

TOWN OF PLYMOUTH

CHARTER REVIEW COMMITTEE

MINUTES OF THE MEETING

MAY 14, 2024

*Pursuant to Governor Baker's March 12, 2020, Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18 and further updates, this meeting was conducted in a **Hybrid format**. A Zoom Meeting link was provided.*

These minutes are not verbatim – they are the recording secretary's interpretation of what took place at the meeting, per Open Meeting Law, G.L. C 30A, § 22.

The Charter Review Committee held a scheduled meeting on Tuesday, May 14, 2024, 6 PM, at the Plymouth Townhall, Ropewalk Meeting Room, 2nd Floor, 26 Court Street, Plymouth, MA 02360.

In attendance: David Golden, Chair, Alan Costello, Vice Chair and members, Joseph Hutchinson, Tim Lawlor Len Levin, Laurence Pizer, Martha Vautrain and Robert Zupperoli, Clerk.

Alternates: Steve Bolotin and Mike Hanlon were present.

Absent: Betty Cavacco

Staff assistant, Michelle Turner, was present, via Zoom.

CALL TO ORDER

David Golden, Chair, called the meeting to order at 6 PM, followed by the Pledge of Allegiance.

Due to the absence of Ms. Cavacco, alternate Steve Bolotin became a full-voting member for this meeting.

MINUTES OF THE MEETING

Minutes of May 7, 2024

Len Levin MOTIONED to approve the Minutes, as amended, 2nd Martha Vautrain.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Betty Cavacco				Martha Vautrain	X		
Alan Costello	X			Robert Zupperoli			X
Joe Hutchinson	X			David Golden-CHAIR	X		
Tim Lawlor	X			Steve Bolotin	X		
Len Levin	X			*Mike Hanlon -A			X
Larry Pizer			X	*Alternate votes are taken but their vote is not included in the vote tally unless the alternate replaces an absent full standing member.			

MOTION PASSED 7-2-0

PUBLIC COMMENT CALLED – No comment offered at this time.

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Discussion Items:

3-14-8 Open Space Committee

Open Space Committee member requested to add language”in order to protect the environment and ensure appropriate access to public lands”....

Discussion ensued.

3-14-8 An Open Space Committee comprised of nine (9) persons to act in an advisory capacity

to the Select Board, Planning Board, and the Representative Town Meeting with respect to the preservation of natural open

space in order to protect the environment and ensure appropriate access to public lands shall be appointed for 3-year overlapping terms as follows: Five (5) members shall be appointed by the Planning Board;

two (2) by the Select Board and two (2) by the Conservation Commission. The Open Space

Committee shall report its activities and recommendations directly to Town Meeting at least

once each calendar year.

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Martha Vautrain MOTIONED to accept Section 3-14-8 as amended and shown above, 2nd Tim Lawlor.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Betty Cavacco				Martha Vautrain	X		
Alan Costello	X			Robert Zupperoli	X		
Joe Hutchinson	X			David Golden-CHAIR	X		
Tim Lawlor	X			Steve Bolotin	X		
Len Levin	X			*Mike Hanlon -A	X		
Larry Pizer	X			*Alternate votes are taken but their vote is not included in the vote tally unless the alternate replaces an absent full standing member.			

MOTION PASSED 9-0-0

3-14-9 Land Use and Acquisition Committee

3-14-9 A Land Use and Acquisition Committee comprised of seven (7) members to act in an

advisory capacity to the Select Board with respect to the acquisition, conveyance, and disposition of real property estate by the Town or its subdivisions either

pursuant to the provisions of Chapter 61, 61A, or 61B of the General Laws or in any instances as requested by the Town Manager on behalf of the Select Board. The members of the Land Use and Acquisition Committee, shall be appointed for 3-year overlapping terms as follows: Two

(2) members shall be appointed by the Select Board, two (2) by the Planning Board, one-two (12) by

the Conservation Commission, one (1) by the Agricultural Commission and one (1) by the Open Space Committee.

Tim Lawlor MOTIONED to approve Section 3-14-9 as amended and shown above, 2nd Laurence Pizer.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Betty Cavacce				Martha Vautrain	X		
Alan Costello	X			Robert Zupperoli	X		
Joe Hutchinson	X			David Golden-CHAIR	X		
Tim Lawlor	X			Steve Bolotin	X		
Len Levin	X			*Mike Hanlon -A	X		
Larry Pizer	X			*Alternate votes are taken but their vote is not included in the vote tally unless the alternate replaces an absent full standing member.			

