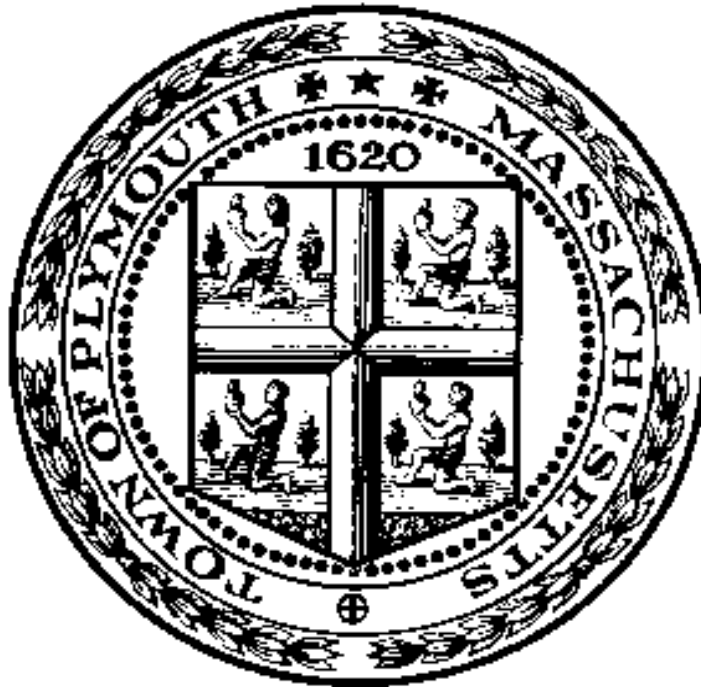


TOWN OF PLYMOUTH

SUPPLEMENT I
TO THE
REPORT
& RECOMMENDATIONS
OF THE
ADVISORY AND FINANCE
COMMITTEE



Presented at the
April 1, 2023

SPRING SPECIAL
TOWN MEETING

SPRING SPECIAL ANNUAL TOWN MEETING

April 1, 2023

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REPORT & RECOMMENDATIONS

SUPPLEMENT I

REPORT & RECOMMENDATIONS OF THE ADVISORY & FINANCE COMMITTEE Spring Special Town Meeting – Saturday, April 1, 2023

ARTICLE 9: To see if the Town will vote to amend the vote taken Article 9 of the 2022 Spring Annual Town Meeting by increasing the amount appropriated thereunder by a sum of money, for the following purposes:

A30 Runway Environment Assessment (EA)

A31 Airport Hanger Insulation Replacement

and for the payment of all costs incidental or related thereto, and to meet this supplemental appropriation, transfer from available funds, or take any other action relative thereto.

AIRPORT

RECOMMENDATION:

RECONSIDERATION OF ARTICLE 9 A31 - Approval \$75,000 (Unanimous 12-0-0)

The Advisory & Finance Committee recommends Town Meeting approve Article 9 A31 as amended. The Airport Manager requested that the Advisory & Finance Committee reconsider Article 9 A31 because the Airport received the bids for the Airport Hangar Insulation Replacement project and they were higher than anticipated. This amended supplemental appropriation is due to the increased cost of construction and materials.

ROLL CALL VOTING CHARTS

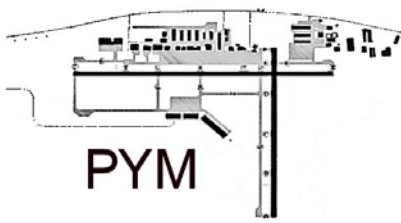
ADVISORY & FINANCE COMMITTEE - ROLL CALL VOTING CHART

Y - For
N - Against
A - Abstain **R** - Recuse
X - Absent
Ch - Chair did not vote

ARTICLES

		Gail Butler	Louis Cabana	Kevin Canty	Brian Dunn	Daniel Green	Bruce Howard	Steven Keith	Joseph Lalley	Timothy Lawlor	Steve Nearman	Christine Richards	Bethany Rogers	Ashley Shaw	Evelyn Strawn	Robert Zupperoli	VOTE TOTAL FOR-AGAINST-ABSTAIN
9	A31 - Airport Capital Supplemental Appropriation - Airport Hangar Insulation Replacement	Y	Y	Ch	Y	Y	Y	Y	Y	Y	X	X	Y	Y	Y		12-0-0

