

PLYMOUTH MASTER TASK GROUP

Master Plan Task Group

Meeting: via Zoom 8:30 a.m. – June 22, 2023

Attendees:

Members: Steve Bolotin - Chair, Don Williams, Darice Wareham, Evelyn Strawn, and Kathy Castagna.

Staff: Lee Hartmann and Joanne Zygmunt from OCPC

Mr. Bolotin opened the meeting.

Minutes:

Mr. Williams moved to approve the minutes of June 8, 2023. Seconded by Ms. Wareham. The vote was (5-0).

Master Plan Scope of Work

The Task Group continued its review of the draft Master Plan RFP prepared by Ms. Zygmunt and made several minor changes by consensus to the Scope sections of the RFP.

Ms. Strawn moved to recommend that the Planning Board accept the Master Plan scope of work and that the Board request \$430,000 from Town Meeting for the update. The motion was seconded by Ms. Castagna. The vote was unanimous (5-0).

Mr. Hartmann noted that the scope of work will be presented on July 12th to the Planning Board for their approval,

The next meeting is scheduled for July 6th. The Task Group will review the summary document and evaluation criteria.

Ms. Castagna moved to adjourn at 9:50 a.m. Seconded by Ms. Wareham. The vote was unanimous.

Approved: 8/10/2023