MOTION PASSED 9-0-0

Chapter 4 Section 3 – School Committee

~~4-3-1 The School Committee shall have all powers which are conferred on School Committees by law, this Charter, bylaw, or otherwise and are not inconsistent with the grant of powers conferred by the General Laws.~~

Laurence Pizer MOTIONED to delete Section 4-3-1, 2nd Tim Lawlor.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Betty Cavacce				Martha Vautrain	X		
Alan Costello	X			Robert Zupperoli		X	
Joe Hutchinson		X		David Golden-CHAIR	X		
Tim Lawlor	X			Steve Bolotin	X		
Len Levin	X			*Mike Hanlon -A		X	
Larry Pizer	X			*Alternate votes are taken but their vote is not included in the vote tally unless the alternate replaces an absent full standing member.			

MOTION PASSED 7-2-0

4-3-2 The powers and duties of the School Committee shall include the following:

(a) To appoint a ~~superintendent~~ Superintendent of the schools who shall manage the school system in a fashion

consistent with law and the policy determinations of the School Committee and, upon the recommendation of the Superintendent, the School Committee may also establish and appoint positions of assistant or associate superintendents as provided by law.

Discussion ensued over the appointment process of the “assistant or associate” superintendent. School Committee Vice Chair, Luis Pizano was in attendance and able to answer the Committee’s questions.

Laurence Pizer MOTIONED to approve 4-3-2 (a) as shown above, 2nd Len Levin.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Betty Cavacco				Martha Vautrain	X		
Alan Costello	X			Robert Zupperoli	X		
Joe Hutchinson	X			David Golden-CHAIR	X		
Tim Lawlor	X			Steve Bolotin		X	
Len Levin	X			*Mike Hanlon -A	X		
Larry Pizer	X			*Alternate votes are taken but their vote is not included in the vote tally unless the alternate replaces an absent full standing member.			

MOTION PASSED 8-1-0

Section 4-3-2 (b) -

(b) To establish educational goals and policies for the schools in the Town consistent with the requirements of law and statewide goals and standards established by the State Board of Education. (no changes)

<no changes proposed>

Section 4-3-2 (c)

(c) To propose and to oversee the administration of an annual operating budget for the School Department, subject to appropriation by the Representative Town Meeting. (voted 9-0-0 on 5/14/24)

Laurence Pizer MOTIONED to approve 4-3-2 (c) as amended and shown above, 2nd Martha Vautrain.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Betty Cavacco				Martha Vautrain	X		
Alan Costello	X			Robert Zupperoli	X		
Joe Hutchinson	X			David Golden-CHAIR	X		
Tim Lawlor	X			Steve Bolotin	X		
Len Levin	X			*Mike Hanlon -A	X		
Larry Pizer	X			*Alternate votes are taken but their vote is not included in the vote tally unless the alternate replaces an absent full standing member.			

MOTION PASSED 9-0-0

Section 4-3-2 (d)

This Section lead to a discussion about the pros and cons of combining the two Facilities Departments (Town and School).

~~(d) To have general charge and superintendence of all school buildings and grounds and furnish all school buildings with proper fixtures, furniture and equipment.~~

Len Levin MOTIONED to delete Section 4-3-2(d) as shown above, 2nd Tim Lawlor

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Betty Cavacco				Martha Vautrain		X	
Alan Costello	X			Robert Zupperoli		X	
Joe Hutchinson		X		David Golden-CHAIR	X		
Tim Lawlor	X			Steve Bolotin	X		
Len Levin	X			*Mike Hanlon -A	X		
Larry Pizer		X		*Alternate votes are taken but their vote is not included in the vote tally unless the alternate replaces an absent full standing member.			

MOTION PASSED 5-4-0

Section 4-3-3

4-3-3 The School Committee shall report on the state of the schools directly to the Representative Town Meeting at

least once each calendar year and shall meet jointly with the Select Board as directed by ~~section~~ Section 3-2-8 of this Charter.

Len Levin MOTIONED to approve Section 4-3-3 as amended and shown above, 2nd Tim Lawlor

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Betty Cavacco				Martha Vautrain	X		
Alan Costello	X			Robert Zupperoli	X		
Joe Hutchinson	X			David Golden-CHAIR	X		
Tim Lawlor	X			Steve Bolotin	X		
Len Levin	X			*Mike Hanlon -A	X		
Larry Pizer	X			*Alternate votes are taken but their vote is not included in the vote tally unless the alternate replaces an absent full standing member.			

