

**TOWN OF PLYMOUTH CAPITAL IMPROVEMENT PLAN REQUEST
FY27 SPRING ANNUAL TOWN MEETING**

Department: Police- Harbormaster	Priority #:	1
Project Title and Description: Town Wharf Phase 2	Total Project Cost:	1,498,500

Department/Division Head: Chad Hunter - Harbormaster

Check if project is: New ☐ Resubmitted ☒ **Cost estimate was developed:** Internally ☐ Externally ☒

For project re-submittals, list prior year(s): FY26

List any funding sources and amounts already granted: Town Meeting has funded Phase one of the Town Wharf repairs (\$900k). The Town has submitted a grant request to Seaport Economic Council to potentially fund phase 2 and phase 3. If this is awarded, we will only use the approval for matching funds for the grant. Decisions are set to be out by November 25'

Basis of Estimated Costs (attach additional information if available)			If project has impact on 5 Year Plan and future operating budgets, insert estimated amounts.		
Capital:	Cost	Comments	Fiscal Year:	Capital	Operations & Maintenance
Planning and Design			FY28		
Labor and Materials	\$1,285,000		FY29		
Administration			FY30		
Land Acquisition			FY31		
Equipment			FY32		
Other	\$85,000	Engineering Services			
Contingency	\$128,500	10%			
Total Capital	1,498,500				

Project Justification and Objective: This phased approach repairs were determined by a inspection and recommended repairs to Town Wharf by GEI. Timely repairs are critical to prevent closures or potential collapses of the structure protecting the Town's investment.

For Capital Project Requests:

Will this project be phased over more than one fiscal year? If yes, enter it on the 5 Year Plan Yes ☒ No ☐
Can this project be phased over more than one fiscal year? Yes ☒ No ☐

For Capital Equipment Requests:

☐ Check if equipment requested is replacement and enter the year, make & model, VIN and present condition of existing equipment

What is the expected lifespan of this new/replacement equipment: _____

Attach backup information, estimates, or justification to support this request.



TOWN OF PLYMOUTH

HARBORMASTER

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(508) 830-4182 / HARBORMASTER@PLYMOUTH-MA.GOV

MEMORANDUM

TO: SANDY STRASSEL – PROCUREMENT OFFICER

FROM: CHAD HUNTER, HARBORMASTER

SUBJECT: FY27 CAPITAL – TOWN WHARF PHASE 2

DATE: SEPTEMBER 17, 2025

Dear Procurement Officer Strassel,

The Harbormaster Division would like to request funding in the amount of \$1,498,500 to complete necessary repairs to Town Wharf. This expenditure is able to use the waterways fund if the appropriate amount or borrowing is available.

The recommended repairs were provided by GEI Engineering services after an inspection of Town Wharf in 2023. Town Meeting has approved the Phase 1 repairs and these repairs will be completed in the winter of 25/26'. We would like to continue with Phase 2 repairs to replace identified support piles, timber, pile caps, and hardware preserving the structure and providing a safe and accessible pier to all its users.

The Town has submitted a Seaport Economic Council grant request for Phase 2 and Phase 3 with awards being announced sometime in Fall 2025. If we are awarded funding, the requested amount for phase 2 will only be used to satisfy the 20% match. The award would cover both phase 2 and phase 3 funding that would complete the repairs needed.

Please let me know if you have any questions.

Respectfully submitted,

Chad Hunter – Harbormaster

Cc. Police Chief -Dana Flynn