

The Plymouth Airport Commission held their regular meeting on Thursday August 14th, 2025, at 7:00 PM in the Conference Room in the Airport Administration Building. Present were Chairman Kenneth Fosdick, Vice-Chairman Douglas Crociati, and Commissioners Karin Goulian, Paul Worcester, Peter Conner, Tom Hurley and Chris Merrill. Also present at the meeting were Airport Manager Matt Cardillo, Brendan Nordahl, Tony Caruso, Lorraine Ramsey, Paul Rudzinski, Ralph Romano, Deborah Iaquinto, Greg Green, Satina Caffey, Jen Riccardi, Jeff Adler (remote), Jen Hanlon (remote), Mark Kaloshis (remote), Ed James, Steve Lantagne, Lisa Lantagne, Nicole Miller (remote 7:34), and Bill Keohan (7:35).

Disclosure: These minutes are not verbatim – they are the Recording Secretary’s interpretation of what took place at the meeting. - Open Meeting Law, G.L. c. 30A§22.

OPEN MEETING - Chairman Fosdick called the meeting to order at 7:00 PM.

APPROVAL OF JULY 10th MEETING MINUTES

Commissioner Paul Worcester made a motion to approve the minutes of July 10th, 2025. Vice Chairman Doug Crociati seconded the motion. The motion carried. 7-0-0.

REVIEW NOISE/SAFETY COMPLAINTS

Manager Matt Cardillo said that there were 33 noise complaints for the month of July, and he said that after investigation of each one, none were found to have any safety issues, or any state, local or federal violations.

Manager Cardillo added that there was one caller that called a total of 94 times in the span of one hour and a half. He said that this held up the phone line, which held up fuel sales. He said that the Plymouth Police Department was called as a result. He said that there was another caller that threatened to shoot a surface air missile at the planes if they didn’t change their pattern, and the Police Department was called again for this threatening phone call. Manager Cardillo also said that he received a call that neighbors were blowing air horns at airplanes that the neighbors believed were not following FAA regulations. He said that he advised the caller to contact the Plymouth Police Department because it was more of a public nuisance issue.

Commissioner Worcester said that two of the complaints on the noise log had nothing to do with Plymouth Airport. They were Coast Guard aircraft flying over the ocean.

Commissioner Hurley asked how the airport knows when a call comes in as “area of Matthews Trail”. Manager Cardillo said that is a certain complainant that wants to remain anonymous, so they are not using their name or address. After a brief discussion about the anonymous complainer, Manager Cardillo said that it is a single individual. After more discussion about whether this caller’s complaints should be logged, Chairman Fosdick said that they should review the procedure set forth by the Town.

PUBLIC COMMENT

Lorraine Ramsey asked again about the land leases and about who owns the land at the airport. Chairman Fosdick once again explained that the Town of Plymouth owns the land at the airport, and the Airport Commission controls the airport.

Steve Lantagne asked where he can find more details regarding a funding request. Manager Cardillo asked him what he meant by details. Mr. Lantagne said he wants the details and blueprints of the reconstruction and resurfacing of the runway. He said that it is the fear of the residents that something else is going on, and it’s the trust factor. Chairman Fosdick said that they have spoken very clearly about this, and he once again explained the capital improvement process that the FAA follows. He said that 25 years ago the FAA placed the redo of the runway on the airport’s Master Plan, and it has worked its way through the system. He said that about a year or two ago, the FAA said the redo was coming up, and that the master plan needed to be updated and they asked

what Plymouth Airport can do to make things safer. He again explained the process that the Commission went through regarding the 351-foot extension.

Chairman Fosdick also said that the FAA has had this program to redo the runway with the same specifications. He said that they have now asked that the redo be done first, and they are looking for funding for it. He said to start that process, they must get the funding from the FAA, approval from the town to expend the airport's portion of those funds, and then it goes to engineering. He said that they do not have plans yet. He added that they can only give the information that they have, and that they will supply them with the information as they get it. Manager Cardillo said that they only have the information about the width and length, and they do not have details about the depth yet. After some more discussion about the resurfacing of the runway, Chairman Fosdick once again said that the airport is not going to change from being a B2 airport.

Lisa Lantagne asked if they would have the details of the depth before the Town Meeting. Manager Cardillo said they would not because they are not going to start the design until after the Town Meeting. Commissioner Worcester added that it is irrelevant. He said that it is replicating what it is, and it is what is required of a B2 airport.

Jen Riccardi of Dubois & King said that the FAA has a certain standard for each category of aircraft and pavement is not designed until they get into the design project. She said that pavement design changes over time as standards change over time.

Jen Hanlon asked when the standards regarding the thickness of the runway come out from the FAA, and she wanted to know why the airport doesn't know what they are. Jeff Adler of Dubois & King explained that to start the data collection, they must do borings of the existing runway. He said that this will give them information on what is there, what is underneath it, and what has happened to the sub-based materials. He said they take that information along with the mix of aircraft that are using the airport presently, and it goes into an FAA software model which gives out what the pavement section is. He said that until they take those borings, they cannot tell what the thickness will be.

APPOINTMENTS

7:30 PM – John Borland, Proposed Building Update

Manager Cardillo said that he does not have any updates from John Borland.