ARTICLE SUPPORTING DOCUMENTATION



Plymouth
Municipal Airport

To: **Plymouth Advisory and Finance Committee** From: **Matthew Cardillo, Airport Manager**

RE: **FY24 State Police Hangar Insulation Replacement**

Date: 3/17/2023

The Plymouth Airport is requesting the support of the Advisory and Finance Committee regarding our capital request to increase the amount of funding for the State Police Hangar Insulation Replacement. The Plymouth Airport is also looking to increase the amount of money that was appropriated at the 2022 Spring Town meeting for the State Police Hangar Insulation Replacement (2022 Spring Town Meeting Article 9 A31). The original amount was for \$100,000 but since the const of construction has increased so dramatically the Airport is looking to increase that amount by \$75,000 to cover the estimated increases in construction costs. We originally came in front of the A&F Committee with a request to increase the amount by \$50,000. This \$50,000 increase was based off an estimate in the fall of 2022 by a contractor of approximately \$127,000.

The increase to \$175,000 was to cover not only the increase in the amount of the construction but also to allow for additional money increase of a change order or other unforeseen issues that could arise during the construction project.

The project was put out to bid in the month of February of 2023 and the lowest bid came back at \$157,510. (Please see the attached bid document form). This increase was due to the increase cost that has been seen in all areas of construction and our engineer has agreed that this cost of construction was accurate for the current market.

The increase of \$75,000 would bring the total to \$175,000. This gives a 10% contingency from the bid amount of the project allowing for any unforeseen issues that could arise during the construction process.

This increase of \$75,000 would be funded out of the airport's free cash.

Sincerely

Matthew Cardillo
Airport Manager

Marine Insulation Services, INC.
NAME OF BIDDER

Bids must be submitted on this form and the following table. Bids submitted on any other form will not be considered valid. Please return this form and associated documents to:

Plymouth Airport Commission
246 South Meadow Road
Plymouth, MA 02360

Bids must be received by 11 AM local time, on Tuesday, February 28, 2023. Postmarks will not be considered. All bids will be publicly opened and read at the above address, date and time. Prices are to include delivery charges unless otherwise specified. All offers are subject to the Invitation for Bids. Please note the Bid **Insulation Lining System** on the outside of your submission.

In compliance with the above, the undersigned offers and agrees, if this offer is accepted within sixty (60) business days from date of receipt of offers specified above, to perform herein described work for the prices offered opposite each item, and that said prices will be good for the period of one (1) year.

The undersigned bidder hereby certifies:

No person in the employ of the Plymouth Airport Commission has any pecuniary interest in this proposal or in the Contract for work, which is proposed.

Bidder has carefully read and examined all the documents herein referred to, and know and understands the terms and provisions therein. Bidder has satisfied themselves by personal examination of the site, and by such other means as they may wish, as to the actual conditions there existing, the character and requirements of the work, and the difficulties attendant upon its execution.

Bidder agrees that if this bid is accepted, they will contract with the Owner, as provided for in the Bid Documents, and that they will perform all the work, furnish all the material and equipment, and provide all labor, services, plant, machinery, apparatus, appliances, tools, supplies, and all other things required by the documents in the manner and within the time therein prescribed and according to the requirements of the Owner as therein set forth, and that they will take in full payment therefore, the lump sum applicable to the project as offered below.

Bidder understands that information relative to subsurface and other conditions, natural phenomena, existing pipes and other structures (surface and/or subsurface) has been

furnished only for their information and convenience without any warranty or guarantee, expressed or implied, that the subsurface and/or other conditions, natural phenomena, existing pipes and other structures (surface and/or subsurface) actually encountered will be the same as those shown on the drawings or in any of the other Contract Documents, and agrees that the Bidder shall not use or be entitled to any such information made available to them through the Contract Documents or otherwise, or obtained by them in their own examination of the site, as a basis of or ground for any claim against the Owner or Engineer arising from or by reason of any variance which may exist between the aforesaid information made available to or acquired by them and the subsurface and/or other conditions, natural phenomena, existing pipes and other structures (surface and/or subsurface) actually encountered during the construction work, and has made due allowance therefor in this bid.