MOTION PASSED 9-0-0

Discussion commenced on the addition of Chapter 8, proposed by the Chair.

Chapter 8 would move the following Committees from the Chapter they currently are described and place it in the new Chapter 8. Mr. Golden presented the following:

**CHAPTER 8
CHARTER CREATED PUBLIC BODIES**

Section 1 Committee of Precinct Chairs: Composition and Terms

8-1-1 A Committee of Precinct Chairs shall be constituted by the precinct chairpersons from each of the various precincts. Membership on the Committee of Precinct Chairs shall be limited to elected precinct chairpersons or vice-chairs in the absence of the chair.

8-1-2 The Committee of Precinct Chairs shall, within thirty (30) days following each town election, meet and elect from among their members, a chairperson, vice-chairperson, and clerk, and shall file a notice of such organization with the Town Clerk.

8-1-3 Vacancies in the office of precinct chair shall be filled by election of a new chairperson from among the representative town meeting members representing the precinct in which the vacancy occurs. Such election shall be held, and the result reported to the Town Clerk, within thirty (30) days of the occurrence of a vacancy.

Section 2 Committee of Precinct Chairs: General Powers and Duties

8-2-1 The Committee of Precinct Chairs shall perform legislative oversight by reviewing, at least annually, the status of past town meeting actions.

8-2-2 The Committee of Precinct Chairs shall, at least once annually, review the rules of procedure which govern representative town meeting and make recommendations for revision of such rules to the representative town meeting members and the Moderator for a Town Meeting vote.

8-2-3 The Committee of Precinct Chairs shall, at least annually, make a report of their efforts on the floor of town meeting. This report shall include, but not be limited to, updates on legislative oversight efforts, the work of subcommittees, appointments made by the Committee of Precinct Chairs, and any other notable accomplishments of the body.

8-2-4 The Committee of Precinct Chairs shall host at least one (1) presentation night to preview articles in advance of each Annual and Special Town Meeting.

Section 3 Committee of Precinct Chairs: Appointments

8-3-1 The Committee of Precinct Chairs shall appoint subcommittees to review articles in advance of each Annual and Special Town Meeting in order to discuss those articles and make suggestions for corrections of technical deficiencies. The Committee of Precinct Chairs shall appoint such subcommittees as are appropriate for each specific Town Meeting. Such subcommittees shall be chaired by a member of the Committee of Precinct Chairs but may be comprised of members from the Committee of Precinct Chairs and/or representative town meeting members. The Chair of the Committee of Precinct Chairs shall be vested with the authority to delegate article review to the various subcommittees.

8-3-2 The Committee of Precinct Chairs may, from time to time, appoint subcommittees of itself, representative town meeting members, and/or residents of Plymouth to accomplish the duties listed in Section 8-2, to review the Town's bylaws, or for any purpose as the committee deems necessary for the facilitation of town meeting business and to recommend to the representative town meeting and/or the Moderator actions thereto.

8-3-3 The Committee of Precinct Chairs shall appoint one representative from among its members to serve on the Advisory and Finance Committee Appointment Committee.

8-3-4 The Committee of Precinct Chairs shall appoint one representative from among its members to serve on the Charter Review Committee Appointment Committee to serve a term commencing at the first meeting of said committee as called by the Moderator, and concluding upon the empanelment of a Charter Review Committee.

Section 4 Advisory and Finance Committee (leave in 2-12)

8-4-1 Appointment and Organization

(a) An Advisory and Finance Committee of 15 members shall be appointed for 3 -year overlapping terms. Persons not registered to vote in the Town of Plymouth, Town of Plymouth employees, and elected Town, County, or State officials, shall not be eligible for appointment to, or service on, the Advisory and Finance Committee.

(b) Members of the Advisory and Finance Committee shall be appointed (or reappointed, as may be applicable) by an appointments committee which shall consist of the Moderator, who shall be chair, and one (1) appointee from each of the Select Board, Planning Board, COPC, and School Committee (the "Appointments Committee"), at a public hearing complying with the Open Meeting Laws in which the applicants shall have the opportunity to be heard and questioned by the Appointments Committee. Consistent with the requirements of this section, the Appointments Committee may fill any vacancy by appointment and the term of that appointment shall be for the remainder of the unexpired term of the person causing the vacancy.

(c) The Advisory and Finance Committee shall choose from its members a chairperson and fill the other offices as it may create.

