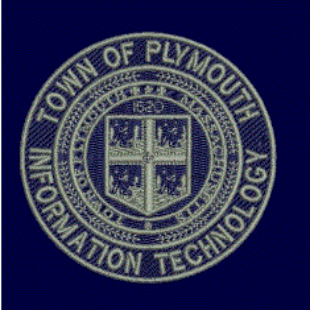# INFORMATION TECHNOLOGY

LEADERSHIP & STRATEGIC VISION

- **Leadership in Municipal Operations** : Align technology strategies with the broader goals of municipal departments such as public safety, DPW, finance, and health. Foster inter-departmental collaboration for cohesive IT planning.

- **Policy Development** : Develop, implement, and enforce IT policies that adhere to local, state, and federal regulations covering public records, data privacy, cybersecurity, and technology use.

- **Innovative Technology Adoption** : Spearhead initiatives to incorporate emerging technologies to optimize municipal services and operational efficiency.

- **Risk Management & Continuity Planning** : Lead in the development of disaster recovery, incident response, and business continuity plans that prioritize critical infrastructure like public safety systems, water utilities, and financial systems.

- **Grant Writing & Funding Acquisition :** Actively seek out and write grants to secure funding for IT projects, technology upgrades, and smart city initiatives. Manage relationships with federal, state, and local funding bodies to leverage resources for technology improvements.

- **Citizen-Facing Technology :** Manage the creation and upkeep of civic engagement platforms such as websites, apps, open data portals, and social media tools. Ensure that agendas, meeting minutes, and public records are easily accessible online.
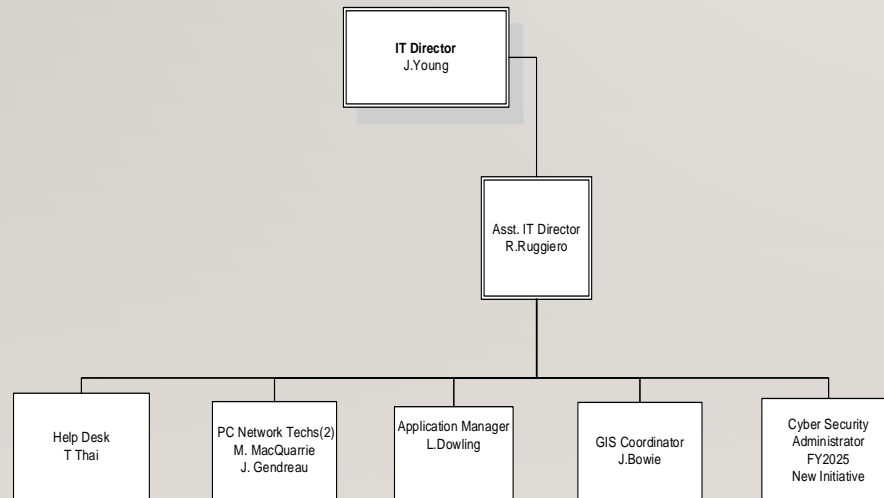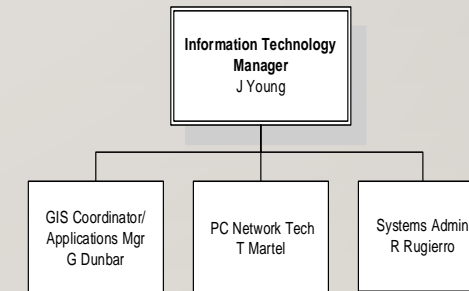
INFORMATION TECHNOLOGY
10-YEAR COMPARISON

FY 2025 Operating Budget $2,104,458 *   FTEs 8
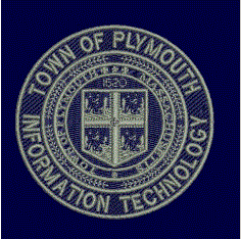
FY 2015 Operating Budget $ 352,275 *   FTEs 4

FY 2025 Org Chart

- **IT Director**
  J.Young
  - Asst. IT Director
    R.Ruggiero
    - Help Desk
      T Thai
    - PC Network Techs(2)
      M. MacQuarrie
      J. Gendreau
    - Application Manager
      L.Dowling
    - GIS Coordinator
      J.Bowie
    - Cyber Security
      Administrator
      FY2025
      New Initiative

FY 2015 Org Chart

- **Information Technology Manager**
  J Young
  - GIS Coordinator/
    Applications Mgr
    G Dunbar
  - PC Network Tech
    T Martel
  - Systems Admin
    R Rugierro

