



Town of Plymouth
Division of Inspectional Services
26 Court Street
Plymouth, Massachusetts 02360
508-747-1620
Fax 508-830-4028

Commercial Building Permit Guidelines

In order to submit the building application, you must submit:

- Approved zoning permit
- completed building permit application
- confirmation of address and parcel number from the Engineering Department
- signature from the DPW for water and/or sewage or Health Department for septic
- Control Construction affidavit/affidavits (if applicable)
- Com Check – Energy Efficiency/lighting
- full set of stamped plans, including dimensions
- specs for windows, doors and HVAC systems (if applicable)
- licensed contractor must register his/her MA state contractor's license – a copy of the license included with the building permit application is acceptable
- provide evidence of current Workers' Compensation Insurance
- Fee – will be calculated from the plans based on the dimensions on the plan and payment is by check or money order **ONLY**.

NOTE: incomplete building application will not be accepted