8-4-2 Hearings and Reports

(a) The Advisory and Finance Committee shall conduct 1 or more public hearings on the proposed operating and capital budget and shall issue its recommendations in a detailed written report that shall be electronically posted to the Town's website, and mailed by US mail to Town Meeting Members, in both cases no later than fourteen (14) days prior to the scheduled date of the Town Meeting. In preparing its report, the committee may require any Town department, board or office to furnish it with appropriate financial reports and budgetary information. In the event that the Advisory and Finance Committee fails to timely issue its recommendations as required by this Section, the scheduled Town Meeting shall convene and then adjourn to a date that would allow the Advisory and Finance Committee to electronically post copies of its detailed written report no later than 14 days prior thereto; provided, however, that two-thirds of the Town Meeting Members in attendance may instead vote to waive the 14-day posting requirement and proceed with the scheduled Town Meeting.

(b) If the Advisory and Finance Committee has failed to consider a warrant article not due to the fault of the proponent, the Town Meeting shall consider that article unless two-thirds of the Town Meeting Members in attendance vote against doing so. If the Advisory and Finance Committee has failed to consider a warrant article because the article proponent has not appeared at a meeting of the Advisory and Finance Committee to explain their article and answer reasonable questions with respect thereto, or with the permission of the Chair of the Committee, instead submitted a written explanation, the Town Meeting may act on that article, provided that two-thirds of the Town Meeting Members in attendance vote to do so.

8-4-3 The Advisory and Finance Committee shall present the proposed budget to the representative town meeting.

8-4-4 In the final month of the fiscal year, no department, commission, office or agency may expend, except for amounts previously encumbered, more than one-twelfth (1/12) of its annual appropriation, unless expenditures have been approved by the Advisory and Finance Committee.

8-4-5 The Advisory and Finance Committee may appoint such subcommittees as it may deem advisable.

8-4-6 The Advisory and Finance Committee shall have authority at any time to investigate the Town's accounts and management, and the books, records and accounts of all departments of the Town shall be open to the inspection of the Advisory and Finance Committee or any of its authorized subcommittees and any person employed by it.

Section 5 School Committee (leave in Section 4-3)

8-5-1 The School Committee shall have all powers which are conferred on School Committees by law, this Charter, bylaw, or otherwise and are not inconsistent with the grant of powers conferred by the General Laws.

8-5-2 The powers and duties of the School Committee shall include the following:

(a) To appoint a superintendent of the schools who shall manage the school system in a fashion consistent with law and the policy determinations of the School Committee and, upon the recommendation of the Superintendent, the School Committee may also establish and appoint positions of assistant or associate superintendents as provided by law.

(b) To establish educational goals and policies for the schools in the Town consistent with the requirements of law and statewide goals and standards established by the State Board of Education.

(c) To propose and to oversee the administration of an annual operating budget for the School Department, subject to appropriation by the Town Meeting.

(d) To have general charge and superintendence of all school buildings and grounds and furnish all school buildings with proper fixtures, furniture and equipment. 4-3-3 The School Committee shall report on the state of the schools directly to Town Meeting at least once each calendar year and shall meet jointly with the Select Board as directed by section 3-2-8 of this Charter.

Section 6 Board of Health

8-6-1 A Board of Health of five (5) members shall be appointed by the Select Board for three-year (3) overlapping terms. The Select Board shall, in making appointments, seek to appoint one member who is a duly licensed physician.

In addition, the Select Board may appoint an alternate member for a term of one year, which alternate may act, from time to time, when designated by the Chair of the Board of Health if a regular member is unable to act as a result of absence or conflict of interest.

8-6-2 The Board of Health shall exercise such powers and duties as prescribed by the General Laws, this Charter and town by-laws.

Section 7 Open Space

8-7-1 An Open Space Committee comprised of nine (9) persons to act in an advisory capacity to the Planning Board and the Town Meeting with respect to the preservation of natural open space shall be appointed as follows: Five (5) members shall be appointed by the Planning Board; two (2) by the Select Board and two (2) by the Conservation Commission. The Open Space Committee shall report its activities and recommendations directly to Town Meeting at least once each calendar year.

Section 8 Land Use and Acquisition Committee

8-8-1 A Land Use and Acquisition Committee comprised of seven (7) members to act in an advisory capacity to the Select Board with respect to the acquisition, conveyance, and disposition of real property by the Town or its subdivisions either pursuant to the provisions of Chapter 61 of the General Laws or in any instances as requested by the Town Manager on behalf of the Select Board. The members of the Land Use and Acquisition Committee shall be appointed for three (3) year terms as follows: Two (2) members shall be appointed by the Select Board, two (2) by the Planning Board, one (1) by the Conservation Commission, one (1) by the Agricultural Commission, and one (1) by the Open Space Committee.