The foregoing bid is based upon the payment to laborers to be employed on the project of wages in an amount not less than the applicable prevailing wage rates established for the project by the Massachusetts Department of Labor Standards. The undersigned bidder agrees to indemnify the Owner for, from and against any loss, expense, damages, action or claims, including any expense incurred in connection with any delay or stoppage of the project work, arising out of or as a result of (1) the failure of the said bid to be based upon the payment of the said applicable prevailing wage rates or (2) the failure of the bidder, if selected as the Contractor, to pay laborers employed on the project the said applicable prevailing wage rates.

Bidder is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work; that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least ten (10) hours in duration at the time the employee begins work, and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and that they will comply fully with all laws and regulations applicable to awards made subject to M.G.L. c.149 §44A.

Bidder agrees that they will fully comply with Subpart C of 2 CFR Part 180 and 2 CFR Part 1532, entitled "Responsibilities of Participants Regarding Transactions (Doing Business with Other Persons)". The Contractor shall not award any subcontracts or purchase any materials from suppliers that appear on the Excluded Parties List System. The Contractor shall include this requirement in each subcontract, and require it to be included in all subcontracts regardless of tier. The Contractor shall maintain reasonable records to demonstrate compliance with these requirements.

Bidder will comply with the specific affirmative action steps contained in the EEO/AA provisions of this Contract, including compliance with the Disadvantaged Business Enterprise provisions required under these Contract provisions. The Contractor receiving the award of the Contract shall incorporate the EEO/AA provisions of this Contract into all subcontracts and purchase orders so that such provisions will be binding upon each subcontractor or vendor.

**THE UNDERSIGNED BIDDER HEREBY CERTIFIES UNDER THE PAINS AND
PENTALTIES OF PERJURY THE FOLLOWING:**

This bid in all respects is bona fide, fair, and made without collusion or fraud with any other person. As used in this paragraph, the word PERSON shall mean any natural person, joint venture, partnership, corporation, or other business or legal entity.

Bidder has complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support in accordance with M.G.L. c.62C §49A.

Bidder is not presently debarred from doing public construction work in the Commonwealth of Massachusetts under the provisions of M.G.L. c.29 §29F, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated there under.

**INSULATION LINING SYSTEM, AS SPECIFIED. PRICES SHALL INCLUDE ALL
LABOR, EQUIPMENT, MATERIALS, SERVICES, PLANT, MACHINERY, APPARATUS,
APPLIANCES, TOOLS, SUPPLIES AND ALL OTHER REQUIREMENTS NECESSARY TO
COMPLETE ALL WORK AS SPECIFIED AND NO ADDITIONAL COMPENSATION WILL
BE ALLOWED.**

TOTAL BASE BID/BID TABLE

Total Amount of Lump Sum Bid (All work described in the Invitation for Bids)

\$ 157,510
(Amount in Figures)

One Hundred fifty seven thousand five hundred
(Amount in Words) TEN

NOTE:

- The estimated quantities for unit price pay items are approximate only and are included solely for the purpose of comparison of bids. The quantities are based on estimates of the work to be performed during the term on the Contract; however, the Owner does not expressly or by implication agree or warrant that the actual amount of work will correspond with such estimates and the Owner reserves the right to increase or decrease the amount of any class or portion of the work as it may deem necessary, without change of price per unit, which unit prices shall be used for increase and decreases (credits) for adjustments in the quantity of work required.

- All prices, except item totals, shall be state both in words and figures. Discrepancies between unit prices and their respective total amounts will be resolved in favor of the unit price. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum.
- All structural works should be priced for being installed with appropriate finishing works. Shop Drawings may be required for any additional design work.
- The successful bidder shall submit for review by the Owner, documentation to establish a “direct labor mark-up” for change orders which may be executed.
- The Owner reserves the right to withhold the fair market value for work not completed, in addition to the retainage on work completed as described in the Bid Documents.
- Unbalanced bid items will specifically be subject to review and to this potential withholding from periodic payment applications.

THE FOLLOWING ITEMS ARE TO BE SUBMITTED WITH THE BID:

- This completed and signed Bid Form
- Bid Security (5%)
- Delegation of Authority Form
- Certificate of Non-Collusion
- Certificate of OSHA Training
- Certificate of Tax Compliance
- Five (5) references for similar projects within the past five (5) years in the Commonwealth of Massachusetts