7:31 PM – Elks Club Proposed Building Update

Paul Rudzinski of the Elks Club said that the electrical system and the plumbing system are in the rough-in phase. He said that the gas and HVAC are going in next week. He said that it looks like they should be done by October. There was some discussion about the pavement that needed to be dug up for the sewer.

7:35 PM – Marc/Jason Hangar Development

Manager Cardillo said that the drain structures are ready to be put into the ground. He said that the permits are up to date.

7:37 George Caldwell, Adding additional Sq. Ft. to his NW9 Land Lease

Tabled. Chairman Fosdick asked Manager Cardillo to ask Mr. Caldwell to come to the next meeting.

7:41 PM – Dubois & King, Jen Riccardi

Ms. Riccardi said that they are continuing with the permitting based on the projects that came out of the environmental assessment for the airport in which they received a finding of no significant impact (FONSI).

OLD BUSINESS

1. Community Advisory Committee (CAC) – Sixth Meeting Debrief

Commissioner Worcester gave an update of the last CAC meeting. He said that the agenda was mostly about noise. He said that they spent a lot of time talking about noise generation and documentation, etc. He said that they talked about the changing of the calm wind runway. He said that there were discussions about giving or not giving out pilot's information, post COVID era changes, what the CAC should be voting on, the agenda, community outreach, and some other topics. Commissioner Worcester also said that they have two seats open on the Community Advisory Committee.

2. South Meadow Road – Non-Aviation RFP

Chairman Fosdick said that they are adopting the town RFP procedures. Manager Cardillo said that once the attorney has approved of it, he will bring it before the Commission for their final approval.

3. Minimum Standards Updates

a. Hangar Storage/Usage

Chairman Fosdick said that they have reviewed an update to comply with the FAA ruling on the usage of hangars inside the airport fenced area, and it has been reviewed by the attorney, and he made a few minor modifications. He said that they will send it out as a bulletin to all lease holders and then they will determine a schedule for doing hangar inspections.

Commissioner Chris Merrill made a motion to send out a bulletin to all lease holders and determine a schedule for doing hangar inspections. Commissioner Paul Worcester seconded the motion. The motion carried. 7-0-0.

4. Sewer Rate Discussion

Chairman Fosdick said that Manager Cardillo will be looking at the numbers and they will look at the sewer rates again next month.

5. Edaville Railroad/Renaissance Faire Overflow parking proposal

Ryan Roy from the Renaissance Faire explained his request for parking at the airport for overflow parking for the Faire. He explained the dates have changed to rent the lot for September 6th through October 19th. There was some discussion about the request. Mr. Roy was told that it would have to start on September 7th.

Commissioner Paul Worcester made a motion to approve the request of Ryan Roy to utilize the Plymouth Airport for overflow parking for the King Richard's Renaissance Faire for weekends from September 7th through October 19th, including Columbus Day, and this includes a \$2.50 fee per car with a minimum fee for 400 cars per day, and that the condition of the area is in the same shape and/or better than it was prior to utilization. Commissioner Chris Merrill seconded the motion.

After some more discussion, the motion carried. 6-1-0. Commissioner Peter Conner voted against the motion.

NEW BUSINESS

1. Boy Scouts Camporee – Spring 2026

Greg Green and Satina Craffey said that they were there to request having their Boy Scouts Camporee at the airport. He said that there would be about 200 to 300 participants. He said they would like to hold it again around the Cape Cod Community College hangar. He explained that the events that would be held revolve around the aviation badge. There was some discussion about getting approval from the FAA.

Vice Chairman Crociati made a motion, pending approval of the FAA, to grant the Boy Scouts their request to hold their event at the airport. Commissioner Karin Goulian seconded the motion.

After some more discussion, the motion carried. 7-0-0.

Manager Cardillo thanked the Aero Club for the \$1,000. that they gave the airport to install a new A/V system in the conference room. Commissioner Hurley said that the funds came from the fundraising campaign that they held during the construction of the administration building. He said that a little reserve was held back knowing that something may come up.

PUBLIC COMMENT

Ms. Ramsey asked again about what Dubois & King does for the airport. Chairman Fosdick explained what Dubois & King does for the airport as the airport's resident engineers.

Mr. Lantagne said that he appreciated having the public comment time at the beginning of the meeting. Ms. Lantagne had questions about the noise logs. She asked why some complaints are listed as multiple. Manager Cardillo said that it means multiple planes. There was discussion about addressing the complaints, and about what should be included in the noise log. Ms. Lantagne said that she would like the tail numbers to be on the log. Commissioner Peter Conner said that once a noise complaint has been investigated, and it was determined that there were no safety issues, or any state, local or federal violations, then that is the end of the story, and no more information needs to be put on the log. Commissioner Tom Hurley added that tail numbers do not need to go on the noise log because the airport has had someone call and threaten to shoot missiles at airplanes, and when you start putting tail numbers down, then you are threatening the pilots, and that is not fair.

Adjourn: Vice Chairman Doug Crociati made a motion to adjourn the meeting. Commissioner Chris Merrill seconded the motion. 7-0-0.

As there was no further business at this time, the meeting was adjourned at 8:33 PM.

Approved
Kenneth Fosdick, Chairman