Section 9 Building Committee

8-9-1 The Select Board shall appoint a building committee which shall consist of 9 members. The committee shall have among its members 1 member of the planning board, a registered professional engineer or architect, an attorney, a person employed in the construction industry or a related trade or occupation, 2 members of the school committee and 3 other residents. Members of the committee shall be appointed for 3-year overlapping terms.

8-9-2 Upon the request of the town manager or a department head, the building committee shall meet with various town departments from time to time to determine the need for additions or renovations to any existing buildings or facilities, for the construction of new buildings or facilities or for the demolition or disposal of existing buildings. The committee shall report its recommendations to the Select Board and the representative town meeting and the school committee when applicable. Whenever this work is authorized by the representative town meeting, the building

committee shall be responsible for the oversight of all work relating thereto, including site planning, preliminary architectural drawings, final plans and the oversight of all construction.

8-9-3 Upon request of the Building Committee the town manager may provide support personnel to assist the Building Committee in carrying out its duties.

Section 10 Charter Review Committee

8-10-1 At least once every 5 years, a Charter Review Committee shall review this Charter and make a report, with recommendations, to the Town Meeting concerning any proposed amendments which the Committee may determine to be necessary or desirable. The members of the Charter Review Committee shall be appointed by a special committee consisting of the Moderator, who will serve as Chairman, one member of the Select Board, one member of the Committee of Precinct Chairs, one member of the Planning Board, and one member of the School Committee.

8-10-2 The charter Review Committee shall be made up of nine (9) members who shall be residents of the Town. In addition, the Charter Review Committee appointment committee may appoint up to 2 associate members who shall act as a regular member if a regular member is unable to act as a result of an absence or conflict of interest.

The Chair further asked the Committee NOT to focus on the text (as approved changes have since been made by the Committee and the updated text will be inserted at the final move).

The proposed Committees to be included in the new Chapter 8:

Committee of Precinct Chairs -Composition and Terms	Currently Section 2-3-X
Committee of Precinct Chairs-General Powers and Duties	Currently Section 2-3-Y
Committee of Precinct Chairs-Appointments	Currently Section 2-3-Z
Advisory and Finance Committee	Currently Section 2-12
School Committee	Currently Section 4-3
Board of Health	Currently Section 3-7
Open Space Committee	Currently Section 3-14-8
Land Use and Acquisition Committee	Currently Section 3-14-9
Building Committee	Currently Section 3-16
Charter Review Committee	Currently Section 7-6

The Chair explained his reason for creating the Chapter. Discussed was the possibility of creating a lone Chapter for the School Committee.

Mr. Golden withdrew the School Committee from its inclusion into Ch. 8.

A lengthy discussion ensued.

Robert Zupperoli MOTIONED to move the above named Committee's from their current Chapter into the new Chapter 8 (with the most up-to-date amended and approved language), 2nd Laurence Pizer.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Betty Cavacco				Martha Vautrain	X		
Alan Costello	X			Robert Zupperoli	X		
Joe Hutchinson	X			David Golden-CHAIR	X		
Tim Lawlor	X			Steve Bolotin	X		
Len Levin	X			*Mike Hanlon -A	X		
Larry Pizer	X			*Alternate votes are taken but their vote is not included in the vote tally unless the alternate replaces an absent full standing member.			

MOTION PASSED 9-0-0

Discussion items continued:

Martha Vautrain noted that she withdrew her request for a discussion for an "Appointments Advisory Committee".

<no action was taken>

**Advisory and Finance Committee Appointment Committee.
Section 2-12-1 Appointment and Organization**

2-12-1 Appointment and Organization

(a) An Advisory and Finance Committee of 15 members shall be appointed by the moderator for 3-year overlapping terms. Persons not registered to vote in the Town of Plymouth, Town of Plymouth employees, and elected Town, County, or State officials, shall not be eligible for appointment to, or service on, the Advisory and Finance Committee.

