

**TOWN OF PLYMOUTH CAPITAL IMPROVEMENT PLAN REQUEST
FY26 SPRING ANNUAL TOWN MEETING**

Department: Police	Priority #:	1
Project Title and Description: Property/Evidence Climate Control	Total Project Cost:	\$67,850.

Department/Division Head: Chief Dana Flynn

Check if project is: New Resubmitted Cost estimate was developed: Internally Externally

For project re-submittals, list prior year(s):

List any funding sources and amounts already granted:

Basis of Estimated Costs (attach additional information if available)			If project has impact on 5 Year Plan and future operating budgets, insert estimated amounts.		
Capital:	Cost	Comments	Fiscal Year:	Capital	Operations & Maintenance
<i>Planning and Design</i>			<i>FY27</i>		
<i>Labor and Materials</i>			<i>FY28</i>		
<i>Administration</i>			<i>FY29</i>		
<i>Land Acquisition</i>			<i>FY30</i>		
<i>Equipment</i>	\$59,000.		<i>FY31</i>		
<i>Other</i>					
<i>Contingency</i>	\$8,850.	15%			
Total Capital	\$67,850.				

Project Justification and Objective: We are responsible for the preservation and safekeep of all property and evidence that comes under our control. Climate control is the biggest challenge to preventing damage and destruction of items in our control. Our current building climate system is inadequate and long overdue for replacement.

For Capital Project Requests:

Will this project be phased over more than one fiscal year? If yes, enter it on the 5 Year Plan
Can this project be phased over more than one fiscal year?

Yes No
Yes No

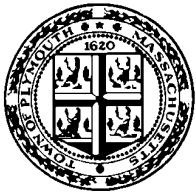
For Capital Equipment Requests:

Check if equipment requested is replacement and enter the year, make & model, VIN and present condition of existing equipment

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What is the expected lifespan of this new/replacement equipment: 10+ years

Attach backup information, estimates, or justification to support this request.



Plymouth Police Department

Memo

To: Advisory and Finance Committee, Director of Finance Lynne Barrett

From: Chief Dana Flynn

CC: Derek Brindisi, Town Manager

Date: 10/2/24

Re: Capital Request FY26 – Property & Evidence Climate Control

The Plymouth Police Department is requesting funding of \$67,850 for a standalone Climate Control system for the main property and evidence storage room at the police department. The police department is responsible for maintaining and preserving the property and evidence that comes into our possession, much of which must remain in our possession for years, in the manner and condition in which it was received or seized as failure to do so can jeopardize criminal cases or result in liability claims against the department.

The building's current HVAC system is not adequate for proper preservation and security of stored property and evidence. The evidence Officer presently utilizes two separate standalone dehumidifiers and other means to maintain a climate that is acceptable for the items stored within our property and evidence rooms. A dedicated system will allow for consistent temperature control throughout which will ensure that property and evidence in our possession will maintain its integrity thorough the holding process.

Thank you for your consideration.