* Does not include Wages or Equipment

CORE SERVICES TOWN AND SCHOOL SITES

- **Security Cameras (250+)**
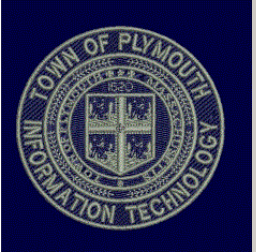- **Panic Alarm System (50+)**
- **Security Camera Servers (4)**

- **Munis Support and Administration (26 Modules)**

- Acct/GL/Budget
- Bid Management
- Contract Management
- Projects & Grants Accounting
- Purchase Orders
- Requisitions
- Recruiting
- HR 7 Talent Management
- Accts Receivables
- Boat Excise
- Business Licenses
- CAMA Bridge
- Zobrio Admin

- MA Excise Tax
- General Billing
- MA Tax
- MA Tax Title
- Permits & Code Enforcement
- Utility Billing Interface
- Tyler Forms Processing
- Tyler Content Manager
- Employee Self Service
- Crystal Reports
- Munis Office
- Payroll with ESS
- Utility Billing CIS
- Utility Billing API tool kit

- **Dark Fiber Connectivity (37 sites, 50+ miles)**

- Town Hall
- Fire HQ
- Library
- DPW
- DPW Annex
- Fire St #2 West
- Fire St #3 Pine Hills
- Fire St #4 Bourne Rd
- Fire St #5 Manomet
- Fire St #6 Cedarville
- Fire St #7 North
- Harbor Master
- Airport

- Sewer
- EOC
- CAL
- Cedarville Salt Shed
- Water Pump Station
- Memorial Hall
- Pine Hills Fire Tower
- Camelot Comm Tower
- State Road Comm Tower
- PCSD
- School Admin
- Hedge El

- Cold Spring EL
- West El
- Federal Furnace El
- Nathaniel Morton El
- PS El
- Indian Brook EL
- Manomet EL
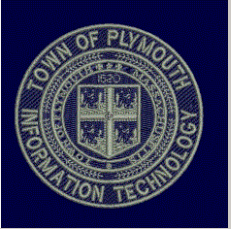- PNHS
- PSHS
- PCIS
- PSMS
- Tech Building

CORE SERVICES TOWN

- Internet Access Points (2)
- Firewalls (2)
- Disaster Recovery
- Cyber Awareness
- Office 365 Management
- Email Archiving
- Endpoint Protection
- VOIP Phones
- Fax, Alarm & Elevator Lines

- GIS Admin
- WIFI Admin
- Active Directory & Azure
- DHCP
- Virtual Infrastructure
- Local and Cloud Storage
- Immutable Data Backup
- Communications Towers
- SPAM Filtering
- Network Switch Admin
- Server Admin

- See Click Fix Admin
- Help Desk
- New/Re Model Sites Tech Support
- Conference Room Tech
- Remote Meeting Support
- Web Page Support
- Desktop & Laptop Support
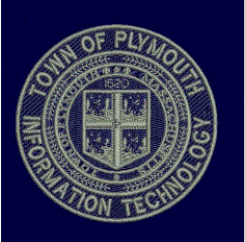- MFD-Copiers & Printers
- VPN Admin

POLICE

- Internet Access
- Firewall
- MDTs
- Mobile Radios
- Portable Radios
- Cellular Data Cards
- AVL

- ID Badges
- Site Access Control
- Cell Phone Admin
- Crime Analyst
- CJIS Compliance
- IMC (CAD/RMS) Admin

FIRE

- Red NMX Server Admin
- Zetron Support
- Purvis Support
- Mobile Radios
- Portable Radios
- MDTs

SHERIFF

- Dispatch Consoles (5)
- Mobile Radios Consoles
- Mobile Dispatch Vehicles
- Dispatch user Administration

TOWN HALL

- UPS System Server Room
- PCI Compliance
- Harbor Systems DB
- Way Finding Kiosks
- City Base Payment Kiosk
- BoA Payables
- City Hall Systems
- Vital Records DB
- Transfer Stickers

- Patriot Properties
- CC machines
- OWL Admin
- Lighting and HVAC VLan
- Laser Fiche
- Paper Vision
- Filezilla
- Open Gov
- DocuBee
- Regional Health Employees
- Rec Tablet and MIFI

DPW

- Ti Sales
- SCADA
- Gas Boy
- LPR System
- Sign Shop Applications

EOC

- DR Servers
- Backup Dispatch Consoles
- Remote Police Desk