

**TOWN OF PLYMOUTH CAPITAL IMPROVEMENT PLAN REQUEST  
FY25 SPRING ANNUAL TOWN MEETING**

<b>Department:</b> Marine and Environmental Affairs	<b>Priority #:</b>	1
<b>Project Title and Description:</b> Replacement of Animal Control Vehicle	<b>Total Project Cost:</b>	\$60,000

**Department/Division Head:**

**Check if project is:** New  Resubmitted  **Cost estimate was developed:** Internally  Externally

**For project re-submittals, list prior year(s):**

**List any funding sources and amounts already granted:**

N/A

Basis of Estimated Costs (attach additional information if available)			If project has impact on 5 Year Plan and future operating budgets, insert estimated amounts.		
Capital:	Cost	Comments	Fiscal Year:	Capital	Operations & Maintenance
<i>Planning and Design</i>			<i>FY26</i>		
<i>Labor and Materials</i>			<i>FY27</i>		
<i>Administration</i>			<i>FY28</i>		
<i>Land Acquisition</i>			<i>FY29</i>		
<i>Equipment</i>	<b>\$60,000</b>		<i>FY30</i>		
<i>Other</i>					
<i>Contingency</i>					
<b>Total Capital</b>	<b>\$60,000</b>				

**Project Justification and Objective:**

The current Animal Control Van is 13 year's old and has over 182,000 miles. It has no 4WD capabilities and is therefore challenging to drive in the winter and on gravel roads. With an ever increasing call volume having only one vehicle for 3 Animal Control Officers does not allow staff to respond appropriately or complete their work accordingly.

**For Capital Project Requests:**

Will this project be phased over more than one fiscal year? If yes, enter it on the 5 Year Plan

Can this project be phased over more than one fiscal year?

Yes  No

Yes  No

**For Capital Equipment Requests:**

Check if equipment requested is replacement and enter the year, make & model, VIN and present condition of existing equipment

**What is the expected lifespan of this new/replacement equipment:** 8-10 years.

**Attach backup information, estimates, or justification to support this request.**

Plymouth, MA

Contact Name: Mark Brulport

Company/Dept: Animal Control

Street Address:

City, State, Zip:

Phone: (781) 626-0642(c.)

E-Mail: [mbrulport@plymouthma.gov](mailto:mbrulport@plymouthma.gov)

A.C.O.

Date: 9.13.2023

Valid through: 60 Days

Customer #:

Contract: PCC 2023-2026

Sales Rep: Steven Anderson

CONTRACT LINE REFERENCE	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
W1P/150A	[Fleet] 2023 Ford F-150 Police Responder (W1P) XL 4WD SuperCrew 5.5' Box	\$ 44,665.00	1	\$ 44,665.00
998	Engine: 3.5L V6 EcoBoost	\$ -	1	\$ -
44G	Transmission: Electronic 10-Speed Automatic	\$ -	1	\$ -
YZ	Exterior 1:Oxford White	\$ -	1	\$ -
PB	Black, Cloth 40/Blank/40 Front-Seats	\$ -	1	\$ -
18B	Black Platform Running Boards	\$ 245.00	1	\$ 245.00
67P	Remote Keyless-Entry Key Fob w/o Key Pad	\$ 333.20	1	\$ 333.20
85H	Backup Alarm System	\$ 142.10	1	\$ 142.10
524	SYNC 4 w/Enhanced Voice Recognition	\$ 318.50	1	\$ 318.50
	Remainder of Factory Equipment for this Trimline		1	\$ -
	<b>PCC Ford Contract Total :</b>			<b>\$ 45,703.80</b>
SERVICES	VentVisor 4 piece VentShades	\$ 160.00	1	\$ 160.00
SERVICES	Tint Vehicle - Complete - K9	\$ 525.00	1	\$ 525.00
SERVICES	Aftermarket Remote Starter (2 FOBS) also provides Keyless Entry START2	\$ 395.00	1	\$ 395.00
SERVICES	MHQ Graphics Package "B"	\$ 550.00	1	\$ 550.00
SERVICES	MHQ Graphics - Full Chevron on Utility Vehicle	\$ 450.00	1	\$ 450.00
CY76	Whelen ION DUO LED Lights (each) - inner grille I2* A/W	\$ 181.62	2	\$ 363.24
2978	Whelen Mini Liberty 20" LED light bar model IT9AAAAAP	\$ 816.00	1	\$ 816.00
CY52	Whelen CORE-R Controller C399R	\$ 762.00	1	\$ 762.00
CY57	Whelen CORE 2020+ Ford F150 Gateway Kit C399K7	\$ 70.00	1	\$ 70.00
CY54	Whelen CORE CCTL7 3 Section Control Head and 21 Push-Buttons, 4-Position Slide Switch.	\$ 325.00	1	\$ 325.00
CY63	Whelen WeCanX Expansion Module CEM16	\$ 195.00	2	\$ 390.00
PES81	Whelen "Photo-Cell" (needed on "Slicktop" with CanTrol) - CANLITEB	\$ 92.50	1	\$ 92.50
CY97/98	Whelen LED Under Mirror System LINSV2* / LSVBKT50 Amber	\$ 240.00	2	\$ 480.00
CY115	Whelen Strip Lite DUO w/BKT (1/side) Under Rear Gate R/A - A/W PS*02FCR	\$ 186.65	4	\$ 746.60
PES46	Whelen Vertex LED Hide-a-ways VTX609-4 tail lights VTX609* 2 Red 2White	\$ 515.00	1	\$ 515.00
PES87	Magnetic Mic Clip(s) #MMSU1	\$ 45.00	2	\$ 90.00
CY104	Whelen DUO LED Dome Lights (ea.) - front seats/Pass Toolbox 3SRCCDCR / PLSW30	\$ 97.92	2	\$ 195.84
BO64	Pro-Gard "SafeStop" Anti-Theft Device S0009	\$ 285.00	1	\$ 285.00
PES66	Havis #C-2410 & C-TMW-24, 24" console with 24" track mount F150-550/Exped	\$ 525.00	1	\$ 525.00
AL288	Dual 12v outlets w/dual USB CLP2PS1USB	\$ 127.11	1	\$ 127.11
AL241	Havis 6" accessory pocket, 4.5" deep	\$ 79.66	1	\$ 79.66
AL278	Havis Adjustable Dual Internal Cup Holder CUP21001	\$ 73.49	1	\$ 73.49

