

**TOWN OF PLYMOUTH CAPITAL IMPROVEMENT PLAN REQUEST
FY26 SPRING ANNUAL TOWN MEETING**

Department: Police	Priority #:	2
Project Title and Description: Feasibilty Study - Police HQ	Total Project Cost:	\$150,000.

Department/Division Head: Chief Dana Flynn

Check if project is: New Resubmitted Cost estimate was developed: Internally Externally

For project re-submittals, list prior year(s):

List any funding sources and amounts already granted: N/A

Basis of Estimated Costs (attach additional information if available)			If project has impact on 5 Year Plan and future operating budgets, insert estimated amounts.		
Capital:	Cost	Comments	Fiscal Year:	Capital	Operations & Maintenance
<i>Planning and Design</i>			<i>FY27</i>		
<i>Labor and Materials</i>			<i>FY28</i>		
<i>Administration</i>			<i>FY29</i>		
<i>Land Acquisition</i>			<i>FY30</i>		
<i>Equipment</i>			<i>FY31</i>		
<i>Other</i>					
<i>Contingency</i>					
Total Capital	\$150,000.				

Project Justification and Objective: To determine if the current Police Facility is suitable for expansion to address current space concerns and future growth.

For Capital Project Requests:

Will this project be phased over more than one fiscal year? If yes, enter it on the 5 Year Plan
Can this project be phased over more than one fiscal year?

Yes No
Yes No

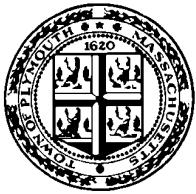
For Capital Equipment Requests:

Check if equipment requested is replacement and enter the year, make & model, VIN and present condition of existing equipment

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What is the expected lifespan of this new/replacement equipment: 30+ years

Attach backup information, estimates, or justification to support this request.



Plymouth Police Department

Memo

To: Advisory and Finance Committee; Director of Finance Lynne Barrett
From: Chief Dana Flynn
CC: Derek Brindisi, Town Manager
Date: 11/25/2024
Re: Capital Request FY26 – Feasibility Study – Police Headquarters Expansion

The Police Department is requesting funding in the amount of \$150,000 to conduct a feasibility study to determine if Police Headquarters is suitable for expansion to address current space concerns and future growth.

Plymouth Police Headquarters is located at 20 Long Pond Road. It was built in 1995 on the site of the former South Street Landfill. The landfill was closed in 1973 and in 2015 the Town completed required methane migration mediation to stem the flow of the flammable gas into police headquarters.

When the current building was constructed the Town had a population of approximately 58,000, the police department logged roughly 20,000 calls for service, and was comprised of:

- 16 Superior Officers
- 65 Patrol Officers
- 4.5 Clerical Staff
- 1 Custodian
- 5 Dispatchers

Presently, the Town of Plymouth has a population of over 68,000, the police department logs 40,000 calls for service, and the department is comprised of:

- 25 Superior Officers
- 102 Patrol Officers
- 5 Clerical Staff
- 2 Custodians

The Town has done well in maintaining the building for the past 30 years and I have a custodial staff that takes great pride in their daily routine and other maintenance and upkeep. However, due to the current staffing levels, along with the expected continued growth we are severely lacking space.

Current employee locker and shower facilities, which are long overdue for upgrades, are at capacity, and recent changes due to police reform, police accreditation, the creation of new specialty assignments, and the implementation of the use of body cameras have resulted in all available office spaces being utilized.

In order to address both current and future spacing concerns I respectfully request funding approval of the feasibility study.