

The Plymouth Airport Commission held their regular meeting on Thursday June 5th, 2025, at 7:00 PM in the Conference Room in the Airport Administration Building. Present were Chairman Kenneth Fosdick, Vice-Chairman Douglas Crociati, and Commissioners Karin Goulian (remote), Paul Worcester, Dennis Smith, and Chris Merrill. Also present at the meeting were Airport Manager Matt Cardillo, Brendan Nordahl, Tony Caruso, Lorraine Ramsey, Director of Finance Lynne Barrett, DPW Director Bill Coyle, Ralph Romano, Paul Rudzinski, Lt. Col. Phil Balboni, Lt. Kuketz, and Nicole Miller (7:05). Commissioner Tom Hurley was excused.

Disclosure: These minutes are not verbatim – they are the secretary’s interpretation of what took place at the meeting. - Open Meeting Law, G.L. c. 30A§22.

OPEN MEETING - Chairman Fosdick called the meeting to order at 7:00 PM.

Chairman Fosdick acknowledged Dennis Smith for his 12 years of service as a Plymouth Airport Commissioner. He said that everyone appreciates all he brought to the Commission and to Plymouth Airport.

APPROVAL OF MAY 1st MEETING MINUTES

Commissioner Paul Worcester made a motion to approve the minutes of May 1st, 2025. Vice Chairman Doug Crociati seconded the motion.

Roll Call Vote: Commissioner Karin Goulian – yes, Commissioner Dennis Smith – yes, Vice Chairman Doug Crociati – yes, Chairman Ken Fosdick – yes, Commissioner Paul Worcester, and Commissioner Chris Merrill – yes. The motion carried. 6-0-0.

REVIEW NOISE/SAFETY COMPLAINTS

Manager Matt Cardillo said that there were 13 noise complaints for the month, and he said that none of them were found to have any safety issues, or any state, local or federal violations. No further action was taken.

PUBLIC COMMENT

There was no public comment at this time.

APPOINTMENTS

Chairman Fosdick said that he would like to change the order of the agenda.

7:04 PM – Elks Club Proposed Building Update

Paul Rudzinski of the Elks Club said that the interior of the new Elks Club building is all framed and the HVAC is 80% done. He said that the gas lines are all marked, and that they are still on track for September.

Sewer Rate Discussion

The Director of Finance, Lynne Barrett, said that 2 years ago the airport transitioned over to utilize the Water Department to bill the sewer users at the Airport. She said that at that time the Airport Commission voted for a quarterly base rate and a usage rate for the first year. She said that for the second year, there was a 3% increase. Ms. Barrett went through the numbers for the past few years, and she gave examples of possible new rates to raise the revenue. She said that the estimated cost to run the Wastewater Treatment Plant in FY26 is \$92,379.00, although the plant is brand new, with no history of costs. She added that this is for the costs without going to an outside vendor. There was some discussion about the budget for the sewer costs and electricity.

Ms. Barrett made a recommendation to the Commission to increase the rate by 10%. After a little discussion about the recommendation, Ms. Barrett also reported how the Select Board just voted for sewer rates for town users: the first tier is \$6.86 per cubic foot, the second tier is \$10.30, the third tier is \$12.36, and the fourth tier is \$14.42. She said that the rates are higher on the town side than what she is recommending for the airport. She also suggested looking at the meter sizes to determine different base rates for higher users. There was some discussion about using external supply for sewer, and about the possibility of having non-airport users tie into the sewer system.

7:32 PM – John Borland, Proposed Building Update

Manager Cardillo said that John Borland could not be at the meeting, and that he stopped by earlier in the day to say that he has no updates.

7:32 PM – Marc/Jason Hangar Development

Manager Cardillo said that the footings have been dug for the second building.

7:35 PM – Dubois & King, Jen Riccardi

Chairman Fosdick said that no representatives from Dubois and King could be at this meeting. He said that they are moving forward with National Heritage.

OLD BUSINESS

1. Community Advisory Committee (CAC) – Fourth Meeting Debrief

Commissioner Paul Worcester said that they met with the new chairman on board for the 4th CAC meeting. He said that the new chairman is taking a bit of a different approach, although he is sticking with education first. He said that the committee is still pursuing more education. He said that interaction with the community took up most of the meeting.

2. Wastewater Treatment Plant Update

Manager Cardillo said that the treatment plant saw a large increase in fresh water following the rain that happened last week. He sent an email to the users asking them to make sure they do not have any spouts or sump pumps going into the septic system. He said it was suggested to him to check low areas where it might be seeping in through a sewer manhole, and he has not had a chance to drive around to do that yet, although he intends to.

3. South Meadow Road – Non-Aviation RFP

4. Minimum Standards Updates

Chairman Fosdick said that they are waiting for a response from Attorney Galvin for both the RFP and the minimum standards. He said that there is inconsistent language in the minimum standards that must be reviewed.

5. Discussion of calm wind runway

There was some discussion about obtaining wind data.

NEW BUSINESS

1. Sewer Rate Discussion

Previously Discussed.

2. July Commission Meeting Date Discussion

Vice Chairman Doug Crociati made a motion to change the July meeting to July 10th. Commissioner Paul Worcester seconded the motion.

Roll Call Vote: Commissioner Karin Goulian – yes, Commissioner Dennis Smith – yes, Vice Chairman Doug Crociati – yes, Chairman Ken Fosdick – yes, Commissioner Paul Worcester, and Commissioner Chris Merrill – yes. The motion carried. 6-0-0.

3. Update from Civil Air Patrol

Lt. Col. Phil Balboni said that he is the Squadron Commander of the Civil Air Patrol, and he said he was at the meeting with his Lt. Commander, Lt. Kuketz. Lt. Col. Balboni said that they are finally getting busy again after a slow down due to COVID. He said that the Wing Commander would like them to be in more real-world situations, so they are now working with federal, state and local agencies as a mission base in case something happens. He explained how they train for disaster relief and preparedness.

Lt. Col. Balboni said that they currently have 27 cadets and 9 senior members. Cadets are 12 to 18 years old, and the senior members are 21 and older. He said that they are looking to grow, and they are all volunteers, and not funded by the Air Force. Commissioner Worcester said that he would like them to come back with updates every 3 to 6 months, so that they are not overlooked, and he thanked them for all that they do.

4. Goodyear Blimp June 22nd – 25th

Manager Cardillo said that the Goodyear Blimp is scheduled to be at the airport from June 22nd to June 25th. The rides on the blimp are through a sweepstakes with Sullivan Tire. It is the 100th year for Goodyear.

PUBLIC COMMENT

Lorraine Ramsey asked for an update on the runway extension. Chairman Fosdick said that it is moving through the permitting process. He said that all preliminary responses have been positive and have been accepted by MEPA and the EPA. There was some discussion about a checklist that was provided to the EPA.

Commissioner Merrill asked when the last time an emergency training with public safety was done. Manager Cardillo said that it was about a year ago, and he said that they could probably do another one, on a smaller scale, for the new people in public safety in Plymouth and Carver.

Adjourn: Vice Chairman Doug Crociati made a motion to adjourn the meeting. Commissioner Karin Goulian seconded the motion. Roll Call Vote: Commissioner Chris Merrill – yes, Commissioner Paul Worcester – yes, Vice Chairman Doug Crociati – yes, Commissioner Dennis Smith – yes, Chairman Ken Fosdick – yes, and Commissioner Karin Goulian – yes. The motion carried. 6-0-0.

As there was no further business at this time, the open meeting was adjourned at 8:16 PM.

Approved
Kenneth Fosdick, Chairman