TAB3	A.R.E MX MODEL Rear Cap This is 4 in above roof (fiberglass cap) Yz white Solid front glass Windows both sides w/screens Standard rear door (tinted one handle ) Third brake light .	\$ 3,118.80	1	\$ 3,118.80
TAB3	Decked rear box drawers	\$ 1,529.49	1	\$ 1,529.49
PES89	Install / Transfer Cust. Supplied 2-way Radio(s) <b>EACH</b>	\$ 275.00	1	\$ 275.00
	<b>PCC AfterMarket Equipment Contract Total :</b>			<b>\$ 12,939.73</b>
		Cost per Unit :		\$ 58,643.53
		Qty. :		1.00
		Trade :	\$	-
		<b>TOTAL:</b>		<b>\$ 58,643.53</b>

## TERMS AND CONDITIONS

### Deferrals and Cancellations of Sales Orders

In all cases where vehicles, products, and labor are purchased against government and public contracts, the terms and conditions of that contract shall prevail and bind MHQ. In cases where contract terms on deferral and/or cancellation are not defined, and for non-contract sales, the following MHQ policy shall prevail.

#### Deferrals

For this discussion, "deferral" refers to a customer-initiated action to delay the delivery of purchased items\* beyond the delivery date confirmed to the customer in writing (Purchase Order confirmation). All deferral requests must be communicated to MHQ in writing. MHQ, at their sole discretion, reserves the right to accept or reject deferral requests. Once the subject item has started the production / fabrication process, delivery deferrals are not allowed – the item will be built, shipped, and billed upon completion. For deferral requests on items not yet in production, MHQ shall negotiate deferral terms with the customer's purchasing or sourcing authority (not the requisitioner). Consequences of order deferrals may include, but not be limited to, loss of scheduled production timeslot and reallocation of vehicles and/or materials to other active jobs or other customers.

#### Special Order and Non-Cancellable/Non-Returnable Items (NCNR)

Certain items and material are categorized as "Special Order" or "NCNR." Attempts to cancel shall be handled on an individual basis. Depending on the stage of production of a special-order item, and the suppliers involved, special order items may incur cancellation charges based on supplier purchase liabilities. MHQ shall always act in the interest of our customers to minimize or eliminate cancellation charges whenever possible. Special Order items will be identified as such at the time of quoting and order acceptance to assure an understanding of risk to the customer.

NCNR items are not cancellable with our suppliers. MHQ will make a reasonable attempt to minimize the financial impact of cancelling NCNR items, but no assurance is offered that the customer's purchase liability for these item types can be reduced in any way. NCNR items will be identified as such at the time of quoting and order acceptance to assure an understanding of risk to the customer.

#### Cancellations

For this discussion, "cancellation" refers to a customer-initiated action to cancel a customer committed order\* or any part thereof. All cancellation requests must be communicated to MHQ in writing. Cancellations will be accepted, without penalty, until the point in time where material has been ordered to support production of the ordered item(s). Once components or material is ordered against a committed customer order, cancellation charges may apply based on supplier purchase liabilities. MHQ shall always act in the interest of our customers to minimize or eliminate cancellation charges whenever possible. Depending on the type of material/components and the suppliers involved, the range of customer purchase liability can range from complete release of purchase liability, up to and including full liability of the original material cost.

#### Supplier Failure to Perform

MHQ shall be held harmless in cases where their suppliers fail to source, build, or deliver quoted or ordered products required to satisfy customer committed orders. MHQ shall also be held harmless in cases where a supplier discontinues availability of a product, places a product on allocation, or delivery times extend beyond their normal quoted delivery times such that the subject product becomes unavailable, or experiences extended delivery times. In these cases, MHQ shall offer alternatives, where commercially available, to the customer for consideration as acceptable substitutes.

#### \*Purchased Items

"Purchased Items" is defined as any item, component, or material required to fulfill a committed customer order.

#### \*Customer Committed Order

"Customer Committed Order" is defined as any acceptable form of communication that directs MHQ to produce and sell an item to their customer. Acceptable forms of communication are customer Purchase Orders, quotes that are signed and dated by a customer purchasing authority, Letters of Intent or Letters of Commitment that are signed and dated by a customer purchasing authority, or similar instruments that communicate an intent to purchase.

ORDER ACKNOWLEDGEMENT

By signing this document you are agreeing to the above terms and conditions of this order from MHQ, Inc.

x

PRINT NAME

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x

TITLE

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x

SIGNATURE

---

x

DATE

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Quote provided by Steven Anderson, Account Manager at MHQ - Public Safety Team  
(508) 573-2677 or sanderson@mhq.com