(b) Members of the Advisory and Finance Committee shall be appointed (or reappointed, as may be applicable) by an appointments committee which shall consist of the Moderator, who shall be chair, and one (1) appointee from each of the Select Board, Planning Board, COPC, and School Committee (the "Appointments Committee", at a public hearing complying with the Open Meeting Laws in which the applicants shall have the opportunity to be heard and questioned by the Appointments Committee. for 3-year overlapping terms. There shall be no more than 3 members from each precinct of the town; provided, however, that in the event that the number of incumbent members from a particular precinct increases due to redistricting or the change in residency of that member or another, no incumbent member need be removed, and may serve out their respective terms. The advisory and finance committee shall choose from its members a chairperson and fill the other offices as it may create. Consistent with the requirements of this section, the Appointments Committee The moderator may fill any vacancy by appointment and the term of that

appointment shall be for the remainder of the unexpired term of the person causing the vacancy.

Persons not registered to vote in the Town of Plymouth, Town of Plymouth employees, and representative town meeting members shall not be eligible for appointment to, or service on, the Advisory and Finance Committee.

(c) The Advisory and Finance Committee shall choose from its members a chairperson and fill the other offices as it may create.

Discussion ensued to confirm the update to this Section, as previously approved.

<no further action taken>

Redistricting Committee, a/k/a Precinct Advisory Committee, presented by Martha Vautrain.

Precinct Advisory Committee

- a) In every year ending in a ~~one (1) nine (9)~~, there shall be appointed a Precinct Advisory Committee of ~~10-11~~ members, 5 of whom shall be appointed by the Select Board and 5 of whom shall be appointed by the COPC. The ~~eleventh (11) member shall be the~~ Town Clerk ~~who shall serve as the Chair or the Town Clerk's designee shall serve as a nonvoting member ex officio. The Select Board shall not appoint multiple members from the same precinct, and the COPC shall not appoint multiple members from the same precinct.~~
- b) ~~No two members shall be from the same precinct, except in the event that the Town Clerk is a resident of the Town, another resident from their precinct may be appointed. Upon request of the COPC, or upon its own initiative, the Select Board and COPC may appoint the Precinct Advisory Committee as provided in subsection a) as early as five years prior to the decennial precinct review.~~
- c) The Precinct Advisory Committee ~~shall study the Town's precincts and population prior to the release of the final results of the decennial federal census,~~ shall review the final results of the decennial federal census upon receipt, and shall propose any changes in precincts that the Committee deems ~~appropriate necessary~~ to the Select Board. The Precinct Advisory Committee shall hold one or more public hearings to solicit public input

Changes approved 5/14/24 by a vote of 7-2-0

Discussion ensued.

Martha Vautrain MOTIONED to approve the amended language for the Precinct Advisory Committee, as shown above, 2nd Steve Bolotin

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Betty Cavacco				Martha Vautrain	X		
Alan Costello	X			Robert Zupperoli		X	
Joe Hutchinson	X			David Golden-CHAIR	X		
Tim Lawlor	X			Steve Bolotin	X		
Len Levin	X			*Mike Hanlon -A	X		
Larry Pizer		X		*Alternate votes are taken but their vote is not included in the vote tally unless the alternate replaces an absent full standing member.			

MOTION PASSED 7-2-0

A second motion was made to place the Precinct Advisory Committee into Chapter 8

Tim Lawlor MOTIONED to place the Precinct Advisory Committee into Ch. 8, 2nd Len Levin.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Betty Cavacco				Martha Vautrain	X		
Alan Costello	X			Robert Zupperoli		X	
Joe Hutchinson	X			David Golden-CHAIR	X		
Tim Lawlor	X			Steve Bolotin	X		
Len Levin	X			*Mike Hanlon -A	X		
Larry Pizer		X		*Alternate votes are taken but their vote is not included in the vote tally unless the alternate replaces an absent full standing member.			

MOTION PASSED 7-2-0

Discussion on agenda items ended.

The Chair presented a draft of the next meeting's agenda topics:

- Charter renumbering
- Communications Department
- Election of the Community Preservation Committee – (for the 4 at-large members)
(Chair will reach out to the current Chair of the CPC)
- Timeline through fall Town Meeting
- Possible Re-org of the Committee

Mr. Pizer noted the Committee's appreciation for David Golden's (Chair) work during this process.
(David Golden is on the local election ballot for candidate for Select Board member)

Mr. Golden described how Re-Org could work with Michelle Turner opening the nomination for a Chair.

The next meeting is Tuesday, May 21, 2024.

The meeting adjourned at 8:20 PM

Respectfully submitted,

Michelle A. Turner

Michelle A. Turner

Minutes Approved on: May 21, 2024