal guidelines regarding a calm wind runway.

## **PUBLIC COMMENT**

Lorraine Ramsey asked some questions regarding the CAC and hangars. There was some discussion about repetitive flight patterns.

**Adjourn:** Commissioner Tom Hurley made a motion to adjourn the meeting. Vice Chairman Doug Crociati seconded the motion. Roll Call Vote: Commissioner Chris Merrill – yes, Commissioner Paul Worcester – yes, Vice Chairman Doug Crociati – yes, Commissioner Dennis Smith – yes, Commissioner Tom Hurley – yes, Chairman Ken Fosdick – yes, and Commissioner Karin Goulian – yes. The motion carried. 7-0-0.

As there was no further business at this time, the open meeting was adjourned at 8:17 PM.

Approved  
Kenneth Fosdick, Chairman